Certificate in Applied Science (C.A.S.)

BUSINESS MANAGEMENT

The **Certificate in Applied Science (C.A.S.) in Business Management** provides students with a basic knowledge of business organization and procedures.

EASTERN
West Virginia Community & Technical College

Name: _____   Student ID: _____

COMMENTS	FIRST YEAR: FALL SEMESTER		
	COURSE	**Credit Hours**	**Significance**
	CIS 114 – Intro to Computer Applications & Concepts	3	
	+ENL 101 – English Composition I	3	
	Restricted Business Elective	3	
	Business Management Technical Core	3	
	Business Management Technical Core	3	
	TOTAL	15	
	FIRST YEAR: SPRING SEMESTER		
	COURSE	**Credit Hours**	**Significance**
	BUS 203 – Communications in Business OR	3	
	ENL 102 – English Composition II	(3)	
	Restricted Business Elective	3	
	Restricted Business Elective	3	
	Business Management Technical Core	3	
	+MTH 115 – Business Math or higher	3	
	TOTAL	15	
	TOTAL HOURS FOR DEGREE	**30**	

Eastern West Virginia Community and Technical College is an EOE, ADA, AA institution.

LANDMARK COURSES

are the key to graduation and completing your degree on time. They should be taken in the order suggested in the Academic Map.

To graduate on time, students need to maintain an average of 15 credit hours per semester.

15 to FINISH WEST VIRGINIA

+ENL 101 and MTH 115 may require corequisite coursework.

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Comments	Restricted Business Electives	Credit Hours
	ACC 230 – Income Tax Accounting	3
	ACC 235 – Managerial Accounting	3
	ACC 240 – Computerized Accounting	3
	ACC 250 – Intermediate Accounting I	3
	ACC 251 – Intermediate Accounting II	3
	BUS 110 – Introduction to Hospitality	3
	BUS 203 – Communications in Business	3
	BUS 204 – Fundamentals of E-Commerce	3
	BUS 208 – Organizational Behavior	3
	BUS 210 – Entrepreneurship	3
	BUS 215 – Introduction to International Business	3
	BUS 230 – Introduction to Agribusiness	3
	BUS 231 – Agribusiness Marketing	3
	BUS 232 – Agribusiness Entrepreneurship	3
	CIS 111 – Intro to Electronic Presentations	1
	CIS 114 – Intro to Computer Applications & Concepts	3
	CIS 117 – Word Processing Software	3
	CIS 119 – Spreadsheet Software	3
	CIS 121 -Database Management Software	3
	CIS 133 – Introduction to Web Design	3
	FIN 225 – Principles of Real Estate I	3
	FIN 226 – Principles of Real Estate II	3
	FIN 231 – Business Finance	3
	FIN 232 – Personal Finance	3
	MGT 251 – Human Resource Management	3
	MGT 262 – Small Business Management	3
	MTH 115 – Business Math	3
	MTH 225 – Introduction to Statistics	3
	TRT 100 – Introduction to Travel and Tourism	3
	TRT 201 – Hospitality Management	3
	TRT 202 – Tourism Planning	3

Comments	Business Management Technical Core Electives	Credit Hours
	ACC 120 – Principles of Accounting I	3
	BUS 101 – Introduction to Business	3
	BUS 206 – Business Law	3
	ECN 201 – Principles of Macroeconomics	3
	ECN 202 – Principles of Microeconomics	3
	MGT 250 – Principles of Management	3
	MKT 260 – Principles of Marketing	3