

**EASTERN WEST VIRGINIA COMMUNITY & TECHNICAL COLLEGE  
BOARD OF GOVERNORS  
POLICY NO. BP 3.12**

**TITLE: GRADUATION REQUIREMENTS**

**SECTION 1. GENERAL**

- 1.1 Scope: This policy describes the conditions and process to determine graduation status for students in an associate degree or certificate program.
- 1.2 Authority: AR 3.17 General Education Curriculum; Series 21 (Freshman Assessment and Placement Standards)
- 1.3 Effective Date: January 19, 2011; Revised Fall 2013; June 2019, May 2024, February 2025; December 2025

**SECTION 2. STATEMENT**

If students elect to earn an Associate in Arts Degree, Associate in Science Degree, Associate in Applied Science Degree, or Certificate from Eastern West Virginia Community and Technical College, they must meet the following requirements in addition to specific program requirements outlined in the College Catalog:

- Complete and submit a graduation application for graduation at least 45 day prior to the graduation ceremony;
- Satisfy all learner outcomes requirements for the program of study including the required number of credit hours;
- Achieve a 2.0 or higher cumulative grade point average on all college work not excluded in the computation of the GPA as a result of applying other Eastern policies;
- Complete a minimum of 15 credit hours (college level) for all AA, AS, & AAS (except AAS Board of Governors) degrees at Eastern West Virginia Community and Technical College (articulated credit excluded);
- The Board of Governors Associate of Applied Science degree requires at least 12 credits earned from one or more West Virginia public institutions of higher education through completed, credit-bearing coursework (not awarded through prior learning assessment), of which at least 6 credits shall be completed at the institution awarding the degree. It is not required that these 6 credits are the last credits earned to fulfill degree requirement.
- Complete the required academic assessment tests/instruments including program exit exams and standardized general education assessment. The standardized general education assessment is for associate or associate in applied science degrees only;
- Complete general education requirements as defined in AR 3.17 (General Education Curriculum);
- Satisfy all financial obligations to the College; including payment of any required graduation fees;

Approved by LOT: 8/5/19; e-vote 5/9/24; 2/3/25; 11/19/25

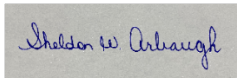
Approved by President's Cabinet: 8/13/19; 5/14/24; 2/11/25; 12/16/25

Approved by Board of Governors: 8/28/19; 6/19/24; 2/19/25; 12/17/25

- If applicable, complete exit loan counseling with the financial aid office.

Academic support requirements for all Associate in Arts Degree, Associate in Science Degree, Associate in Applied Science Degree, and Certificate in Applied Science program graduates:

- Demonstrate proficiency in reading English and mathematics as evidenced by the completion of appropriate academic support or college level courses, or by attainment of minimum performance standards defined in Series 21 (Freshman Assessment and Placement Standards).



12/17/2025

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Board of Governors Chair

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Date

Approved by LOT: 8/5/19; e-vote 5/9/24; 2/3/25; 11/19/25

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Approved by Board of Governors: 8/28/19; 6/19/24; 2/19/25; 12/17/25