



1. Call to Order

2. *Action Items:
 - Approval of the Minutes – Meeting of November 28, 2018
 - AR 6.14 Electronic Signature Policy – Informational
 - AR 7.10 Purchase or Acquisition of Materials, Supplies, Equipment, Services and Printing – Informational
 - Calendar Year 2019 Board of Governors Meetings

3. Presentation/Discussion:
 - Introductions: Laurie Pitcher, Program Coordinator for Admissions and Financial Aid, and William Netherland, AmeriCorps
 - Faculty Report – Shirley Murphy
 - Staff Report – Missy Shockey

4. Board Chair and Committee Reports
 - Board of Governors – Rob Tissue
 - Staff update – Ann Degnan
 - Faculty update – Curtis Hakala
 - Student update – Samantha Scamehorn

5. Strategic Plan 2015 – 2020 Reports – Dr. Charles Terrell

Finance-John Galatic - Break Even Analysis for Programs

Eastern West Virginia Community and Technical College
Board of Governors Meeting
Agenda – January 16, 2019

- Student Access and Success
 - Fall Enrollment
 - Spring Enrollment
 - Civil Rights Plan
 - Student Testimonials
 - High School Senior Campaign
 - G8 meeting
 - Higher Education Day
 - Blue Ribbon Commission

- Teaching and Learning
 - HLC On-line learning initiative
 - Fall 2019 Catalog to include Ag Business track in Business Management

- Community Engagement and Partnerships
 - Potomac Highlands Regional Jail collaboration update
 - Mineral County Days and other Charleston trip plans
 - Governor's Office of Minority Affairs event proposal update
 - Cybersecurity update
 - DCED ideas
 - Mineral County Development Authority request

- Culture of Innovation
 - Biochar initiatives
 - AmeriCorp
 - Tourism
 - WVDO
 - Community Colleges as Incubators of Innovation

- Resources
 - Base Funding for FY 19

- Human Resources
 - FT HR staff search

- Technology
 - Online suggestion and incident report forms
 - Dec 12-Feb 13 IPEDS Winter Collection:
Student Financial Aid (Waiting on Feedback),

Graduation Rates(Completed)
200% Graduation Rates (Completed)
Admissions (Not Applicable)
Outcome Measures (Verifying Numbers)

January 25, 2019 Data Files: Student, Course, Teaching Workload,
Registration, and Schedule File (Waiting for Acceptance from HEPC)
Dec 12-Apr 10 IPEDS Spring Collection: Fall Enrollment, Finance,
Human Resources, & Academic Libraries to be submitted directly to
the IPEDS website

1098T Progress
Personnel System Development
Technology Center Internet

- Communications and Marketing

PR

- 1) Barn Quilt, on hold until ground improves.
- 2) New Faces, Welcome Laurie Pitcher and William Netherland
- 3) Foundation, more details to come.

Marketing

- 1) Spring Campaign Updates
- 2) Emails to Home School Organizations went out, next email will be a follow-up. 25th/Lacey need to decide what materials would be best suited attached to email #2.
- 3) Testimonials in full swing. Interview with Kim Sherman 3 pm Thursday, January 10th.

Events

- 1) Dr. T, Tour Document, working on various materials for multiple events

Collateral

- 1) Updated BET brochure with Cristyn for review. We need to revisit the spacing issue.
- 2) Signage and Statues: Dr. T, Send Sign Quote
- 3) Trail signage: Written. We will submit the Press Release and the Trail Signage for review at the same time.

Website

- 1) Awaiting information from Eric on Tech Center webpage updates.
- 2) Deb sent Shepard's articulation agreement, Jen and Crystal working to create a Transfer Map to mimic the Program Maps, infographic-style. Info for 1) and 2) will come after the catalog is completed.

Eastern West Virginia Community and Technical College
Board of Governors Meeting
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Misc.

1) Civil Rights: Monica and Crystal meeting this week to go over the rest of the list, January 9th.

- AP 220 Grant
- Grants
 - Benedum 250,000
 - EPA 70,000
 - Manure du Force 25,000
 - Spring initiatives

6. Campus Safety and Security

- Drills

7. Important Calendar Dates

8. New Business/Miscellaneous

- Lumina Foundation Invitation, February 5-7

Next Scheduled Meeting: February 20, 2019

Adjournment