

# Early Entrance Course Authorization & Responsibility Form



Student Name: \_\_\_\_\_ Eastern Student ID #: \_\_\_\_\_

I understand that the following applies to enrollment/completion of this course:

1. College credit based upon successful completion of this course.
2. This course may also serve as a substitution for senior high school courses and may be required to meet high school graduation requirements.
3. A "D" grade may not be acceptable as "successful completion" in college programs or as transfer credit. (A "D" or "F" grade may affect college grade point average at most colleges.)
4. My parent(s) and I have responsibility for monitoring my academic progress and for consulting with my high school counselor, college counselor and instructor should problems arise which could affect successful completion of the course.
5. If I decide to drop the college class, it is my responsibility to complete the appropriate add/drop form and return it to the College by the required deadline date.
6. Early entry students must meet prerequisite test scores before registering for college-level English and/or math courses.

I understand and agree to the above requirements for this course. In addition, I authorize Eastern West Virginia Community and Technical College to release information about attendance records, academic progress and official final grades to my parent(s) and the designated high school personnel.

Signature of Student: \_\_\_\_\_ Date: \_\_\_\_\_

High School: \_\_\_\_\_

## Parental/Guardian Consent:

I understand and consent to the terms of this form recognizing that this course is the beginning of my son's/daughter's permanent college record. I accept financial responsibility for payment and tuition. I also grant permission to Eastern West Virginia Community and Technical College to release my son's/daughter's academic transcript to high school officials.

Signature Parent/Guardian: \_\_\_\_\_ Date: \_\_\_\_\_

Tuition for this course is: \_\_\_\_\_ Deadline for payment is: \_\_\_\_\_

Please make check payable to: Eastern West Virginia Community and Technical College or EWVCTC

PLEASE NOTE: IT IS THE RESPONSIBILITY OF THE STUDENT TO MAKE WRITTEN ARRANGEMENTS WITH EASTERN WEST VIRGINIA COMMUNITY & TECHNICAL COLLEGE'S RECORD OFFICE FOR THE TRANSFER OF EARNED CREDIT TO OTHER COLLEGES. THE RECORDS OFFICE CAN BE REACHED BY PHONE AT 1-877-982-2322 (TOLL FREE) OR BY DIRECTING MAIL TO:

### Eastern West Virginia Community and Technical College

Attn: Tiffany Sentman  
316 Eastern Dr.  
Moorefield, WV 26836

## Principal/Counselor Consent:

I recommend this student to take college level courses at Eastern West Virginia Community and Technical College.

Signature of Principal or Counselor: \_\_\_\_\_ Date: \_\_\_\_\_

