

**EASTERN WEST VIRGINIA COMMUNITY & TECHNICAL COLLEGE  
BOARD OF GOVERNORS  
POLICY NO. BP 3.12**

**TITLE: GRADUATION REQUIREMENTS**

**SECTION 1. GENERAL**

- 1.1 Scope: This policy describes the conditions and process to determine graduation status for students in an associate degree or certificate program.
- 1.2 Authority: AR 3.17 General Education Curriculum; Series 21 (Freshman Assessment and Placement Standards)
- 1.3 Effective Date: January 19, 2011; Revised Fall 2013; June 2019

**SECTION 2. STATEMENT**

If students elect to earn an Associate in Arts Degree, Associate in Science Degree, Associate in Applied Science Degree, or Certificate from Eastern West Virginia Community and Technical College, they must meet the following requirements in addition to specific program requirements outlined in the College Catalog:

- Complete and submit a graduation application for graduation at least 45 days prior to the graduation ceremony;
- Satisfy all learner outcomes requirements for the program of study including the required number of credit hours;
- Achieve a 2.0 or higher cumulative grade point average on all college work not excluded in the computation of the GPA as a result of applying other Eastern policies;
- Complete a minimum of 6 credit hours (college level) at Eastern West Virginia Community and Technical College (articulated credit excluded);
- Complete required academic assessment tests/instruments including but not limited to program exit exams, and standardized general education assessment. The standardized general education assessment is for associate or associate in applied science degrees only;
- Complete general education requirements as defined in AR 3.17 (General Education Curriculum);
- Satisfy all financial obligations to the College; including payment of any required graduation fees;
- If applicable, complete exit loan counseling with the financial aid office.

Academic support requirements for all Associate in Arts Degree, Associate in Science Degree, Associate in Applied Science Degree, and Certificate in Applied Science program graduates:

Approved by LOT: 8/5/19  
Approved by President's Cabinet: 8/13/19  
Approved by the Board of Governors: 8/28/19

- Demonstrate proficiency in reading, English and mathematics as evidenced by the completion of appropriate academic support or college level courses, or by attainment of minimum performance standards defined in Series 21 (Freshman Assessment and Placement Standards).



Board of Governors, Chair

8-28-19  
Date

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