

Eastern West Virginia Community and Technical College
Board of Governors
Meeting of November 20, 2013 EWVCTC Main Campus; Moorefield, WV
Minutes

Members attending the meeting: *R. Tissue, Chair; S. Staley, Vice Chair; D. Backus; D. Bean; C. Durst; C. Hakala; R. Hott; R. Mongold; G. Sponaugle; C. Terrell, President; P. Reardon, Executive Dean for Operations; D. Kelly, Recorder; M. Toor, Presenter; Auditor's Office by telephone.*

Members unable to Attend: *D. Lambert and F. Shanholtz*

I. Board Training with Mr. Mark Toor

President Terrell introduced Vice Chancellor Mark Toor. Mr. Toor presented a professional development training regarding SB-330.

II. Call to Order:

The meeting was called to order at 1:35 pm by Chair Tissue following the presentation by Mr. Toor.

III. *Action Items:

1. Resolution for Scott Sherman

Upon a motion by D. Bean with a second by R. Hott, the Board acknowledged the resolution of Board member Mr. D. Scott Sherman with plans to present a years of service plaque to Mr. Sherman. Motion carried.

2. Resignation of Board member Richard Gillespie.

Upon a motion by R. Hott with a second by C. Durst, the Board acknowledged the resignation of Board Member Richard Gillespie. Motion carried.

3. Oath of Office – Mr. G. Sponaugle :

D. Kelly administered the Oath of Office to Mr. George Sponaugle. The Board welcomed Mr. Sponaugle and introductions followed.

4. *Minutes September 18, 2013: *Upon a motion by R. Hott with a second by D. Bean, the 09-18-13 minutes were approved as amended correct name of Josh Jarrell. Motion carried.*

5. *Minutes October 20, 2013:

Upon a motion by R. Hott with a second by C. Hakala, the 10-20-13 minutes were approved as presented. Motion carried.

6. LOT / Program Audits: *No program updates presented.*

7. *Auditor's report:

Marie Long and Chris Weese joined the meeting via conference call. Ms. Long expressed thanks to T. Branson, L. Koontz, P. Reardon, and C. Terrell. A slide presentation was reviewed. Eastern received an Unmodified review. Upon a motion by C. Durst with a second by G. Sponaugle, the Auditor's Report and letters were accepted as presented. Motion carried.

4. Board Chair's report: Committees Reports:

1. *Tuition Cap Resolution*

2. *WV Community and Technical College Board of Governors Association meeting minutes*

5. President's Report:

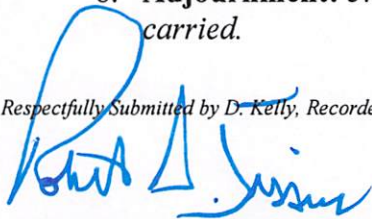
1. *Meet & Greet Schedule*
2. *BP 4.6 – update on the 10-day window*
3. *Exit interview update by HLC*
4. *Department of Labor Grant: discussed being in the perfect storm with budget cuts and CTCS grant allocation of \$865,000 with majority of funds earmarked for personnel - looking into combining some positions and contracting some others. Possibility of having current staff pick up some areas of responsibility without compromising current job duties.*
5. *Coleman Foundation*
6. *Workforce Education Updates*
7. *Other Updates (see agenda for detailed points):*
 1. *Strategic Planning*
 2. *Enrollment*
 3. *WF Development*
 4. *Serve More Adults*
 5. *Resources: will reapply for the Walmart Grant this upcoming year*
 6. *Reaccreditation*
 7. *Assessment & Institutional Effectiveness*
 8. *Alignment of Budget & Planning Processes*
 9. *Campus Safety, Security and Health*
 10. *Public Relations: update on recent community outreach i.e. "trunk or treat" and "revelations" and upcoming events.*

6. President's Evaluation

7. **Next Meeting:** *January 15, 2014*

8. **Adjournment:** *3:16 pm upon a motion by R. Hott with a second by C. Durst - motion carried.*

Respectfully Submitted by D. Kelly, Recorder



Robert Tissue, Chair

2/19/2014

Date