

## **Call to Order**

*The meeting was called to order at 12:00pm. Present were G. Greenwalt, Dr. Striplin, S. Arbaugh, M. Chambers, A. Blackwood, S. Van Meter, J. Kubeika, J. Brill, S. Michael, and A. Degnan. Absent were S. Alt and T. Southerly. Guests present were T. Branson and S. Murphy.*

## **Presentation/Discussion/Professional Development**

- Annual Faculty Report – Shirley Murphy, Business Faculty and Chair of the Faculty Senate – *S. Murphy provided a summary of Faculty Senate meetings:*
  - *Dec. 2022 – Professional development on the implementation of How2s.*
  - *Jan. 2023 – Brightspace professional development, and guest speaker from Franklin University to update pathways and scholarships.*
  - *Mar. 2023 – Focus on the 2022 – 2026 Strategic Plan.*
  - *Apr. 2023 – Guest speaker on Class.com, Snaggit, and How2s tips.*
  - *May 2023 – Guest speaker on Handshake, career services, mini-courses, and Commencement.*
  - *Aug. 2023 – Faculty Orientation with remarks from Dr. Striplin regarding the HLC visit, and he welcomed new faculty members.*
  - *Sept. 2023 – Professional development on intrusive advising.*
  - *Oct. 2023 – Guest speaker on assisting students with hearing impairments.*
  - *Dec. 2023 – Nominations for adjunct faculty member of the semester, Artificial Intelligence discussion, and financial aid presentation to be included in a future meeting.*
  - *Jan. 2024 – Revised Faculty Senate meeting agenda to include more time on the Strategic Plan and the Institutional Effectiveness Plan.*
  - *Feb. 2024 – Dr. Striplin will provide HLC visit schedule details.*

*G. Greenwalt thanked S. Murphy for her report.*

## **\*Action Items:**

- Approval of the Minutes: Meeting of January 17, 2024 – *On an Arbaugh/Blackwood motion, the minutes were approved with all in favor.*
- Approval of the Financial Status Update – *On a Blackwood/Chambers motion, the Financial Status Update was approved with all in favor.*
- Approval of the 2024 Harold K. Michael Award Recipient – *On a Kubeika/Michael motion, the 2024 Harold K. Michael Award recipient was approved with all in favor. The award recipient will be announced at the May 2024 Commencement ceremony.*
- Approval of the HLC Assurance Argument – *On an Arbaugh/Michael motion, the HLC Assurance Argument was approved with all in favor.*

- Possible Executive Session – Potential Real Estate Transaction (W. VA. Code §6-9A-4) –  
*No Executive Session needed.*

## Committee Reports

**Board Chair**-Greg Greenwalt – *G. Greenwalt, on behalf of the Board of Governors, expressed sympathy to Dr. Striplin on the loss of his brother. There was an elevator issue at a medical clinic in Moorefield. The fire department may visit campus to assess elevator rescues.*

### Committees-

**Finance** – Trina Branson – *Reviewed the Financial Status Update with the Board of Governors. See action item above.*

## College Representatives Reports

**Staff**-Ann Degnan –

1. *The assessment improvement plan for the program review process and alignment of learning outcomes was introduced.*
2. *An amended Program Review Template was designed to improve the program review process and simplify the assessment of course learning outcomes by identifying the cycle of Program Learning Outcome assessment over the next 5 years is effective.*
3. *Instructors will now include in their syllabus pertinent General Education Learning Outcomes (GELO's) presented and assessed in each course beginning Fall 2024.*
4. *On Monday an Early Alert email notification was sent to instructors to identify struggling and vulnerable students for early intervention measures from their Academic Advisor.*
5. *The new GELO's objectives are included in the 2024-2025 catalog:*
  1. *Written and Oral Communications*
  2. *Critical Analysis and Reasoning*
  3. *Scientific and Quantitative Reasoning*
  4. *Technological Competency*
  5. *Information Literacy*

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6. *Global Diversity*
7. *Humanities/Fine Arts Inquiry*

**Faculty-Sherry Michael –**

*Faculty Senate met January 26, 2024*

- *Faculty has been busy with the new Spring 2024 semester.*
- *Seyed Mirkhani met with Hampshire County introducing the business Program. The IT internship from E.A. Hawse is expanding into different counties*
- *Alicia shared that 22 students made it to the final semester. Working on interviews applicants for the LPN/RPN Program.*
- *Partnership working 1 on 1 with nursing 12-hour shifts. Gives students an excellent experience. There is a 100% job placement upon completion of the program. Already have two students working while finishing the program.*
- *Nate from the science dept. shared that students are being offered a Chesapeake Bay project. Also, offering Biological Micro-credentials course.*
- *Tech Program – currently working on an Arborist Program*
- *Shirley Murphy has resigned from the WV-ACF. Anthony Prato is the new representative.*
- *Curtis Hakala encouraged faculty to use the OER Grant - it is an easy \$1000.*
- *Dominic Phillips shared updates of strategic plans – Evidence based.*
- *Reminder of HLC Visit upcoming in March 2024*
- *Dominic provided a Faculty Development, Learning How2s*

*The February 23 Faculty Senate meeting is an HLC Training/Development Session with Dr. Striplin.*

**Student-** Trevor Southerly – *No report.*

**Dr. Thomas Striplin, President**

- *HVAC chiller should arrive in two weeks. Meeting today with R. Donovan and Trinity.*
- *Meeting with Chancellor Tucker today for updates on legislative matters and PEIA.*
- *The last Board of Governors meeting was interrupted by a fire alarm. A motor in a fan box had burned out.*
- *Two fall 2024 applications have been received for the new Cybersecurity program. Marketing is underway and should help boost enrollment.*
- *Tourism and Hospitality program marketing is underway.*
- *Solar training in progress includes twelve students.*
- *The HLC Assurance Argument was a team effort.*
- *Have a potential Commencement speaker in mind.*

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- *Meeting with the WV School for the Deaf and Blind went well.*
- *Workforce is being re-built.*
- *CDL, with new simulators, is going well.*
- *Soon-to-be vacant IT positions have been posted.*

Important Calendar Dates

Upcoming Lunch and Learn Zoom training sessions (all start at 12 noon):

- February 14, 2024 - Presidential Assessment, Dr. Merrill Schwartz, Senior Consultant, AGB
- March 13, 2024 - Fundamentals of Parliamentary Procedure, Connie Deford, Past President of the National Association of Parliamentarians
- March 18 and 19, 2024 – Higher Learning Commission accreditation visit
- Saturday, May 4, 2024 at 9:00am – Commencement at Moorefield High School

New Business/Miscellaneous

Next Scheduled Meeting: March 27, 2024

Adjournment – 1:26pm

*Respectfully submitted by M. O'Leary, recorder.*



Greg Greenwalt, Board Chair

03/27/2024

Date