

Eastern West Virginia Community and Technical College
Board of Governors

Meeting of January 13, 2016

EWVCTC Main Campus
Moorefield, WV

Call to Order: *Mr. Tissue called the meeting to order at 12:04 p.m.*

Present were: Dr. C. Terrell, President; D. Bean, M. Chambers, L. Godlove, G. Greenwalt, JR Helmick, R. Tissue, S. Staley, D. Lambert, F. Shanholtz, G. Sponaugle, and S. Reed, Recorder. C. Hakala and B. Bucklew were absent.

***Action Items:**

***Minutes November, 2015Attachment**

*Motion to accept November minutes as read by G. Greenwalt, with a second by F. Shanholtz.
Motion carried.*

Special Guest: Kristina Oliver, SBDC Executive Director..... Page 5

Ms. Oliver presented the objectives and goals of the Small Business Development Center, focusing on the benefits of entrepreneurship and small business coaching. The Small Business Coach serves to provide information and targeted training, as well as connecting with others who can assist small businesses to develop increased skill levels for entrepreneurs. The SBDC currently has 18 coaches in WV, as has partnered with Eastern to obtain a grant funded Business Coach, Mr. Lindsey Teets, who will meet the coaching needs of the Region. (Began 12:10 End 12:45)

***Action Items:**

- A. Higher Learning Commission Self-Study Timeline & Budget.... Attachment
Deb Backus, Dean of Teaching and Learning, explained that the HLC Self-Study is to ensure quality education, to maintain improvements and to follow processes and present evidence of the HLC requirements for accreditation. The HLC Timeline and Budget were approved by consensus. Mr. Tissue recommended a review of the last HLC Self-Study, as well as the HLC response for new Board members.
- B. Harold K. Michael award recipient – *The HKM award recipient will be voted on via email by vote of acclamation.*
- C. Policy No. BP 2.1 – Prime Policy Revision – *The revision of BP 2.1 to change the name from ILOT to the Institutional Effectiveness Team (IET) was recommended by the Cabinet. A motion was made by Mr. Shanholtz and a second made by Mrs. Chambers. The motion carried.*

Board Chair and Committee Reports:

- A. WV Board of Governors Association – *Mr. Tissue, Chairman of the Association, attended the annual meeting in November, and reported the introduction of legislation to remove the 12-hour cap on tuition fees for 2-year colleges. He also announced that the lawsuits against college were dismissed by the Hardy County Circuit Court. The Finance Committee will be meeting in March, date TBD.*

- B. Classified Staff updates-Laurel Godlove - *Laurel reported that Dr. Terrell called an "All College" meeting to discuss budget cuts, and included a Q&A session, which had a positive effect on the staff.*
- C. Faculty updates- *Faculty update was provided by Laurel Godlove in absence of Curtis Hakala.*
- D. Student updates- *No Student updates were provided due to B. Bucklew's absence.*

President's Enrollment Report:

Enrollment Report: Spring 2016

CAMPUS	Headcount	FTE
Eastern	475	289.9
Sum	475	289.9
Unduplicated Total	475	289.9

Strategic Plan 2015-2020

- A. Governance retreat – December 16, 2015 – McMechen House – *The Governance Retreat to update the Manual was successful. The final Governance Manual will be submitted for BOG approval at the February meeting.*

<p>Student Access and Success Enrollment/Retention/College Completion/Financial Aid/Early Entrance Data Points-</p>	<p>1</p>
<ul style="list-style-type: none"> • Spring 2016 Enrollment report (Dashboard) • Financial Aid updates – <i>Enrollment Headcount is currently 490. Monica announced that Eastern has won the appeal on the Student Loan Default matter. Students will also now have the option of loans through Wells Fargo and Sallie Mae. She also stated that Mary Blizzard, with Financial Aid Outreach Services of WVCTCS, is serving as the Contracted Financial Aid Director for Eastern, as well as Mount West and Bridge Valley.</i> • Special Accommodations increase - <i>opportunities may be available with Perkins</i> • Early Entrance – <i>new practices – background checks will be required for faculty teaching at high schools.</i> • Full Measure Education agreement – <i>will provide no cost retention and recruitment services until October 1, 2016, to assist students for academic success.</i> 	
<p>Teaching and Learning Assessment/Reaccreditation/Institutional Effectiveness/Assessment/Academics/Career And Technical Education Data Points-</p>	<p>2</p>
<ul style="list-style-type: none"> • 	
<p>Community Engagement and Partnerships Workforce Education/District Consortium/Sector-Based Strategies/BTG Data Points-</p>	<p>3</p>
<ul style="list-style-type: none"> • District Consortium – January 15, 2016 • Regional Road Trip-Sector-Based strategies 	

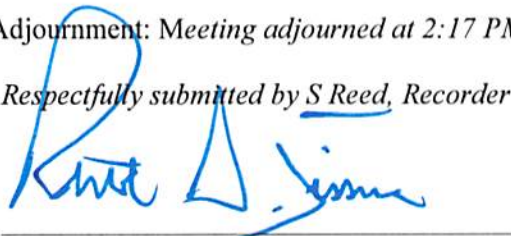
Culture of Innovation WORCS/Foundation/IREED/Launchpad/SBDC	
<ul style="list-style-type: none"> • Launchpad – Biochar initiative (PHG & FRYE) • Pegasus update • Business Coach (SBDC) • WORCS recruit external members 	
Resources Alignment of Budget/Grants/	5
<ul style="list-style-type: none"> • FY 16 Budget • FY 17 Budget • Furloughs & Reduction Policies & Procedures (proposed board policy) • Foundation – recruit new members • Four-day work week – <i>need to determine type of structure for 4-day work week.</i> • Indirect Cost Index formula (Mason Phillips) - <i>formula will provide up to 15% of indirect cost for unrestricted expenses.</i> 	
Campus Safety, Security and Health	
<ul style="list-style-type: none"> • Hardy County initiative-Everbridge - School Messenger – <i>no cost savings</i> • Hardy County LCEM committee – <i>Bill Baldwin is now on the LCEM Committee</i> 	
Public Relations Communications/Marketing/Events/Media Data Points-	
<ul style="list-style-type: none"> • CMT concert-tentative date, Friday, May 20, 2016 	
Local, State and National meetings Advisory Committee/WV Council/	
<ul style="list-style-type: none"> • Higher Education Day, Charleston, 1/19 • WDI conference, New Orleans, 1/20-23 • Advisory Committee meeting, 1/27 • WV Council for CTC Education, Charleston, 1/28 	

Next Meeting: February 17, 2016, at 12:00 p.m.

Special Guest: Dr. Walter Bumphus, AACC President/CEO

Adjournment: *Meeting adjourned at 2:17 PM*

Respectfully submitted by S Reed, Recorder



Robert Tissue, Chair

3/16/2016

Date Approved