

## **Call to Order**

*The meeting was called to order at 12:04pm. Present were S. Arbaugh, Dr. Striplin, A. Blackwood, J. Kubeika, J. Brill, and A. Degnan. Absent were M. Chambers, S. VanMeter, and S. Michael. Guests present included T. Branson, S. Crouse, and T. Moles.*

## **Presentation/Discussion/Professional Development**

- *Audit Report – Sarah Crouse, Suttle & Stalnaker CPA’s – S. Crouse and T. Moles shared a PowerPoint presentation with the Board of Governors.*

### **\*Action Items:**

- *Approval of the Minutes: Meetings of September 18, and October 23, 2024 – On a Blackwood/Brill motion, the minutes of September 18 and October 23, 2024 were approved with all in favor.*
- *Approval of the FY 25 Governance Manual – On a Kubeika/Blackwood motion, the FY 25 Governance Manual was approved with all in favor.*
- *Approval of the FY 24 Auditor’s Report to the Board of Governors and FY 24 Financial Statements – On a Brill/Blackwood motion, the FY 24 Auditor’s Report and FY 24 Financial Statements were approved with all in favor.*
- *Approval of the Annual Strategic Plan Report – On a Degnan/Kubeika motion, the Annual Strategic Plan Report was approved, as amended to correct minor typos, with all in favor.*

## **Committee Reports**

**Board Chair-**Sheldon Arbaugh – *Encourages everyone to keep up the good work.*

### **Committees-**

**Finance** – Trina Branson – *Financial Status Updates will resume and FY 25 Q1 financial statements will be presented at the December Board meeting.*

## College Representatives Reports

### Staff-Ann Degnan –

- *Website – <https://easternwv.edu/about-eastern/institutional-effectiveness/>  
The Institutional Effectiveness Team page is now located on Eastern's Home page under Discover EWW to serve as a data resource for faculty and staff. The page content comprises a brief description of the purpose of IET, Governance document information pertaining to the team's processes and membership, Eastern' Public Tableau Profile link <https://public.tableau.com/app/profile/eastern.wv.ctc/vizzes>, and several HEPC Funding Metrics.*
- *The ACADEMIC CURRICULUM AND ASSESSMENT COMMITTEE (ACAC) is a now a combination of the Curriculum and Assessment Committees whose primary purpose is to review, validate, and maintain the College's curriculum, and its assessment and improvement processes, in accordance with institutional policy and strategic planning.*
- *Eastern's Program Matrix alignment, Program Assessment Review, and the term's Strategic Objectives provides historical data when developing concrete strategic objectives. This information entrenches an established Key Performance Indicator (KPI) system to evaluate institutional effectiveness in a wide range of domains.*

**Faculty-**Sherry Michael – *No report.*

**Student-** Vacant

### Dr. Thomas Striplin, President

- *District Consortium meeting will be held in December.*
- *24 applications to date for LPN to RN Bridge program.*
- *J. Draper is building dashboards.*
- *Holiday celebration will be held on December 18.*
- *Working on grants:*
  - *\$1M CDL grant*
  - *\$1.4M heavy equipment grant*
  - *\$2.0M advanced manufacturing wood grant*

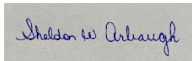
Important Calendar Dates

New Business/Miscellaneous

Next Scheduled Meeting: December 18, 2024 at 12:00 noon

Adjournment – 12:56pm

*Respectfully submitted by M. O'Leary, recorder.*



12/19/2024

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Board Chair

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Date