



Your 2026–2027 Free Application for Federal Student Aid (FAFSA) was selected for review in a process called verification. This process will verify that you provided correct information on your FAFSA. If there are differences, your FAFSA information may need to be corrected. You and one parent whose information was reported on the FAFSA must complete and sign this worksheet, attach any required documents, and submit the form and other required documents to our office. Complete and submit this form to the financial aid office as soon as possible otherwise your FAFSA application cannot be processed.

(NOTE: A student is considered dependent if he/she was required to provide parental information on the FAFSA)

Dependency Status: Dependent Independent

Provide information on individuals within your “household.” The definitions table will let you know who should be listed. *If more space is needed, list them on an attached page with your name and Social Security Number at the top.*

[illegible]

(NOTE: All students should fill out section C)

I used the Direct Data Exchange (DDX) tool on my FAFSA

I did NOT use the Direct Data Exchange (DDX) tool

- I worked but did not file a 2024 federal income tax return.

- **List employer(s) below, income received from each in 2024**
- **Attach copy(s) of your IRS 2024 Wage & Income Transcript**
- **Submit an IRS 2024 Statement of Non-filing**

I did NOT work nor file a tax return.

- **List any sources of income below**
- **Submit an IRS 2024 verification of non-filing**

[illegible]

(NOTE: Only fill out section **D** if you are a dependent student)

Parent(s) used the Direct Data Exchange (DDX) tool on my FAFSA

Parent(s) did NOT use the Direct Data Exchange (DDX) tool

- **Attach a copy of your parents 2024 IRS Tax Transcript issued by the IRS**

Parent(s) worked but did not file a 2024 federal tax return

- **List employer(s) below, income received from each in 2024**
- **Attach copy(s) of their IRS 2024 Wage & Income Transcript**
- **Submit an IRS 2024 Statement of Non-filing**

Parent(s) did NOT work nor file a tax return

- **List any sources of income below**
- **Submit an IRS 2024 verification of non-filing**

[illegible]

F. Sign the Worksheet

Certification Statement: If an Independent Student or Parents of a Dependent Student did NOT file a 2023 Tax Return they must provide a Verification of Non-Filing Letter from the IRS for 2023. Independent students who are married, if their spouse did not file a 2023 tax return they must also provide a Verification of Non-Filing Letter from the IRS for their spouse. You obtain a Verification of Non-Filing Letter by using the IRS Form 4506-T (be sure to check box on line 7) or by using the Get Transcript Online option. If you are unable to obtain verification of non-filing from the IRS and you have waited the 15 business days for a response from the IRS, you must document the attempt and contact us for a special statement to sign. Signing this form certifies all information reported on both pages is complete and correct. The student and at least one parent (of a dependent student) must sign and date this form.

By submitting this form, I certify that all the information above is complete and correct.

Student Signature

Date

Parent Signature (DEPENDENT)

Date

FAO use only: I certify that the copy above is a true and accurate representation of the student's government identification:

Financial Aid Staff Signature

Date