



## Application Form

**ATTENTION: Please Review the 2024 Ag Workforce Development Training/Certification Schedule prior to completion. This can be found at <https://easternwv.edu/ag-innovation/>.**

*By completing this form, this signifies that you accept the below information for enrolling into Eastern Agriculture Innovation's Workforce Trainings.*

### SECTION A. Eastern Ag Innovation Trainings and Certifications Selection

Please identify the trainings you are registering for by placing a check mark beside each desired training on this form. Payment is due with this form submission. These trainings are part of the Micro Credential Certificates – you may take individual trainings or work towards a micro-credential by completing the minimum required contact hours. Micro-credentials may be completed over time. If you are interested in the Farm Fellowship Program, to receive these trainings at a discounted rate and have additional benefits, review the Fellowship program on our website location above or contact the Ag Workforce & Farm Fellowship Student Training Coordinator, Trish Halterman by email (aginnovation@easternwv.edu) or by phone (304-434-8000 ext. 9609).

**Micro Credential 1. Farm Business Management Certificate** - Must complete at least 18 contact hours if micro-credential, is desired

**Managing Production Risks** | January 10, 2024, 9:00 -12:00 | 3 hours | \$20

**Managing Financial Risks** | January 10 2024, 1:00 - 4:00 | 3 hours | \$20

**Managing Marketing Risks** | January 17, 2024, 9:00-12:00 | 3 hours | \$20

**Managing Human Resource Risks** | January 17, 2024, 1:00-4:00 | 3 hours | \$20

**Three Secrets for Increasing Profit** | January 11, 2024, 5:30-8:30 | 3 hours | \$0

**Managing Legal Risks** | January 24, 2024, 9:00-12:00 | 3 hours | \$20

**Initiating and Scaling Up Production** | January 24, 2024 1:00-4:00 | 3 hours | \$20

**Micro Credential 2. Agribusiness Diversification & Value Adding Certificate** - Must complete at least 21 contact hours if micro-credential, is desired

**Range Meat Academy: Meat Clerk Certificate** | online anytime | 15 hours | \$50

**Range Meat Academy: Meat Cutting Certificate** | online anytime | 20 hours | \$70

**Produce Safety Alliance (PSA) Grower** | January 31, 2024, 8:30 - 5:00 | 8 hours | \$75

**Writing Your Food Safety Plan (toward GAP food safety certificate** | February 7, 2024, 8:30 - 5:00 | 8.0 hours | \$40

**Better Process Control School, at WV Small Farms Conference** | February, 2024 | 16 hours | \$350

**Micro Credential 3. Livestock Management Systems Certificate** - Must complete at least 23 hours if micro-credential, is desired

**Bovine Artificial Insemination Certificate** | April 2024, 9:00 - 4:00 | 14 hours | \$600

**Beef Quality Assurance Certificate (BQA)** | June 14, 2024, 8:00 – 10:00 | 2 hours | \$20

**Stockmanship & Stewardship Certificate** | June 14, 2024, 10:00 - 4:00 | 7 hours | \$20

**Pasture Management Certificate** | October, 2024 | 16 hours | \$20

**Beef Quality Assurance Certificate (BQA)** | November, 2024 | 2 hours | \$20

**Micro Credential 4. Horticulture Management Systems Certificate** - Must complete at least 13 contact hours if micro-credential, is desired

**Irrigation Management** | February 28, 2024, 1:00 - 4:00 | 3.5 hours | \$20

**Construction Set Up & Site Preparation for a High Tunnel with a focus on Cover Cropping & Soil Health** | March 20, 2024, 1:00 – 4:00 | 3 hours | \$20

**Integrated Pest Management** | April 16, 2024, 1:00 - 4:00 | 3 hours | \$20

**Crop Management 101** | May 22, 2024, 1:00 - 5:00 | 4 hours | \$20

**Harvesting & Packaging Produce for Local Markets** | September 11, 2024, 1:00 - 5:00 | 4 hours | \$20



Ag Innovation Trainings

SECTION B. STUDENT REQUIREMENTS:

I understand and agree to the following and waive my son/daughter’s participation in these trainings and will ensure he or she follows the below:

1. Workforce non-credit certification/provider certification is warranted upon my successful completion of the training.
2. Some trainings may require an examination for pass/fail and certification will be contingent upon a passing completion. Not all trainings require examination, as completion may be satisfactory.
3. I have responsibility for monitoring my training progress and for consulting with the Student Training Coordinator ([aginnovation@easternwv.edu](mailto:aginnovation@easternwv.edu)) on the success of my training.
4. If problems should arise which could affect successful completion of my training, I will immediately contact the Student Training Coordinator [aginnovation@easternwv.edu](mailto:aginnovation@easternwv.edu) or call 304.434.8000 ext. 9609
5. If I decide to drop the training, it is my responsibility to notify the Student Training Coordinator ([aginnovation@easternwv.edu](mailto:aginnovation@easternwv.edu)) immediately.
6. I recognize that payments for trainings will be due in advance of the training and will be **non-refundable**, if I choose to drop out after payment is collected or during the training process.
7. I understand and agree to the above requirements for this training. I also authorize Eastern West Virginia Community and Technical College to release information about attendance records, pass/fail progress, and collected survey data to grant partners including the funder, the United States Department of Agriculture.
8. *Only pertains to students who are interested in the Farm Fellowship:* Those interested in the Farm Fellowship Program must complete the farm business management micro-credential, and at least one additional agricultural workforce micro-credential, and a 40-hour fellowship. If interested, email the Student Training Coordinator ([aginnovation@easternwv.edu](mailto:aginnovation@easternwv.edu)) to complete a Farm Fellow Application to see if you qualify for a discounted rate and a paid fellowship (stipend is \$700 and will be awarded at the completion of the Fellowship Review). The Farm Fellow Application is due November 4, 2024. Qualifying Farm Fellows must complete program credentials including a fellowship within the calendar year. Each year only up to twelve fellows will be selected for the opportunity. Selected students will be notified by December 5, 2024 to begin their one-year term starting January 1, 2025 - December 31, 2025.

SECTION C. SIGNATURES:

_____ Signature of Student	_____ Date
_____ Signature of Parent/Guardian, if under age 18*	_____ Date
_____ Signature of High School Principal/Counselor, if under age 18	_____ Date

\*Parental/Guardian Consent:

I understand and consent to the terms of this form recognizing that this training may benefit my son or daughter’s agriculture skillsets. I understand that each training may include adult learners. I accept financial responsibility for payment. I will make payment to Eastern WV Community and Technical College no later than two-weeks before each training. I also grant permission to Eastern West Virginia Community and Technical College Workforce Education Department to release my son’s/daughter’s information about attendance records, pass/fail progress, and collected survey data to grant partners including the funder, the United States Department of Agriculture.



Please Complete the Entire Application and Sign

- Date \_\_\_\_\_

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## SECTION E. SUBMIT YOUR APPLICATION

PLEASE NOTE: IT IS THE RESPONSIBILITY OF THE STUDENT TO MAKE ARRANGEMENTS WITH EASTERN WEST VIRGINIA COMMUNITY & TECHNICAL COLLEGE'S WORCS AG STUDENT TRAINING COORDINATOR TO ENSURE APPROPRIATE DELIVERY OF ANY EARNED CERTIFICATION, COLLECTION OF SURVEY DATA, AND CORRESPONDANCE. THE TRAINING COORDINATOR, CAN BE REACHED BY PHONE AT 304.434.8000 ext. 9609 OR BY EMAIL TO: [aginnovation@easternwv.edu](mailto:aginnovation@easternwv.edu)

To prepare for enrollment, please email the Student Training Coordinator ([aginnovation@easternwv.edu](mailto:aginnovation@easternwv.edu)) this **completed document** or reach them by phone 304-434-8000 ext. 9609. Applications can also be dropped off at campus.

After connection with the Student Training Coordinator to confirm amount payable, please make your check payable to: Eastern West Virginia Community and Technical College or E WVCTC, and in the memo line, please write the name of the training.

Mail to:

Attn: Ag Workforce Training,  
Workforce Education Department,  
316 Eastern Dr.  
Moorefield, WV 26836

