

Eastern West Virginia Community and Technical College
Board of Governors Meeting
Agenda – October 24, 2018



1. Call to Order

2. *Action Items:

- Approval of the Minutes – Meeting of September 19, 2018
- BP 3.18 Required Instructional Time for Campus Administrators
- AR 3.8 course Syllabus Regulation (informational)

3. Presentation:

Audit Report (via phone at 1:30pm), Marie Long, Suttle & Stalnaker, CPA's
Superintendents, Monica, and Lacey

4. Introductions:

Stephen Smoot, Dean of Community Engagement and Partnerships
Sherry Michael, Education Programs Coordinator
Shepherd University Articulation Agreement
Cristyn Bauer, AmeriCorps

5. Board Chair and Committee Reports

- Board of Governors – Rob Tissue
- Staff update – Ann Degnan
- Faculty update – Curtis Hakala
- Student update – Samantha Scamehorn

6. Strategic Plan 2015 – 2020 Reports – Dr. Charles Terrell

HEPC Annual Reauthorization date request 11/1/18

Civil Rights Review

Finance-John Galatic

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- Student Access and Success

Enrollment

Eastern	235	157.6
High School	178	49.1
Workforce	59	27.2

 sum 472 233.9

Unduplicated Total 466 233.9

- 9/25th: Deb N and Lacey will be out all day at WVASFAA Counselor Training in Keyser
- 9/26th: Lacey/Curtis-Meeting with East Hardy High- morning
- 9/26th: Lacey/Monica-MMS game 6-8:00 p.m.
- October 1-5: Monica on vacation
- 10/1: Lacey/Curtis-Meeting with Pendleton Co High- All morning
- 10/3: Lacey/Curtis--Meeting with Petersburg High- Morning
- 10/8: Lacey/Monica—Parent Teacher night info table at Hampshire---leave at 2:30 p.m.; meeting with principal/counselors before and PT night is 5-7 p.m.
- Trunk n Treat set for Oct. 30 from 5:30-6:30 p.m.
- After mid-term treat for students; popcorn and stress reliever coloring sheets Oct. 8-12
- Big THANK YOU to Ron for getting 3 reports of data that were due Oct. 1 to me! Two of the reports are new reports!
- Civil Rights Review status
- HS accommodation
- Additional tutoring in Accounting
- Survey Monkey
- Disability Handbooks
- 10/11: Lacey/Monica at PT night Petersburg 3-6 p.m.
- 10/17: Lacey/Monica at MMS game 6-8 p.m.
- 10/17: Curtis/Deb N at Pendleton for Parent Teacher 2:30-7:30 p.m.
- 10/23: LSS at Petersburg for FAFSA night begins at 6:30 p.m.
- Pictures with Santa for December 6th. 5:30pm to 7pm
- Open House day on November 12th tentative
- Shirley Murphy will be attending 8th Grade Cruise-In at Keyser Middle on November 15th
- IPEDS reporting
- VA 85/15 reporting completed

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- Reauthorization report due November 1st.
- EDGE report completed
- Gainful employment reporting completed
- Student Edits

- Teaching and Learning
 - Adam Webster, WV Land Trust BET Water Trail
 - HLC Online degree initiative
 - Complete College America GP initiative
 - SP 19 Dual Credit initiative
 - HLC Monitoring Committee update – Kick-off meeting was held Sept. 24 with team chairs. Co-chairs were assigned..
 - Perkins Local Planning approved \$56,175.00 includes carryover.
 - Perkins Leadership submitted \$47,739. Waiting on final approval.
 - Perkins Training Webinar Sept. 16 10:00 a.m. Richard Goff
 - New Nursing half time faculty – John Sykes

- Community Engagement and Partnerships
 - Governor’s Award for Regional Cooperation

- Culture of Innovation
 - NACCE Community Colleges as Incubators of Innovation Nov. 6 Webinar Meet the Authors
 - Phillip Jackson, AmeriCorp
 - William Netherland, AmeriCorp
 - Entrepreneurial Learning Initiative
 - Small Business Development Center/WVAG
 - Farm to Table event

- Resources
 - Cacapon Institute Tanner Haid Tree plantings

- Human Resources
 - Program Coordinator for Admissions & Financial Aid

- Technology

- Communications and Marketing-

- AP 220 Grant-

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- Grants
 - Hardy County Community Foundation \$1,000 and \$1,500
 - Benedum Foundation

7. Campus Safety and Security

- Drills

8. Important Calendar Dates

October 26 Senator Manchin Rally 12:00 pm

October 30 Trunk n Treat

October 31 Active Shooter Training 8:30 to 12:00

November 14 AG Showcase

9. New Business/Miscellaneous

- ACCT Knowledge Center Podcasts

Next Scheduled Meeting: November 28, 2018

Adjournment