

Call to Order

Presentation/Discussion/Professional Development

*Action Items:

- Approval of the Minutes: Meeting of November 17, 2021
- Approval of the Financial Status Update
- BP 3.4 Standard and Requirements for Admission

Institutional Research

Eastern West Virginia Community and Technical College
College Wide Headcount/FTE
For Spring 2022 – As of January 10, 2022

CAMPUS	HeadCount	FTE
Eastern	155	107.4
High School	96	34.1
Workforce	52	27.2
sum	303	168.7

Unduplicated Total 301 168.7

Committee Reports

Board Chair-Greg Greenwalt

Committees-

Finance & Facilities – Trina Branson

College Representatives Reports

Staff-Ann Degnan

Faculty-Sherry Michael

Student- Shayla Hartman

Strategic Plan 2015 – 2021 Reports

Dr. Thomas Striplin, President

- Strategic Plan- Cabinet meetings (starting this week)
- Budget discussions, revised format bi-monthly updates
- Covid reporting and process
- Syllabi (spoke with Curtis)
- Unit Review (just keeping this as a priority)
- Cancelled our Jacksonville workforce conference meeting (Megan and I) covid precautions.
- CFO position (Trina selected), start interviews for accounting position
- Re-Branding Proposal (logo design). Lori Chenoweth Agency.

I

Student Access and Success

- WVARCO Meeting (Jan. 18th)
- BUG Call (Jan. 20th)
- Commencement (Jan. 24th)
- Student Success Committee Meeting (Jan. 27th)
- Academic Meeting Jan. 6
- HOW2's – teaching development, recommended by Curtis

Eastern West Virginia Community and Technical College
Board of Governors Meeting
Agenda – January 19, 2022

- Hardy County Superintendent, Principal, and Counselor for Early Entrance (Zoom)
- Tucker County Superintendent, Principal, and Counselor for Early Entrance (Zoom)
- BBucklew visited Tucker County yesterday; New Discovery Center Advisor Jameson traveled and trained as well
- BBucklew-Reviewed and updated:
 - Early Entrance Student Handbook – beginning finalization
 - New Talon Talk in progress
 - SCAR report for Joe McGee - completed
- BBucklew-Prepared Communication Plan – draft approved! (Monica)

- FA assistance to 11 students
- Student Services moving back out, in and reorganizing
- Working with Paul and Bill on room 111 for Title III
- Start up of Spring 2022 term
- Issues with bookstore ordering
- Issues with students not accessing certain self-services like MyEastern or didn't see the email on ADSS
- BFP and CDL program update
- Fall graduates assess; Ron submitted reports; 32 graduates for Fall; diplomas/certificates will be produced for signatures at the end of the month
- In-person NSO for Jan. 11 and Jan. 12
- Last day to register is Jan. 14
- Reached out to Don Crews for meeting on changes to Title III 1-7-22
- Project Director/Career Counselor interviews on Monday, Jan. 10
- 32 new applications for spring; 35 new applications for fall 2022
- FA Suspension for fall 2021 students: MAX (40) Narrowed down to about 25. Some students already on FAAP & some double majors; WARN (19); SUSPENSION (9)
- Academic Standing letters: 2nd suspension: 1; 1st suspension: 4; academic probation: 8; academic warning: 39
- Academic Honors: President's 24 Dean's 43 Merit 53

Marketing and Public Relations

II Teaching and Learning

- Academic Services Meeting (January 6, February 24)
- LOT Meeting (February)
- Hardy County DOE (January 5, February 2)
- Tucker County DOE (January 6, February 3)
- WVCTCS AIM Modification Discussion (January 13)
- COVID Protocol Meeting with Faculty (January 13)
- Spring 2022 Course Sections Meeting (January 13)
- Student Services Processes Meeting (March 16)
- HLC Steering Committee Meeting (January 13)
- Spring 2022 Instructor Contracts – All in except a few stragglers
- HOW2s for Teaching – Dominic, Seyed, and I are being trained as instructional specialists
- Brightspace Switchover
- Bookstore Issues – Changing to a different bookstore in Fall 2022
- Learn & Earn – Weimer and Clearway
- Math and Science Faculty Positions
- Grant County EMS Meetings – Had a Zoom meeting on January 7
- Auto Tech Advisory Committee (December 20)
- Nursing Advisory Committee (December 15)
- Discovery Center Back-Ups – Jameson Freeman filling in until February/March
- Adjunct Openings for Spring 2022 – None
- Curtis Hakala is Teaching SPH 101 Course in Spring 2022
- Flyers for ATT, WTT, and Nursing
- Program Reviews – Completed by end of February
- SmartEvals Contract – Student Course Evaluations
- Faculty Fridays – January 28, February 25, March 18, April 22, May 20
- Summer 2022, Fall 2022, Winter 2022 Schedules – Late January/ Early February
- HLC Conference – Paperwork Needs to be Completed
- Anne Degnan – Proctoring Math and Biology Courses in Room 206
- Room 204 Getting Set Up as Flex Classroom for Spring 2022 – Other Classrooms Following
- Articulation Agreements – Fairmont and WVU
- 2022-2023 Catalog

III & IV

Community Engagement and Partnerships Advancement and Innovation

- WFE new effort with BO – tracking per program income and expenses (A.G. & K.R.)
- WFE Enrollment Comparison: 12/28 (Fall) 2020 (63 Headcount/30 FTE) and 2021 (165 Headcount/47 FTE) – 102 headcount up but only 17 FTEs
 - Conducting CRN development for WORCS supported programming to boost FTE
- J. Riggs – asked to teach BUS 232 (Agribusiness Entrepreneurship) in Hardy Co. Schools Fall 2022/Spring 2023. Looking at articulation for Dual Credit and if syllabi amendments are needed.
 - MW & JR - Hardy Co. School Workforce Ed. Committee (1/25)
- FL Trip, TBD - Workforce Development Institute – Jan. 26 – 29
- Marti/Maya/Ryan - Maker Space STEM Education Jan. 24-28 @ NYSC (area educators CEU and retreat learning days)
 - MW attending 24 & 26
 - RB attending 25 & 27
- Food Co-op update on Food Co-op Coordinator position
- Foundation – BOT meeting next Friday (Rick Smith)
- Grants:
 - College - Perkins Reserve C.N.A update
 - 1 of 5 applied, requested edits coming to each school ASAP
 - WORCS - Federal EDA - Co-application with AFNHA (Eastern ~\$160K) (\$60K match required – using CWBF) - 2 year award
 - Multiple LOS
 - 1 staff position
 - Sharing application with Dr. Striplin pre-submission ASAP
 - College - Federal Good Jobs Challenge - CDL
 - System office application (\$XX million)
 - Multiple LOS/Review
 - Awaiting further input survey
 - Grant supports: program instruction, offsets tuition (doesn't pay for tuition); simulator placement per institution; portable simulator demonstrator to recruit at area businesses and high schools (must reserve use); regional navigators (leveraging to have them in-school placement)
 - RBDG not pursuing
 - WORCS - LFPP – Amanda West still leading interim reports TB submitted ASAP (will share with Dr. Striplin for review)
 - WORCS - AFRI – Rob and I are finalizing to share and submit ASAP
 - WORCS - WVU MasBio – awaiting response to confirm if Maya can be new contractor and gain insurance benefits from grant insurance as a stipend payment (2 more years, if so)

V

Resources
Technology, Human Resources & Safety & Security

Finances/Business Office

Facilities

Grants

Technology

Human Resources

Safety and Security

Important Calendar Dates

New Business/Miscellaneous

Next Scheduled Meeting: February 16, 2022

Adjournment