**Call to Order**

**Presentation/Discussion/Professional Development**

* Administration of the Oath of Office – New Board Members John Kubeika and Shayla Hartman, Student Representative to the Board of Governors and Student Government Association President
* Introductions:
* Employees in New Roles – Alicia Vanmeter and Micaela Kidwell
* New Employees:

Amanda Gross – Program Assistant I – Workforce Education

Taylor Miltenberger – Science Faculty/BET Coordinator

Brian Bucklew – Student Program Advisor

Part-Time

Crystal Shoemaker – Access Discovery Center Facilitator – Tucker County

* Audit Report – Marie Long, Suttle & Stalnaker CPA’s (12:00pm via Zoom)

**\*Action Items:**

* Approval of the Minutes: Meeting of September 22, 2021
* Approval of the Financial Status Update
* Election of the Board of Governors Vice Chair
* HLC Substantive Change Application, along with an approval letter from WVCTCS

**Institutional Research**

 Eastern West Virginia Community and Technical College

 College Wide Headcount/FTE

 For Fall 2021 – October 11, 2021

CAMPUS HeadCount FTE

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Eastern 195 139.1

High School 164 52.2

Workforce 128 43.7

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sum 487 235.0

Unduplicated Total 482 235.0

WV Invest Recipients 8

**Committee Reports**

**Board Chair**-Greg Greenwalt

**Committees-**

 **Finance & Facilities –** Trina Branson

**College Representatives Reports**

**Staff-**Ann Degnan

**Faculty-**Sherry Michael

**Student-** Shayla Hartman

**Strategic Plan 2015 – 2021 Reports**

**Dr. Thomas Striplin, President**

* Enter any content that you want to repeat, including other content controls. You can also insert this control around table rows in order to repeat parts of a table.

**I**

**Student Access and Success**

* Reauthorization report submitted; Thanks Ron!
* Tiffany and Ed attended WVACRAO conference Oct. 6-8 at Stonewall
* FAFSA workshops (in-house) continued for the month
* Fall 2021 graduates assessed; 26 students; plus 4 outstanding (waiting on paperwork)
* Interim Chair for IET group; plan to schedule meeting in November
* Working with Jaennae on Title 3 changes to salaries so I can reach out to Don Crews
* Career Quest week November 8-11; 14 institutions/businesses will be in attendance from 11 a.m to 2 p.m.
* Tucker County for Voices of the Earth; Ed and I will be video Ilene; Tiffany and Brian will provide lunch and learn at noon for 16 people; still 7 openings left; providing subway boxes
* Spirit week Oct. 25-29
* Trunk N Treat Oct. 30 from 4-6 pm.; 8 trunkers so far
* Updating MOUs to county schools for Spring 2022
* EHHS FA info night 10-11-21 from 5-7 p.m.; Ed, Brian and Monica
* Serving popcorn to students this week for mid-terms; 11 a.m. to 1 p.m
* College ambassador interview at 1 10-11-21; Tiffany and I
* Title 9 training 10-13-21
* HLC meetings
* Early Bird Registration is Oct. 15 from 8-4
* Skill pointe discussion on 10-19
* Student Success Committee 10-21-21
* RBA/BOG meeting 10-21-21 via zoom
* EHHS registration visit 10-28-21; Monica and Brian
* MHS registration visit 10-27-21; Curtis and Brian
* Union Educational Complex visit 10-29-21; Brian
* PHS visit 11-2-21; Monica and Brian
* Tucker visit 11-9-21; Brian
* PCHS visit 11-16-21; Monica and Brian
* Celebration of first generation November 8th from 4-6; finger foods/punch being served in student lounge
* DegreeNow/AAS BOG degree open house; November 17th
* New student orientation live November 19th starting at 9 a.m.
* Hardy County and Tucker County school meetings last week
* Oct. 5 MHS college fair
* Oct. 19 Hampshire and Petersburg College Fair
* November 3 Phillip Barbour High College Fair
* November 5 Harman School College Fair

**Marketing and Public Relations**

**II**

**Teaching and Learning**

* Final FY22 Perkins Changes/Modifications Completed
* Academic Services Meeting (October 26)
* LOT Meeting (October 28)
* Hardy County DOE (November 3)
* Tucker County DOE (November 4)
* HLC Group Chair/Co-Chair Meeting (October 14)
* Argos Data Dashboard Training (November 12)
* Advising Training (November 22)
* Provost Zoom Meeting (October 13)
* Classified Staff Committee and IET Chair
* Zoom Licenses for Faculty
* Spring 2022 Schedule Completed
* SmartEvals for Course Evaluations – Faculty Demo (October 19)
* Bookstore Discussion with Peggy Frum
* General Education Courses in Randolph County
* HOW2s for Teaching – Continuing Professional Development for Instructors
* WVU Articulation Agreement
* SkillPointe Dashboard Review (November 18)
* Lindsey Guinn – Student Withdraw and Graduate Surveys
* IUPUI Assessment Institute (October 24-27)
* Learn & Earn – Weimer and Clearway

**III & IV**

**Community Engagement and Partnerships**

**Advancement and Innovation**

* Workforce
	+ C.N.A. dual credit with HHS
	+ Perkins Grant, in-progress
	+ Cyber Certificate, revising
	+ Factbook draft developed
	+ CDL, meeting on volvo and RCS contract at 12 pm
	+ ACC partnership TBD
* Foundation
	+ Check signing
	+ Creating an endowment, St. George Medical Clinic Fund
	+ Board Approved Policies (10/8/21; Policy on policies, conflict of interest; documentation and retention policy; safety policy; and annual safety statement)
	+ Benches & Bricks
	+ Book signing, Oct. 13th 5 – 7 pm
	+ Preparing for Giving Tuesday
	+ Purchase of “Classy” – virtual donor/payment intake system
	+ Holiday gift to staff, Foundation & food co-op
* Ag Innovation
	+ AFRI Surveys reviewed by Evaluators
	+ Ag Showcase on campus, Oct. 20th
	+ Farm Fellowship Application due Nov. 5th
	+ BQA training, Nov. 17th

 **V**

**Resourc**es

 **Technology, Human Resources & Safety & Security**

***Finances/Business Office***

* BRIM Liability Insurance Questionnaire submitted
* FY22 Audit complete. No findings.
* Refunds in Banner process: meeting with Ron, David, Mary, and Monica—pending
* Assisting Amanda West with Indirect Cost Rate for federal grants
* Electronic signatures status
* Cares Funds:

EXPENDED:

* $105,944 Cares (Institution): expended
* $105,944 Cares (Student): expended
* $220,112 FIPSE (Institution): expended
* $105,944 CRRSAA (Student): expended

AVAILABLE:

* $68,000 FIPSE (Student) $68,000: **$35,400** unused; **DEADLINE=02/27/22**
* $418,220 CRRSAA (Institution) **$245,086** unused; **DEADLINE=03/19/22**



* $459,409 ARPA (Institution): **~ $449,450** unused; **DEADLINE=06/15/22**
* $474,068 ARPA (Student): **$441,318** unused; **DEALINE=06/15/22**

***Facilities***

***Grants***

***Technology***

***Human Resources***

* Leadership Title IX Virtual Training - October 13-27
* Executive Dean of Administrative Services position on hold until November
* Math Faculty position still open – viable candidate to interview
* Title III Director/Career Counselor and Advancement Specialist job announcements posted on venues including newspapers
* Inclusive Leadership Title IX Virtual Training - October 13-27
* WVHEPC Title IX Virtual Training hosted by WVSOM – attendees: Monica, Curtis and Jaennae
* Fleet Division Monthly Meeting – October 13th @ 10:00 am
* CHRO Monthly Meeting – October 13th @ 11:00 am
* WV Ethics Training – Zoom – November 8th @ 1:00 pm for all employees

***Safety and Security***

September 29 fire drill result – 3 minutes and 31 seconds

Important Calendar Dates

New Business/Miscellaneous

Next Scheduled Meeting: November 17, 2021

Adjournment