

Eastern West Virginia Community and Technical College

Board of Governors

Meeting of July 20, 2016

EWVCTC Main Campus

Moorefield, WV

Call to Order: *The meeting was called to order at 12:05PM. Present were Dr. Terrell, R. Tissue, S. Staley, JR Helmick, G. Greenwalt, M. Chambers, C. Hakala, T. May, and M. O'Leary, recorder. Absent were D. Bean, D. Lambert, F. Shanholtz, G. Sponaugle, and L. Godlove. Guest was Penny Reardon.*

***Action Item:**

***Minutes April 20, 2016**

Minutes were approved on a Greenwalt/Hakala motion. Motion carried.

Presentation:

- A. CMT Empowering Education – *The Board of Governors viewed the video featuring Dr. Terrell and EWVCTC students.*

Welcome:

A. Theda May, Student Representative – *Dr. Terrell introduced Ms. May and R. Tissue welcomed her to the Board of Governors. Ms. May is a resident of Moorefield, is president of the EWVCTC Student Government Association, and took her Oath of Office on June 15, 2016.*

***Action Items:**

- A. BP 3.11 Compliance with Military Selective Service
Updated policy was approved on a Greenwalt/Helmick motion. Motion carried.
- B. FY 17 Board Calendar
FY 17 Board meeting calendar was approved on a Greenwalt/Staley motion. Motion carried.
- C. Program Reviews: A.A.S. Occupational Development; A.A.S. Technical Studies, CAS Technical Studies
Following an overview from C. Hakala, Program Reviews were approved on a Greenwalt/Chambers motion. Motion carried.
- D. Compact
Following an overview by Dr. Terrell, EWVCTC Institutional Compact was approved on a Helmick/Staley motion. Motion carried.

Informational Items:

- A. WV Council for CTC Education meeting July 15 (Budget, Tuition & other agenda items)
Dr. Terrell discussed the recent emergency meeting of the Council. While the Council did not approve a 12% tuition increase for FY 17 as requested by EWVCTC, the Council did approve a 9% tuition increase.
- B. FY 17 Budget
Dr. Terrell and P. Reardon presented the revised FY 17 budget based on the 9% tuition increase. P. Reardon indicated that the revised budget reflects a 4% cut; reserve will be at 27%; and a mid-year budget cut can be expected. The 9% tuition increase and revised budget was approved on a Greenwalt/Chambers motion. R. Tissue indicated that, while approving the new budget was not an agenda action item, the budget was posted as an informational item on the agenda. This action on an informational item was approved on a Greenwalt/Staley motion. Motion carried.
- C. FY 16 Tuition Waiver report
Dr. Terrell indicated that the employee freeze on tuition waivers remains in place, and the focus will be on student scholarships.
- D. Tobacco Free Zone-July 1, 2016 – *The Board of Governors approved policy has gone into effect.*
- E. 2014-2015 Annual Report
- F. Adult Basic Education update – *Dr. Terrell indicated that Adult Basic Education is now known as Adult Education. EWVCTC was informed in July 2015 that it is no longer a fiscal agent of Adult Education. Adult Education will transition from the Tech Center to South Branch by September 1, 2016. Space in Tech Center will be made available for public use for a fee.*
- G. Fall Enrollment update – *Dr. Terrell reported 205 FTE's registered for the fall semester. Budget is based on 350 FTE's. Efforts continue to enroll more students, and final numbers will be presented at the October Board of Governors meeting.*

Board Chair & Committee Reports:

- A. WV Board of Governors Association – *R. Tissue indicated that, as Chair of the WVBOGA this year, he has invited Chancellor Sarah Tucker to the association meeting later this summer. EWVCTC BOG members should let R. Tissue know of interest in attending.*
- B. Classified Staff updates-Laurel Godlove – *Ms. Godlove was absent - no report available.*
- C. Faculty updates-Curtis Hakala – *C. Hakala announced that two new faculty positions have been filled via grant funding from DHHR and Perkins. C. Hakala, B. LaVorgna, and D. Phillips will attend the Noel-Levitz conference at the end of July. Tutor.com has received a 90% approval rating from EWVCTC students.*
- D. Student updates-Theda May – *T. May indicated that Open House is scheduled for August 1; August 15 is the first day of classes; and an outdoor movie night will be held on August 19. More events will be scheduled once students return for the fall semester.*

Student Access and Success Enrollment/Retention/College Completion/Financial Aid/Early Entrance Data Points	1
<ul style="list-style-type: none"> Shepherd University Enrollment Plan – <i>Dr. Terrell indicated that this agreement came about following a meeting with the new president of Shepherd University.</i> 	2
Teaching and Learning Assessment/Reaccreditation/Institutional Effectiveness/Assessment/Academics/Career And Technical Education Data Points-	
<ul style="list-style-type: none"> 	
Community Engagement and Partnerships Workforce Education/District Consortium/Sector-Based Strategies/BTG Data Points-	
<ul style="list-style-type: none"> DHHR grant – <i>Dr. Terrell announced that EWVCTC had received a \$60,000 grant to provide guidance to TANF clients in the six county service region.</i> Tour du Workforce Handout distributed 	
Culture of Innovation WORCS/Foundation/IREED/Launchpad/SBDC	4
<ul style="list-style-type: none"> IREED – <i>Dr. Terrell indicated that the June Board meeting was well attended, and that he attended a social media workshop.</i> EWVCTC Foundation update-new members Facebook page – <i>Dr. Terrell has developed a Facebook page for the EWVCTC Foundation.</i> Small Business Development report – <i>Dr. Terrell reported that Lindsay Teets has made contact in all six counties of the service region and is having a good impact.</i> 	5
Resources Alignment of Budget/Grants/	
<ul style="list-style-type: none"> Full Measure Education – <i>Dr. Terrell reported that this is a mobile application designed to help students connect with EWVCTC. There was no charge for the development of this app, as Full Measure is featuring the EWVCTC app to their prospective clients.</i> Degree Works – <i>An Ellucian product to develop a new transfer module.</i> Blackboard Analytics – <i>Bridging the Gap funds are being used for the fall 2016 launch of this product. Will also help EWVCTC with institutional research needs.</i> <p><i>Dr. Terrell also announced that EWVCTC had been awarded a \$32,000 USDA grant. In addition, EWVCTC is a finalist for an SBA grant of \$50,000.</i></p>	
Campus Safety, Security and Health	
<ul style="list-style-type: none"> 	
Public Relations Communications/Marketing/Events/Media	

Data Points-	
<ul style="list-style-type: none"> • Faculty Orientation, 8/3 • First Friday at the Launchpad-August 5 Matthew Dotson – <i>Dr. Dotson is the new Superintendent of Hardy County Public Schools.</i> • Advisory Committee meeting, 8/17 • WV Council for CTC Education meeting, August 8/18 	
Local, State and National meetings	
Advisory Committee/WV Council/	
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Higher Learning Commission-Self Study Visit April 22-24, 2018 “HLC Awakens”	
July 22,2016	Designated Self Study Work Sessions
August 1, 2016	Taskforce reports due to Self-Study Process Facilitator
August 12, 2016	Designated Self Study Work Sessions
August 26, 2016	Designated Self Study Work Sessions
August 30, 2016	All College-Wide Meeting Self-Study update. Criterion Team presentations

Next Meeting: August 24, at 12:00 pm 4th Wednesday Chancellor’s Advisory Committee meeting 8/17

Special Guest: *WV Secretary of State Natalie Tennant at 12:05PM via Skype.*

Adjournment: *Meeting adjourned at 2:00PM.*

Respectfully submitted by M. O’Leary, recorder

Robert Tissue, Chair

Date Approved