



1. Call to Order
  
2. \*Action Items:
  - Approval of the Minutes – Meeting of June 20, 2018, and August 22, 2018
  - Program Review – ACC AAS 2018
  - Program Review – ACC CAS 2017
  - Program Review – AST AAS 2017
  - Program Review – AST CAS 2017
  - Program Review – CAS CAS 2017
  - Program Review – IT AAS 2017
  - Program Review – IT CAS 2017
  - BP 6.1 Change in the Organization of Administrative Units Teaching and Learning/Executive Dean of Administration and Community Engagement and Partnerships
  - AR 3.10 General Education Course Design (informational)
  
3. Presentation: Jennifer Aries and Crystal Balfany, 25<sup>th</sup> Hour Communications, via Zoom.
  
4. Board Chair and Committee Reports
  - Board of Governors – Rob Tissue
  - Staff update – Ann Degnan
  - Faculty update – Curtis Hakala
  - Student update – Samantha Scamehorn
  
5. Strategic Plan 2015 – 2020 Reports – Dr. Charles Terrell
  - Student Access and Success
    - Enrollment
    - Updates from Student Services

Eastern West Virginia Community and Technical College  
Board of Governors Meeting  
Agenda – September 19, 2018

- SBCTC registrations August 31
- HS & Career Ctr visits Sept. 4, 6 & 7
- College fairs September 11 and 12
- Community volunteer football game Sept. 26 & Oct. 17
- Coffee & the Constitution activities for students Sept. 17
- FA workshop Sept. 28
- LSS meeting Sept. 10
- Default Meeting Sept. 5
- FA has been rolled and checks should have been mailed Sept. 7
- Early Alert went out to faculty; return is Sept. 11
- Hosting popcorn during mid term week
- Began assessing Fall 18 grads: 27 applied; 5 denied; 22 good; November 1<sup>st</sup> deadline.
- Lacey and Curtis are starting to setup meetings with high schools to set Spring registration dates.
- Spoke with/emailed Counselors about Parent Teacher nights.
  - Petersburg: October 11<sup>th</sup>
  - Hampshire: October 8<sup>th</sup>
  - Pendleton: October 17<sup>th</sup> (Curtis and Deb Nelson will be attending)
- LSS set Spring orientation dates.
- LSS visited high schools. Still have to visit Mineral Co VoTech and Keyser High
- SGA decided they want to do Toy Drive for Potomac Center again. Emailed the rep and she is excited to work with us again.
- Town of Mfld hasn't set Trick or Treat yet. Should decide at Sept 31<sup>st</sup> meeting. Sent out TBA flyer.
  
- Teaching and Learning
  - Curtis and Dominic attended the Complete America training and are sharing information with all faculty.
  - Grants in process: Perkins reallocation, Perkins Leadership and Technical Development. Total request for Perkins \$52,725.
  - Schedule production for Spring/Summer underway. Registration will begin Nov. 1.
  - Sherry Michael attended the Early Childhood meeting in Flatwood and will be working with committee on state-wide curriculum for Early Childhood.
  - Waiting on reference checks for part-time nursing faculty and nursing administrative assistant.

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o HLC Monitoring Team Leader meeting Sept. 17. Materials are on the share file.

- Community Engagement and Partnerships
  - Pilgrim's Pride
- Culture of Innovation
  - Barn Quilt
  - Biochar grant linking to BET
  - SBDC Coach
  - 9/27 Federal Partnership meeting
  - NACCE conference 10/6-10
  - Farm to Table 10/13/18
  - AG Showcase 11/15/18
  - WV Extension Agri Tourism Clustering
  - Bob Yapp Historic Preservation Workshop
  - Blythe Collins AmeriCorps
  - WV Hub October 22 Jason Young Vintage Theater
- Resources
  - CFI score modified from 0.7 to 0.91 WVDO Agreements
  - HEPC Loan - \$60,000
  - Potential WVDO loan meeting in Charleston
- Human Resources
  - Stephen Smoot, Dean of Community Engagement and Partnerships
  - Barbara Porter, Nursing Administration Support
  - Lacey Koontz, Student Program Advisor
  - Sherry Michael, Education Coordinator
  - Program Coordinator for Admissions & Financial Aid
- Technology
- Communications and Marketing-September board meeting presentation
- AP 220 Grant-Mason Bishop Reorganizational updates
  - Mason Bishop, Consortium Coordinator
  - LeeAnn Shreve, Project Director/Recruiter
  - Erica Davy, Case Manager

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- Data Analyst .33
- Grants
  - Hardy County Community Foundation
    - 1,000 Barn Quilt Trail
    - \$250 Hardy County CVB Barn Quilt
    - \$1,500 AmeriCorps match for BET program
    - EPA Biochar \$27,000
    - Watershed grant TBA
    - WVDEP Porous Pave for Patio \$25,000 TBA
- 6. Campus Safety and Security
  - Drills
- 7. Important Calendar Dates
- 8. New Business/Miscellaneous

Next Scheduled Meeting: October 24, 2018

Adjournment