

Eastern West Virginia Community and Technical College

Board of Governors

Meeting of August 24, 2016

EWVCTC Main Campus

Moorefield, WV

**Call to Order:** *The meeting was called to order at 12:04pm. Present were Dr. Terrell, R. Tissue, S. Staley, G. Greenwalt, M. Chambers, D. Lambert, C. Hakala, L. Godlove, T. May, and M. O'Leary (recorder). Absent were D. Bean, F. Shanholtz, G. Sponaugle, and Jr. Helmick.*

**\*Action Item:**

**\*Minutes July 20, 2016**

*Minutes were approved on a Greenwalt/Lambert motion. Motion carried.*

**Presentation:**

**A. WV Secretary of State Natalie Tennant**

*The Board of Governors participated in a 25 minute Skype presentation by WV Secretary of State Natalie Tennant.*

**B. Lindsey Teets, Small Business Development update**

*Mr. Teets presented on his activities with Small Business Development. He hopes to visit more high schools, and take classes in business finance and social media which are major needs of his clients.*

**Welcome:**

**A. Anthony Oliverio and Rachel Davis, Faculty**

*Anthony Oliverio (Biological and Environmental Technology) was not able to attend the meeting due to a class conflict. Dr. Terrell read his biography to the Board of Governors. Rachel Davis (TANF instructor) was present and was able to personally introduce herself to the Board of Governors.*

**B. Update on staffing**

*Dr. Terrell reported that several employees have recently left the college through resignation or retirement, and work is underway to either fill those positions or redistribute responsibilities.*

**\*Action Items:**

**A. None**

**Informational Items:**

**A. Revised HLC Self-Study Timeline**

*Dr. Terrell reported that there will be an all-college HLC meeting on Tuesday, August 30. The HLC Prospectus and Timeline have been updated and will be shared with the Board of Governors.*

**B. Chancellor’s Advisory Committee and Council meetings**

*Dr. Terrell reported that there is an effort underway to decrease the gap in tuition differentials across the state. The Chancellor is interested in looking at models that will address tuition alignment.*

**Board Chair & Committee Reports:**

- A. WV Board of Governors Association – *Mr. Tissue had nothing to report.*
- B. Classified Staff updates-Laurel Godlove – *Ms. Godlove reported that everyone is busy with start-of-semester activities. Monthly birthday celebrations, breakfasts, and fundraisers are underway.*
- C. Faculty updates-Curtis Hakala – *Mr. Hakala reported that Blackboard Data Analytics (BBDA) training will begin later this week. Faculty are now meeting on five Fridays throughout the semester to attend meetings, etc. The new Curriculum Committee, chaired by Mr. Hakala, is up and running.*
- D. Student updates-Theda May – *Ms. May had to leave the meeting early to attend class, but Dr. Terrell reported that the semester is off to a good start. Approximately 130 people attended the Outdoor Movie Night where many Eastern students volunteered.*

<b>Student Access and Success</b>			<b>1</b>
<b>Enrollment/Retention/College Completion/Financial Aid/Early Entrance Data Points</b>			
• Fall Enrollment update			
CAMPUS	HeadCount	FTE	
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Eastern	488	288.8	
Workforce	76	38.5	
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sum	564	327.3	
Unduplicated Total	555	327.3	
• Shepherd University Enrollment Plan September – <i>Dr. Terrell will attend the signing ceremony on September 14, 2016.</i>			
 <i>Dr. Terrell indicated that enrollment numbers will be fluid for the next thirty days. Consulting firm Noel-Levitz will be visiting campus on November 15 to conduct a pre-review of enrollment and retention. Members of the Board of Governors are welcome to attend. Black Board Data Analytics (BBDA) meeting is taking place on campus this week. Two members of the Chancellor’s staff are attending.</i>			

<p><b>Teaching and Learning</b>  Assessment/Reaccreditation/Institutional Effectiveness/Assessment/Academics/Career  And Technical Education  Data Points-</p>	<b>2</b>
<ul style="list-style-type: none"> <li>• Wind Technology instructor-Brad Goldizen – <i>Dr. Terrell reported that Mr. Goldizen decided not to renew his contract.</i></li> </ul>	
<p><b>Community Engagement and Partnerships</b>  Workforce Education/District Consortium/Sector-Based Strategies/BTG  Data Points-</p>	<b>3</b>
<ul style="list-style-type: none"> <li>• Grant County Mulch – <i>Dr. Terrell reported that a meeting with Jamie Burt had taken place to discuss ways in which Eastern might be able to help support the business.</i></li> <li>• Sugar Grove – <i>No formal announce yet, but rumors suggest an \$11.2 million sale price.</i></li> <li>• Davis &amp; Elkins – <i>D&amp;E issued a press release on the Agreement with Eastern which the Moorefield Examiner picked up.</i></li> </ul> <p style="text-align: center;"><i>Dr. Terrell reported that he and Ron Hamilton visited the Tech Center yesterday. Reviewing ways in which a small computer lab might be made available to students taking on-line courses. Course articulation agreement with Marshall University has been signed.</i></p>	
<p><b>Culture of Innovation</b>  WORCS/Foundation/IREED/Launchpad/SBDC</p>	<b>4</b>
<ul style="list-style-type: none"> <li>• Small Business Administration (\$50,000) – <i>Still waiting.</i></li> <li>• Benedum Foundation (\$150,000) – <i>Benedum Board will decide in September.</i></li> <li>• USDA \$32,000 – <i>USDA representative will be visiting campus on September 6.</i></li> <li>• USDA \$ 7,000 – <i>Monetary support for the Ag Innovation Showcase.</i></li> </ul> <p style="text-align: center;"><i>Dr. Terrell reported that the Launchpad is working on a \$14,000 grant from AARP.</i></p>	
<p><b>Resources</b>  Alignment of Budget/Grants/</p>	<b>5</b>
<ul style="list-style-type: none"> <li>• DOL America’s College Promise \$3,720,000 – <i>Grant application will be submitted tomorrow.</i></li> <li>• WVDO Loan Agreements - <i>Dr. Terrell spoke to the Chancellor who suggested taking no action until after the election.</i></li> </ul>	
<p><b>Campus Safety, Security and Health</b></p>	
<ul style="list-style-type: none"> <li>• Panic button - <i>Have been installed.</i></li> </ul>	

<ul style="list-style-type: none"> <li>• Mock Active Shooter and fire drills Fall 2016- <i>Have been scheduled for the fall semester</i></li> </ul>	
<b>Public Relations</b> Communications/Marketing/Events/Media Data Points-	
<ul style="list-style-type: none"> <li>• Outdoor movie night – update – <i>Approximately 130 people in attendance with many student volunteers.</i></li> <li>• Natalie Roper, Generation WV 2017 Commencement speaker – <i>Generation WV is an organization committed to keeping young people in WV.</i></li> </ul>	
<b>Local, State and National meetings</b> Advisory Committee/WV Council/	
<ul style="list-style-type: none"> <li>•</li> </ul>	
<b>Higher Learning Commission-Self Study Visit April 22-24, 2018 “HLC Awakens”</b>	
October 10 – 25, 2016	Crosstalk sessions for taskforces scheduled by Self Study Process Facilitator

Next Meeting: September 21 2016, at 12:00 pm

Special Guest: *Kathy J. D’Antoni, Ed.D. Chief Officer, Career Technical Education*

Adjournment: *Meeting adjourned at 1:43pm*

*Respectfully submitted by Michael O’Leary, recorder*

Robert Tissue, Chair

Date Approved