

Call to Order

The meeting was called to order at 12:17pm. Present were G. Greenwalt, Dr. Striplin, S. Arbaugh, M. Chambers, S. Alt, S. Van Meter, S. Michael, and A. Degnan. Absent were A. Blackwood, J. Kubeika, J. Brill, and T. Southerly. Guest present was T. Branson.

Presentation/Discussion/Professional Development

***Action Items:**

- Approval of the Minutes: Meeting of April 17, 2024 – *On an Arbaugh/Michael motion, the Minutes were approved with all in favor.*
- Approval of the Financial Status Update – *On a Degnan/Van Meter motion, the Financial Status Update was approved with all in favor.*
- Approval of FY 24 Q2 Financial Statements – *On an Alt/Michael motion, the FY 24 Q2 Financial Statements were approved with all in favor.*
- Approval of BP 3.11 Compliance with Military Selective Service Act – *On a Degnan/Alt motion, BP 3.11 was approved with all in favor.*
- Approval of BP 3.13 Awarding Credit through Assessment of Prior Learning – *On a Chambers/Michael motion, BP 3.13 was approved, with one title change, with all in favor.*
- Approval of the Wind Energy Technology Program Review – *On an Alt/Michael motion, the Wind Energy Technology Program Review was approved with all in favor.*
- AR 3.5 Course Substitution/Waiver Regulation – Informational – *Reviewed by the Board of Governors.*
- Possible Executive Session – Potential Real Estate Transaction (W. VA. Code §6-9A-4) – *Executive Session was not needed.*

Committee Reports

Board Chair-Greg Greenwalt –

- *Possible property acquisition is still on hold. The State indicates they do not own the four acres in question but there is a permanent easement. Meeting with RDA next week.*

RDA has agreed to see the property for \$20,000 per acre but still needs to stipulate the number of acres. Funding is an earmark so purchase cannot go through yet. A second earmark is being applied for. Location of possible structure is irrelevant at this time.

- *Congratulations to everyone involved in the Nursing Pinning and Commencement ceremonies.*
- *Thanks to the Board of Education and S. Van Meter for use of the Moorefield High School facilities.*
- *Nellie Nelson Nursing Lab dedication on May 29.*
- *Attended USDA meeting regarding clean energy/solar last week in Harpers Ferry. Met a USDA director and chief of staff and invited them to visit Eastern.*
- *June 19 is the next Board of Governors meeting.*

Committees-

Finance – *Trina Branson – Reviewed the Financial Status Update and the FY 24 Q2 Financial Statements with the Board of Governors. See Action Items above.*

College Representatives Reports

Staff-Ann Degnan –

- *Eastern's First Assessment Day is scheduled for Friday, May 31st with a morning and afternoon sessions and mandatory attendance of FT faculty.*

Discussion topics include review of HLCs conclusions, implementation of the new General Education curriculum and assessment process, rubrics review, historical data collection, faculty roles and expansion of data evidence.

- *The SmartEvals Student Instructor Evaluation spring 2024 response rate was 45% as compared to the Fall 2023 rate of 44%.*
- *The Summer Term begins on Monday, May 20th until Friday, July 26th with the exception of Speech Fundamentals which is a 4 week course scheduled from July 1st to July 28th.*

Faculty-Sherry Michael –

- *All faculty were pleased by the attendance of the 2024 Graduation Ceremony*
- *Faculty is beginning to work on finalizing the Spring 2024 Semester with end of semester reports*
- *Several faculty members are working on courses for the Summer Semester*
- *Faculty now has access to the course evaluations from Smart Evals.*
- *J. Crites brought up a complaint relating to the difficulty of the promotion process.*
 - *Shared that he was not informed of how the process worked*

- *Requested that there be a re-evaluation for policy changes*
- *5 members were chosen to form a committee to discuss and re-evaluate the promotion policy.*
- *Members are: S. Michael, A. Prato, I. Smith, D. Phillips, and J. Crites*
- *No meeting date/time has been set as of this date.*
- *S. Michael has prepared and bringing forth promotion policies information from five (5) other colleges to share with the group that our institution is not have the most stringent policy.*
- *Members requesting this policy change will be submitting information for promotion soon.*

Student- Trevor Southerly – *No report.*

Dr. Thomas Striplin, President

- *Nursing Pinning and Commencement ceremonies went very well.*
- *Meeting with Chancellor next week to discuss FAFSA issues and budget/funding formula.*
- *Hired LPN to RN nursing faculty member.*
- *Attended Hospitality and Tourism Advisory Committee meeting.*
- *HLC change is in progress for the Cyber program.*
- *Facilities – Chiller has been installed and is operation. Working with R. Donovan and Governor’s Office to get RH Lapp paid. Two bids have been received for new security camera system, and working on two new HVAC units for the Technology Center.*
- *Bid on One Stop/Region 7 for displaced workers/economically challenged individuals. Approximately \$600,000 award. Researching now to determine risk versus reward. Seven employees would become employees of Eastern.*
- *Purchase power agreement with the State for new solar array. Working with the Attorney General’s Office – more information to follow.*
- *Grants are consuming a lot of time.*
- *Eastern Extravaganza is this Friday.*
- *Eastern may be hosting a STEM Festival this fall.*

Eastern West Virginia Community and Technical College
Board of Governors Meeting
Minutes – May 15, 2024

Important Calendar Dates

New Business/Miscellaneous

Next Scheduled Meeting: June 19, 2024

Adjournment – 1:22pm

Respectfully submitted by M. O'Leary, recorder.



Greg Greenwalt, Board Chair

06/24/2024

Date