

Call to Order

The meeting was called to order at 12:00pm. Present were S. Arbaugh, Dr. Striplin, A. Blackwood, M. Chambers, S. Van Meter, J. Kubeika, J. Brill, S. Murphy, and T. Sentman. Guests present included S. Crouse and T. Branson.

Presentation/Discussion/Professional Development

- Audit Report – Sarah Crouse, Suttle & Stalnaker CPA’s – *S. Crouse gave a PowerPoint presentation to the Board of Governors of the Fiscal Year 2025 Report to the Board of Governors and the Fiscal Year 2025 Financial Statements. The Report to the Board of Governors and the FY 25 Financial Statements were provided to the Board of Governors last week.*

*Action Items:

- Approval of the Minutes: Meeting of October 8, 2025 – *On a Van Meter/Blackwood motion, the minutes were approved with all in favor.*
- Approval of the FY 25 Auditor’s Report to the Board of Governors and FY 25 Financial Statements – *On a Kubeika/Chambers motion, the FY 25 Auditor’s Report and FY 25 Financial Statements were approved with all in favor.*
- Approval of BET 161 Curriculum Proposal – *On a Van Meter/Brill motion, the BET 161 Curriculum Proposal was approved with all in favor.*
- Approval of Cyber Intelligence Certificate Curriculum Proposal – *On a Blackwood/Van Meter motion, the Cyber Intelligence Certificate Curriculum Proposal was approved with all in favor.*
- Approval of Allied Health Care Certificate Curriculum Proposal – *On a Kubeika/Blackwood motion, the Allied Health Care Certificate Curriculum Proposal was approved with all in favor.*
- Approval of BP 5.17 – *On a Brill/Van Meter motion, BP 5.17 was approved with all in favor.*
- Approval of BP 4.3 – *On a Blackwood/Kubeika motion, BP 4.3 was approved with all in favor.*
- Approval of BP 4.2 – *On a Van Meter/Kubeika motion, BP 4.2 was approved with all in favor.*
- AR 5.19 – Informational – *Reviewed by the Board of Governors.*

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Committee Reports

Board Chair-Sheldon Arbaugh – *S. Arbaugh reported that he attended the WV Board of Governors Summit in Charleston along with A. Blackwood and Dr. Striplin. Artificial Intelligence was discussed, and the Governor spoke. Chancellor Tucker spoke of her knowledge of Eastern WVCTC, and federal representatives attended and gave a presentation. There was a good gathering of the District Consortium this past Monday. Eastern is hosting the WV Connect meeting on December 7. Kudos to all on the audit report.*

Committees-

Finance – Trina Branson

College Representatives Reports

Staff – Tiffany Sentman –

Student Services has been ramping up registration for the Spring semester. Classes are already starting to fill up. Last week, Monica, Lauren and myself traveled to Hampshire High School to discuss opening up more options to the students, particularly in CTE pathways. Hampshire High is the only school in the area that we do not have a large presence in. Currently, we only offer Education & Hospitality & Tourism pathways. This is only open to one class at the high school, the teacher is Jennifer Nation. In the meeting we discussed providing more CTE pathways to the students as well as offering in person classes to students, with Hampshire High teachers teaching, if they have the proper qualifications. After the meeting, Mrs. Landis placed information out to the students/parents. There was great interest in the programs that we offer. Monica and I are traveling there December 9th to have an information/registration night for students and their parents. I think this is a BIG step in the right direction.

Faculty – Shirley Murphy –

1. *Informed the BOG members the next Faculty Senate meeting is scheduled for Friday November 21, 2025.*
2. *The October 2025 Faculty Senate meeting was tabled due to an insufficient number of participants being able to attend said meeting due to other conflicting meetings being held at the same time.*

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3. *Informed the Board members the following items are currently on that Faculty Senate Agenda for discussion during the 11/21/2025 session:*
 - a. *Nathan Van Vranken informed Faculty Senate that I. Winfree will be taking over as the Faculty representative with the ACF.*
4. *Dominic Phillips will attend selected Faculty Senate meetings to provide Faculty Development training pertaining to assessment processes. Faculty are working with Dominic Phillips to improve assessment processes for various courses.*
5. *Isaac Winfree is scheduled to discuss methods to make attachment of course learning objectives to assignments located in Cengage course prepared information/assignments possible.*
6. *Faculty will be encouraged by the Faculty Senate Chair to offer bonus points to students for attendance in the variety of 1-hour learning opportunities offered by Dixie Heavener. Posting this information to the Brightspace Announcement Board is a wonderful way for Faculty to make students aware of the opportunity.*

Student- Vacant

Dr. Thomas Striplin, President

- *The US Department of Education announced grant funding for short-term training programs. Retained M. Bishop and will be due by December 3, 2025. Will apply to augment heavy equipment program. May ask for \$1M. Could start heavy equipment program next fall. Will attend a webinar offered by the feds tomorrow.*
- *The US Department of Education announced six new agency partnerships with Labor, Interior, and HHS.*
- *Monitoring federal actions.*
- *Early entrance enrollment is growing.*
- *Eastern is financially healthy and we're working on getting our message out to the communities we serve.*
- *The Board of Governors is invited to Eastern's holiday party on Wednesday, December 17 at 5:30pm on the main campus.*
- *Close to completing the commercial kitchen and working on the fitness center.*
- *The Board of Governors is invited to the Nursing LPN to RN Pinning Ceremony at 7:00pm on Friday, December 5, 2025 at Moorefield High School.*

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Important Calendar Dates

- Lunch and Learn – Wednesday, December 10, 2025 at 12:00 noon

New Business/Miscellaneous

Next Scheduled Meeting: December 17, 2025 at 12:00 noon

Adjournment – On a Van Meter/Kubeika motion, the meeting was adjourned at 1:05pm with all in favor.

Respectfully submitted by M. O'Leary, recorder.

Sheldon W. Arbaugh

12/17/2025

S. Arbaugh, Board Chair

Date