

Call to Order

The meeting was called to order at 12:01pm. Present were G. Greenwalt, Dr. Striplin, S. Arbaugh, S. Van Meter, A. Blackwood, M. Chambers, S. Alt, J. Kubeika, S. Michael, and A. Degnan. Guests included T. Branson. Absent was S. Hartman.

Presentation/Discussion/Professional Development

*Action Items:

- Approval of the Minutes: Meeting of November 17, 2021 – *On a Chambers/Michael motion, the minutes were approved with all in favor.*
- Approval of the Financial Status Update – *On a Blackwood/Van Meter motion, the Financial Status Update was approved with all in favor.*
- BP 3.4 Standard and Requirements for Admission – *On a Van Meter/Blackwood motion, BP 3.4 was approved with all in favor.*

Institutional Research

Eastern West Virginia Community and Technical College
College Wide Headcount/FTE
For Spring 2022 – As of January 10, 2022

CAMPUS	HeadCount	FTE
Eastern	155	107.4
High School	96	34.1
Workforce	52	27.2
sum	303	168.7

Unduplicated Total 301 168.7

Dr. Striplin reported that spring 2022 enrollment numbers are down from spring 2021, and there is a need to look at a three-year trend. K-12 enrollments are also down in Hardy County and throughout the state in general. S. Arbaugh asked for a count of enrolled students by high school.

Committee Reports

Board Chair-Greg Greenwalt – *Recently attended a Supreme Court hearing with Dr. Striplin regarding a legal action against Eastern.*

Committees-

Finance & Facilities – Trina Branson – *CARES Act funds were inappropriately drawn down. Likely will be charged fines, and working to be sure we are in federal compliance. Return of inappropriately drawn funds is in progress.*

College Representatives Reports

Staff-Ann Degnan – *No report.*

Faculty-Sherry Michael – *No report.*

Student- Shayla Hartman – *No report.*

Strategic Plan 2015 – 2021 Reports

Dr. Thomas Striplin, President

- Strategic Plan- Cabinet meetings (starting this week) – *Hope to have a draft to the Board of Governors in February.*
- Budget discussions, revised format bi-monthly updates
- Covid reporting and process – *Testing is going well.*
- Syllabi (spoke with Curtis)
- Unit Review (just keeping this as a priority)
- Cancelled our Jacksonville workforce conference meeting (Megan and I) covid precautions.
- CFO position (Trina selected), start interviews for accounting position
- Re-Branding Proposal (logo design). Lori Chenoweth Agency.

Dr. Striplin also reported that the Title III Grant Administrator has been selected, and approval is pending. Interviews take place this Friday for the Title III Foundation

Specialist. Working with Blue Ridge CTC on a possible paramedic partnership. Researching a state grant possibility to expand nursing. Performance-based funding will go to the state legislature this session. HVAC issues continue.

I

Student Access and Success

- WVARCO Meeting (Jan. 18th)
- BUG Call (Jan. 20th)
- Commencement (Jan. 24th)
- Student Success Committee Meeting (Jan. 27th)
- Academic Meeting Jan. 6
- HOW2's – teaching development, recommended by Curtis
- Hardy County Superintendent, Principal, and Counselor for Early Entrance (Zoom)
- Tucker County Superintendent, Principal, and Counselor for Early Entrance (Zoom)
- BBucklew visited Tucker County yesterday; New Discovery Center Advisor Jameson traveled and trained as well
- BBucklew-Reviewed and updated:
 - Early Entrance Student Handbook – beginning finalization
 - New Talon Talk in progress
 - SCAR report for Joe McGee - completed
- BBucklew-Prepared Communication Plan – draft approved! (Monica)

- FA assistance to 11 students
- Student Services moving back out, in and reorganizing
- Working with Paul and Bill on room 111 for Title III
- Start up of Spring 2022 term
- Issues with bookstore ordering
- Issues with students not accessing certain self-services like MyEastern or didn't see the email on ADSS
- BFP and CDL program update
- Fall graduates assess; Ron submitted reports; 32 graduates for Fall; diplomas/certificates will be produced for signatures at the end of the month
- In-person NSO for Jan. 11 and Jan. 12
- Last day to register is Jan. 14
- Reached out to Don Crews for meeting on changes to Title III 1-7-22
- Project Director/Career Counselor interviews on Monday, Jan. 10
- 32 new applications for spring; 35 new applications for fall 2022
- FA Suspension for fall 2021 students: MAX (40) Narrowed down to about 25. Some students already on FAAP & some double majors; WARN (19); SUSPENSION (9)

- Academic Standing letters: 2nd suspension: 1; 1st suspension: 4; academic probation: 8; academic warning: 39
- Academic Honors: President's 24 Dean's 43 Merit 53

Marketing and Public Relations

II Teaching and Learning

- Academic Services Meeting (January 6, February 24)
- LOT Meeting (February)
- Hardy County DOE (January 5, February 2)
- Tucker County DOE (January 6, February 3)
- WVCTCS AIM Modification Discussion (January 13)
- COVID Protocol Meeting with Faculty (January 13)
- Spring 2022 Course Sections Meeting (January 13)
- Student Services Processes Meeting (March 16)
- HLC Steering Committee Meeting (January 13)
- Spring 2022 Instructor Contracts – All in except a few stragglers
- HOW2s for Teaching – Dominic, Seyed, and I are being trained as instructional specialists
- Brightspace Switchover
- Bookstore Issues – Changing to a different bookstore in Fall 2022
- Learn & Earn – Weimer and Clearway
- Math and Science Faculty Positions
- Grant County EMS Meetings – Had a Zoom meeting on January 7
- Auto Tech Advisory Committee (December 20)
- Nursing Advisory Committee (December 15)
- Discovery Center Back-Ups – Jameson Freeman filling in until February/March
- Adjunct Openings for Spring 2022 – None
- Curtis Hakala is Teaching SPH 101 Course in Spring 2022
- Flyers for ATT, WTT, and Nursing
- Program Reviews – Completed by end of February
- SmartEvals Contract – Student Course Evaluations
- Faculty Fridays – January 28, February 25, March 18, April 22, May 20

- Summer 2022, Fall 2022, Winter 2022 Schedules – Late January/ Early February
- HLC Conference – Paperwork Needs to be Completed
- Anne Degan – Proctoring Math and Biology Courses in Room 206
- Room 204 Getting Set Up as Flex Classroom for Spring 2022 – Other Classrooms Following
- Articulation Agreements – Fairmont and WVU
- 2022-2023 Catalog

III & IV

Community Engagement and Partnerships Advancement and Innovation

- WFE new effort with BO – tracking per program income and expenses (A.G. & K.R.)
- WFE Enrollment Comparison: 12/28 (Fall) 2020 (63 Headcount/30 FTE) and 2021 (165 Headcount/47 FTE) – 102 headcount up but only 17 FTEs
 - Conducting CRN development for WORCS supported programming to boost FTE
- J. Riggs – asked to teach BUS 232 (Agribusiness Entrepreneurship) in Hardy Co. Schools Fall 2022/Spring 2023. Looking at articulation for Dual Credit and if syllabi amendments are needed.
 - MW & JR - Hardy Co. School Workforce Ed. Committee (1/25)
- FL Trip, TBD - Workforce Development Institute – Jan. 26 – 29
- Marti/Maya/Ryan - Maker Space STEM Education Jan. 24-28 @ NYSC (area educators CEU and retreat learning days)
 - MW attending 24 & 26
 - RB attending 25 & 27
- Food Co-op update on Food Co-op Coordinator position
- Foundation – BOT meeting next Friday (Rick Smith)
- Grants:
 - College - Perkins Reserve C.N.A update
 - 1 of 5 applied, requested edits coming to each school ASAP
 - WORCS - Federal EDA - Co-application with AFNHA (Eastern ~\$160K) (\$60K match required – using CWBF) - 2 year award
 - Multiple LOS
 - 1 staff position
 - Sharing application with Dr. Striplin pre-submission ASAP
 - College - Federal Good Jobs Challenge - CDL
 - System office application (\$XX million)

- Multiple LOS/Review
- Awaiting further input survey
- Grant supports: program instruction, offsets tuition (doesn't pay for tuition); simulator placement per institution; portable simulator demonstrator to recruit at area businesses and high schools (must reserve use); regional navigators (leveraging to have them in-school placement)
 - RBDG not pursuing
- WORCS - LFPP – Amanda West still leading interim reports TB submitted ASAP (will share with Dr. Striplin for review)
- WORCS - AFRI – Rob and I are finalizing to share and submit ASAP
- WORCS - WVU MasBio – awaiting response to confirm if Maya can be new contractor and gain insurance benefits from grant insurance as a stipend payment (2 more years, if so)

V

Resources

Technology, Human Resources & Safety & Security

Finances/Business Office

Facilities

Grants

Technology

Human Resources

Safety and Security

Eastern West Virginia Community and Technical College
Board of Governors Meeting
Minutes – January 19, 2022

Important Calendar Dates

New Business/Miscellaneous

Next Scheduled Meeting: February 16, 2022

Adjournment – 12:56pm.

Respectfully submitted by M. O'Leary, recorder.

Greg Greenwalt, Board Chair

Date

Human Resources

Safety and Security

Important Calendar Dates

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Adjournment – 12:56pm.

Respectfully submitted by M. O'Leary, recorder.



Greg Greenwalt, Board Chair

2-16-2022
Date