

Call to Order

The meeting was called to order at 12:00pm. Present were G. Greenwalt, Dr. Striplin, A. Blackwood, M. Chambers, J. Kubeika, S. Michael, A. Degnan, and S. Hartman. Absent were S. Arbaugh and S. Van Meter.

Presentation/Discussion/Professional Development

- Administration of the Oath of Office – New Board Members John Kubeika and Shayla Hartman, Student Representative to the Board of Governors and Student Government Association President – *M. O’Leary administered the Oath of Office to J. Kubeika and S. Hartman. G. Greenwalt welcomed them to the Board of Governors.*
- Introductions:
 - Employees in New Roles – Alicia Vanmeter and Micaela Kidwell
 - New Employees:

Amanda Gross – Program Assistant I – Workforce Education
Taylor Miltenberger – Science Faculty/BET Coordinator
Brian Bucklew – Student Program Advisor

Part-Time

Crystal Shoemaker – Access Discovery Center Facilitator – Tucker County

C. Shoemaker, A. Gross, and B. Bucklew introduced themselves to the Board of Governors, and G. Greenwalt welcomed them to Eastern.

- Audit Report – Marie Long, Suttle & Stalnaker CPA’s (12:00pm via Zoom) – *M. Long presented an Audit Report PowerPoint to the Board of Governors. G. Greenwalt thanked M. Long for her presentation and for her work on behalf of Eastern.*

*Action Items:

- Approval of the Minutes: Meeting of September 22, 2021 – *On a Chambers/Blackwood motion, the minutes were approved with all in favor.*
- Approval of the Financial Status Update – *On a Blackwood/Michael motion, and with a date correction, the Financial Status Update was approved with all in favor.*

College Representatives Reports

Staff-Ann Degnan - *The fall 2021 Student Instructor Evaluation is scheduled for deployment from November 15th until December 19th. The Ag Showcase is taking place on campus today.*

Faculty-Sherry Michael – *The new Science instructor was welcomed by faculty. Midterm grades have been submitted.*

Student- Shayla Hartman – *No report.*

Strategic Plan 2015 – 2021 Reports

Dr. Thomas Striplin, President

- *Strategic Planning is moving forward. Focus Groups are in progress, and next step will be to get a draft out for review and comment.*
- *Eastern received a Title III grant of \$2.25 million over five years. Three positions will need to be filled, and only 30 schools across the US received a grant.*
- *Significant repairs to the HVAC system will be taking place over the next several months including the replacement of the control system.*
- *Chancellor's Office is submitting a performance-based finding model to the WV Legislature.*
- *Math instructor candidate declined offer. Will reopen the search.*
- *Aggressive Title IX training is taking place, and J. Snyder has been named the Title IX Coordinator.*
- *Weimer has donated a car to the Auto Tech program. Working on getting a second car.*
- *Working on Wind Tech becoming a state-wide program.*
- *\$1,000 donation has been received.*
- *Nursing SIMs are now working. The Chancellor's Office is offering support by providing two new SIMs funded via a grant.*
- *WV HEPC's Dr. Cynthia Persily visited campus last week and provided many grant funding opportunities.*
- *WV is doing a great job with Workforce and grant funding.*
- *Getting quotes for new flooring in Student Services area.*
- *Will discuss EMS and paramedic training at upcoming Grant County Commission meeting.*
- *Working with J. Kubeika on partnership with American Woodmark.*

I

Student Access and Success

Eastern West Virginia Community and Technical College
Board of Governors Meeting
Minutes - October 20, 2021

- Reauthorization report submitted; Thanks Ron!
- Tiffany and Ed attended WVACRAO conference Oct. 6-8 at Stonewall
- FAFSA workshops (in-house) continued for the month
- Fall 2021 graduates assessed; 26 students; plus 4 outstanding (waiting on paperwork)
- Interim Chair for IET group; plan to schedule meeting in November
- Working with Jaennae on Title 3 changes to salaries so I can reach out to Don Crews
- Career Quest week November 8-11; 14 institutions/businesses will be in attendance from 11 a.m to 2 p.m.
- Tucker County for Voices of the Earth; Ed and I will be video Ilene; Tiffany and Brian will provide lunch and learn at noon for 16 people; still 7 openings left; providing subway boxes
- Spirit week Oct. 25-29
- Trunk N Treat Oct. 30 from 4-6 pm.; 8 trunkers so far
- Updating MOUs to county schools for Spring 2022
- EHHS FA info night 10-11-21 from 5-7 p.m.; Ed, Brian and Monica
- Serving popcorn to students this week for mid-terms; 11 a.m. to 1 p.m
- College ambassador interview at 1 10-11-21; Tiffany and I
- Title 9 training 10-13-21
- HLC meetings
- Early Bird Registration is Oct. 15 from 8-4
- Skill pointe discussion on 10-19
- Student Success Committee 10-21-21
- RBA/BOG meeting 10-21-21 via zoom
- EHHS registration visit 10-28-21; Monica and Brian
- MHS registration visit 10-27-21; Curtis and Brian
- Union Educational Complex visit 10-29-21; Brian
- PHS visit 11-2-21; Monica and Brian
- Tucker visit 11-9-21; Brian
- PCHS visit 11-16-21; Monica and Brian
- Celebration of first generation November 8th from 4-6; finger foods/punch being served in student lounge
- DegreeNow/AAS BOG degree open house; November 17th
- New student orientation live November 19th starting at 9 a.m.
- Hardy County and Tucker County school meetings last week
- Oct. 5 MHS college fair
- Oct. 19 Hampshire and Petersburg College Fair
- November 3 Phillip Barbour High College Fair
- November 5 Harman School College Fair

Marketing and Public Relations

II Teaching and Learning

- Final FY22 Perkins Changes/Modifications Completed
- Academic Services Meeting (October 26)
- LOT Meeting (October 28)
- Hardy County DOE (November 3)
- Tucker County DOE (November 4)
- HLC Group Chair/Co-Chair Meeting (October 14)
- Argos Data Dashboard Training (November 12)
- Advising Training (November 22)
- Provost Zoom Meeting (October 13)
- Classified Staff Committee and IET Chair
- Zoom Licenses for Faculty
- Spring 2022 Schedule Completed
- SmartEvals for Course Evaluations – Faculty Demo (October 19)
- Bookstore Discussion with Peggy Frum
- General Education Courses in Randolph County
- HOW2s for Teaching – Continuing Professional Development for Instructors
- WVU Articulation Agreement
- SkillPointe Dashboard Review (November 18)
- Lindsey Guinn – Student Withdraw and Graduate Surveys
- IUPUI Assessment Institute (October 24-27)
- Learn & Earn – Weimer and Clearway

III & IV

Community Engagement and Partnerships Advancement and Innovation

- Workforce
 - C.N.A. dual credit with HHS
 - Perkins Grant, in-progress
 - Cyber Certificate, revising
 - Factbook draft developed
 - CDL, meeting on volvo and RCS contract at 12 pm
 - ACC partnership TBD
- Foundation
 - Check signing
 - Creating an endowment, St. George Medical Clinic Fund
 - Board Approved Policies (10/8/21; Policy on policies, conflict of interest; documentation and retention policy; safety policy; and annual safety statement)
 - Benches & Bricks
 - Book signing, Oct. 13th 5 – 7 pm
 - Preparing for Giving Tuesday
 - Purchase of “Classy” – virtual donor/payment intake system
 - Holiday gift to staff, Foundation & food co-op
- Ag Innovation
 - AFRI Surveys reviewed by Evaluators
 - Ag Showcase on campus, Oct. 20th
 - Farm Fellowship Application due Nov. 5th
 - BQA training, Nov. 17th

V

Resources Technology, Human Resources & Safety & Security

Finances/Business Office

- BRIM Liability Insurance Questionnaire submitted
- FY22 Audit complete. No findings.
- Refunds in Banner process: meeting with Ron, David, Mary, and Monica—pending
- Assisting Amanda West with Indirect Cost Rate for federal grants
- Electronic signatures status
- Cares Funds:

EXPENDED:

- \$105,944 Cares (Institution): expended
- \$105,944 Cares (Student): expended
- \$220,112 FIPSE (Institution): expended
- \$105,944 CRRSAA (Student): expended

AVAILABLE:

- \$68,000 FIPSE (Student) \$68,000: **\$35,400** unused; **DEADLINE=02/27/22**
- \$418,220 CRRSAA (Institution) **\$245,086** unused; **DEADLINE=03/19/22**

ARE THESE GOING TO HAPPEN?:

zSpace Ind Mtn/Adv man Software	10,000
CDX AT textbook subscription	2,450
Online Course Dev	20,594
Additional CDL Instruction hours	10,080

- \$459,409 ARPA (Institution): ~ **\$449,450** unused; **DEADLINE=06/15/22**
- \$474,068 ARPA (Student): **\$441,318** unused; **DEADLINE=06/15/22**

Facilities

Grants

Technology

Human Resources

- Leadership Title IX Virtual Training - October 13-27
- Executive Dean of Administrative Services position on hold until November
- Math Faculty position still open – viable candidate to interview
- Title III Director/Career Counselor and Advancement Specialist job announcements posted on venues including newspapers
- Inclusive Leadership Title IX Virtual Training - October 13-27
- WVHEPC Title IX Virtual Training hosted by WVSOM – attendees: Monica, Curtis and Jaennae

Eastern West Virginia Community and Technical College
Board of Governors Meeting
Minutes - October 20, 2021

- Fleet Division Monthly Meeting – October 13th @ 10:00 am
- CHRO Monthly Meeting – October 13th @ 11:00 am
- WV Ethics Training – Zoom – November 8th @ 1:00 pm for all employees

Safety and Security

September 29 fire drill result – 3 minutes and 31 seconds

Important Calendar Dates

New Business/Miscellaneous

Next Scheduled Meeting: November 17, 2021

Adjournment – 1:26pm.

Respectfully submitted by M. O’Leary, recorder.

Greg Greenwalt, Board Chair

Date

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11-17-2021