

Call to Order

The virtual meeting was called to order at 12:01pm. Present were Dr. Terrell, G. Greenwalt, Jr Helmick, A. Blackwood, S. Arbaugh, S. VanMeter, M. Chambers, S. Michael, A. Degnan, and V. Hinger. Absent were S. Shomo and H. Whetzel. Guests present were M. Long, K. Thorne, President's Cabinet, and D. Backus.

Presentation/Discussion/Professional Development

- *Audit Report – Marie Long, Suttle & Stalnaker CPA's (12:00pm via Zoom) –M. Long reviewed the Audit Report PowerPoint presentation with the Board of Governors. M. Long thanked J. Galatic and the Business Office team for a smooth audit process, and G. Greenwalt thanked M. Long for her presentation.*
- *Academic Data and Metrics – Curtis Hakala, Dean of Teaching and Learning – C. Hakala reviewed the Academic Data and Metrics presentation with the Board of Governors. Academic Data and Metrics are linked to the 2020 – 2021 Strategic Plan Supplement. Three goals are included for Academics – increase retention rates, the tracking of ten key performance indicators data points, and the creation of Argos dashboards. G. Greenwalt thanked C. Hakala for his presentation.*
- *Introduction of Kelson Thorne – Dr. Terrell introduced local artist K. Thorne who holds a BFA from WVU. Thanks to a \$2,500 sponsorship received from Pilgrim's Pride, K. Thorne recently painted the eight foot fiberglass chicken located on campus. Dr. Terrell invited Board members to visit the chicken, and he thanked K. Thorne for his talent and work. G. Greenwalt thanked K. Thorne as well.*

*Action Items:

- *Approval of the Minutes: Meeting of September 16, 2020 – On a Blackwood/VanMeter motion, the minutes were approved with all in favor.*
- *Approval of the Presidential Search Timeline – On a Arbaugh/Michael motion, the Presidential Search Timeline was approved with all in favor.*
- *Approval of the Presidential Profile – On a VanMeter/Helmick motion, the Presidential Profile was approved with all in favor.*
- *Approval of the Strategic Plan Supplement 2020 – 2021 – On a Arbaugh/VanMeter motion, the Strategic Plan Supplement was approved with all in favor.*
- *Approval of the HLC Focused Visit Report – On a Blackwood/Arbaugh motion, the HLC Focused Visit Report was approved with all in favor.*
- *Approval of revisions to the 2020 Governance Manual – On a Arbaugh/Chambers motion, revisions to the 2020 Governance Manual were approved with all in favor.*
- *Approval of the revised Organizational Chart – BP 6.1 – On a Degnan/Blackwood motion, the revised Organizational Chart was approved with all in favor.*

- BP 6.6 Equal Opportunity Revised – *On a Arbaugh/Degnan motion, BP 6.6 was approved with all in favor, and the Board of Governors confirmed their commitment to social justice.*
- BP 6.15 Social Media – *On a Arbaugh/Blackwood motion, BP 6.15 was approved with all in favor.*
- BP 7.4 Fiscal Responsibilities of the Board – *On a Degnan/Chambers motion, BP 7.4 was approved with all in favor.*
- AR 6.17 Social Media - Informational
- AR 5.13 Employee Innovation and Flexible Work Schedule – Informational
- AR-3.17 General Education Curriculum (Includes Digital Literacy Strand Word document) - Informational
- AR-4.3 Grading and Grade Point Average - Informational
- AR-5.15 Rank and Promotion for Full-Time Faculty - Informational
- Eastern Online Excellence Certification (FacAssembly_Proposal Peer Review document) -Informational
- Professional Development Philosophy and Action Plan - Informational

Institutional Research

- Fall Enrollment – *Dr. Terrell reported that, between Fall 2019 and Fall 2020, 10 full-time and 155 part-time (mostly females) students were lost. Reasons likely include the impact of COVID-19, daycare challenges, and employment challenges. The breakeven analysis for fall 2020 has been completed.*

Committee Reports

Board Chair-Greg Greenwalt – *No report.*

Committees

Presidential Search – *No report.*

Finance & Facilities-John Galatic – *J. Galatic reviewed the Financial Status Update PowerPoint Report with the Board of Governors. On a Degnan/Chambers motion, the Report was approved with all in favor.*

College Representatives Reports

Staff-Ann Degnan – *Early Bird registration begins tomorrow and the spring schedule of classes has been posted to the website. Workforce is focused on building an employer database and Spring 2021 course offerings. The Online Recovery Training program begins in November.*

Faculty-Sherry Michael – *Faculty Assembly met on October 12, and the next meeting is scheduled for November 16.*

Student-Vacant – *V. Hinger was administered the Oath of Office by M. O’Leary, and G. Greenwalt welcomed her as the Student Representative member of the Board of Governors. No report.*

Strategic Plan 2015 – 2020 Reports

Dr. Chuck Terrell, President

- COVID-19 report Fall 2020 and Spring 2021 – *Surveillance testing is occurring weekly and Spring 2021 classes are likely to be online. As a precaution, nursing students are under quarantine because a family member of a student contracted the virus.*
- Virgin’s Hyperloop Certification Center – *Chancellor Tucker is taking the lead for the state in representing CTC’s.*
- FCC Rural Digital Opportunity Fund Statewide Project - *\$500 million received to expand broadband throughout the state.*
- Institutional Research Partnership – *In progress.*
- Kids Connect – *Parking lot now has Wi-Fi access.*
- SGA Student rep – *Dr. Terrell welcomed V. Hinger to the Board of Governors.*
- DOL grant – *Focus on career pathways in Allied Health and working with the Mineral County Career and Tech Center. Will also expand mental health and recovery programming. Blue Ridge CTC is forming a consortium to submit a grant application for advanced manufacturing.*
- ACEN accreditation letter – *Approval letter received and accreditation continues.*
- Virtual Business Coach – *Has been recruited.*
- Manager of Tech Services – *W. Baldwin will return to this position effective November 9.*

I
Student Access and Success

II
Teaching and Learning

III
Community Engagement and Partnerships

IV
Advancement and Innovation

V
Resources
Technology, Human Resources & Safety & Security

Grants

Technology

Human Resources

Eastern West Virginia Community and Technical College
Board of Governors Meeting
Minutes – October 21, 2020

Important Calendar Dates

Monday, November 9 at 2:00pm – Board meets with HLC reviewer Dr. Tammone via Zoom.

New Business/Miscellaneous

Next Scheduled Meeting: November 18, 2020

Adjournment – 2:12pm

Respectfully submitted by M. O'Leary, recorder.



Greg Greenwalt, Board Chair

11-18-20

Date