

Eastern West Virginia Community and Technical College  
Board of Governors Meeting  
Agenda – January 17, 2018



1. Call to Order
2. Oath of Office – Ann Degnan, Board of Governors Classified Staff Representative
3. \*Action Items:
  - a. Approval of the Minutes – Meeting of December 13, 2017
  - b. Harold K. Michael award
  - c. BP 3.8 – Academic Honors
  - d. BP 3.4 – Standards and Requirements for Admission
  - e. AR 5.14 – Evaluation for Full-Time Faculty Regulation
  - f. AR 3.11 – Requirements for Student Enrollment in the College Success Course
  - g. Governance Manual
4. Board Chair and Committee Reports
  - a. Board of Governors – Rob Tissue
  - b. Classified Staff update – Ann Degnan
  - c. Faculty update – Curtis Hakala
  - d. Student update – Theda May
5. Strategic Plan 2015 – 2020 Reports – Dr. Charles Terrell
  - a. Board of Governors
  - b. Student Access and Success

| CAMPUS      | HeadCount | FTE   |
|-------------|-----------|-------|
| Eastern     | 184       | 123.7 |
| High School | 144       | 44.9  |
| Workforce   | 13        | 6.9   |

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sum                    341 175.5

Unduplicated Total    341 175.5

- c. Teaching and Learning
  - i. Guided Pathways initiative
  - ii. HLC accreditation for online degrees
  - iii.
  
- d. Community Engagement and Partnerships
  - i. NextEra Energy
  
- e. Culture of Innovation
  - i. National Rural Entrepreneurship Ecosystem Builder Summit, May 15-16
  
- f. Resources
  - Finances
    - 2018 Legislative Session
    - Promise WV
  
  - Facilities
    - LED lighting at the Technology Center
    - Parking lot project
    - HVAC
  
- g. Human Resources
  - New Classification System: HR is working with HEPC to complete communications and pay adjustments.
  - i. Laurel Godlove, Academic Services Program Coordinator
  - ii. Bill Baldwin, IT Technician
  - iii. Pam Shrader, Program Manager Second School Partnership
  - iv. Student Services Specialist, vacant
  - v. CFO, vacant
  - vi. Payroll Representative, vacant
  - vii. AP 220 Recruiter, vacant
  - viii. AmeriCorps Sara Volkmann
  
- h. Technology
  
- i. Communications and Marketing
  - i. Eastern website
  
- j. AP 220 Grant

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k. Grants

6. Campus Safety and Security

7. Important Calendar Dates

- First day of Spring semester, January 16
- Higher Education Day, January 23
- Chancellor’s Advisory Committee, January 24
- WV Council for CTC Education, January 25
- Workforce Development Institute, January 30-February 2
- HLC Comprehensive Visit, April 22-24
- Nursing Pinning, May 11
- Commencement, May 12
- Entrepreneurship Conference, May 15-16

|                                   |  |
|-----------------------------------|--|
| April 1, 2017 –<br>March 14, 2018 | Documents Facilitator and Taskforce on Documents build and complete on-campus documentation resource files.  |
| December, 2017 –<br>April 2018    | Preparations for HLC Visiting Team on-site visit   |
| January, 2018                     | Board of Governors approves final draft of the Report for submission to the Higher Learning Commission   |
| January - February<br>2018 TBD    | Mock Visit: Format recommendation includes All College Meeting for overview of Comprehensive Evaluation process and visiting team expectations; individual/department meetings to address specific items in Assurance Arguments. |
| February 1, 2018                  | <b><u>DEADLINE:</u></b> Documentation Team locks Assurance Arguments which submits to the Higher Learning Commission.  |
| April 22 - 24, 2018               | The Higher Learning Commission Evaluation Team arrives on campus and conducts on-site visit.   |

8. New Business/Miscellaneous

a.

Next Scheduled Meeting: February 21, 2018

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Adjournment