



**Financial Aid Office
Request for 2018-2019 Financial Aid Documentation**

Name: _____ Student ID: _____

Items needed to complete your 2018-2019 Application for Student Financial Aid are listed below. Please submit the outstanding documentation indicated on this form to the Financial Aid Office by **June 30, 2018**. Your eligibility for financial assistance cannot be determined until all documentation has been received and evaluated. Documents submitted after the deadline will still be processed; however, there is no guarantee your financial aid eligibility will be calculated prior to the start of the semester.

X	Item Needed	X	Item Needed
	Official Transcripts needed		Proof of Independent Status: _____
	Parent Signature on FAFSA www.fafsa.gov		Student Signature on FAFSA www.fafsa.gov
	Add Federal School Code to FAFSA- 041190 www.fafsa.gov		Selective Service Clearance 1-847-688-6888 www.sss.gov/regver/verif_response.asp
	Complete Master Promissory Note www.studentloans.gov		Complete Loan Entrance Counseling www.studentloans.gov
	Photocopy of Parent Birth Certificate		Photocopy of Student Birth Certificate
	Proof of Attendance Form Signed by each of your Professors		Change to degree program. Non-degree seeking students are not aid eligible.
	Identity and Statement of Educational Purpose Form		Photocopy of Photo ID i.e.: Driver's License or State Issued ID Card
	Photocopy of Parent Social Security Card To Verify Social Security Number		Photocopy of Student Social Security Card To Verify Social Security Number
	Notarized Statement of Separation		Official Divorce Documentation
	Signed Verification Worksheet		Monthly Resource and Expenditure Form
	Signed 2016 Parent Tax Return Transcript		Signed 2016 Student and/or Spouse Tax Return Transcript
	Signed 2017 Parent Tax Return Transcript		Signed 2017 Student and/or Spouse Tax Return Transcript
	Parent Non-Filer Verification from IRS		Student and/or Spouse Non-Filer verification from IRS
	Parent 2016 W-2 Forms		Student/Spouse 2016 W-2 Forms
	Parent Plus Loan Application or sign Master Prom Note		Financial Aid Suspension Appeal Form
	Loan Default or Grant Overpayment Clearance		Financial Aid Maximum Hour Suspension Appeal Form
	Other:		Signed Satisfactory Academic Progress Contract
			Other: