Eastern West Virginia Community and Technical College
Board of Governors Meeting
Minutes – October 21, 2026

Call to Order

The meeting was called to order at 12:00pm. Present were S. Arbaugh, Dr. Striplin, A. Blackwood, M. Chambers, J. Kubeika, and T. Montgomery. Absent were S. Van Meter, J. Brill, and S, Murphy. Guests present included R. Hamilton and J. Draper.

Presentation/Discussion/Professional Development

- GLBA Requirement – Annual Report on the Status of Cybersecurity - Ron Hamilton, Chief Information Officer via Zoom – *R. Hamilton provided a PowerPoint presentation to complete the annual GLBA reporting requirement to the Board of Governors.*

*Action Items:

- Approval of the Minutes: Meetings of July 15, 2026, August 19, 2026, and September 23, 2026 – *On a Kubeika/Chambers motion, the three sets of minutes were approved with all in favor.*
- Approval of the 2025 – 2030 Strategic Plan – *J. Draper reviewed the 2025 -2030 Strategic Plan with the Board of Governors. On a Blackwood/Kubeika motion, the 2025 – 2030 Strategic Plan was approved with all in favor.*
- Approval of BP 6.18 – Termination of Accounts – *On a Chambers/Blackwood motion, BP 6.18 was approved with all in favor.*
- Possible Executive Session – Status of Two Non-Profits (W. VA. Code §6-9A-4) – *Not needed.*

Committee Reports

Board Chair-Sheldon Arbaugh – *No report.*

Committees-
Finance – Trina Branson

College Representatives Reports

Staff – Trent Montgomery –

Outreach Events Attended:

September

- *Barbour and Upshur County College Fair in Buckhannon, sponsored by WVACRAO – 9/7&8/2026 – Dixie Heavener & Ed Cole – 1 Prospective Student Card*
- *PawPaw Festival – 9/12/2026 – Dixie Heavener & Debi Layton – 2 Prospective Student Cards*
- *Homeschool Hoedown at Seeds of Grace – 9/19/2026 – Sarah Purol and Brent Hiett*

October

- *College Prep Weekend at Potomac State College– 10/16/2026 - Nathan Van Vranken & Shirley Murphy*
- *Resume Writing & Interviewing Skills Workshop for LPN students at Mineral County Technical Center in Keyser – 10/19/2026 – Dixie Heavener*
- *Moorefield High School – 10/21/2026 – Dixie Heavener & Felicia Constable*
- *Pendleton County College Fair – 10/22/2026 – Dixie Heavener & Debi Layton*
- *Hampshire High School Marketing & Business Advisory Meeting – 10/27/2026 – Trent Montgomery & Shirley Murphy*
- *Hampshire High School Advisory Dinner – 10/27/2026 - Monica Wilson, Lauren Arbaugh, Dixie Heavener, Trent Montgomery, & Shirley Murphy*

- ***Clubs/Organizations/Activities/Events for Students:***
  - *Art Club –Trent Montgomery & Ed Cole are Coordinating*
  - *Book Club – Monica Wilson*
  - *FBLA Club EWVCTC Chapter – Dixie Heavener & Monica Wilson – Bimonthly*
    - *Meetings on*
  - *PTK – Dixie Heavener & Debi Layton*
  - *Career Services Workshops*
    - *Handshake & Focus2Career – Virtual on 9/10 – One student and one faculty member*
    - *Balancing Work, Life, & School presented by Rachael Hyre on 9/22 – Two students participated.*
- *Fall 2026 Student Field Trip on 10/9/2026 to Luray & Skyline Caverns*
  - *Trent Montgomery, Dixie Heavener, Debi Layton, & Nathan Van Vranken Chaperoned.*
  - *14 attended; about 6 students and their guests.*
- *Student Trivia – Month of September to First week of October & for Constitution Day – 4 Winners: Lori Moran, Marlie Cook, Sierra Whetzel, & Paige Kisamore (Constitution Day Trivia Winner)*
- *Coffee & Cookies with the College Crew – September 29 from 9 am to 11 am*
- *Monster Munch & Witch's Brew Student Activity – 10/13/2026*

Staff Highlights:

- *Dr. Jason Draper for his work coordinating the Strategic Plan and Institutional Planning Committee.*

- *Student Services (Academics & Workforce) - Monica Wilson, Lauren Arbaugh, Dixie Heavener, Ed Cole, Dixie Heavener, Madelyn Evans, Lacey Koontz, Felicia Constable, and Colton Allanson for their leadership in their departments, the work that goes into documenting students, and for their initiatives in enrolling students.*

- *Dominic Phillips and Nikki Chandler for their excellent work through assessment and development. An anonymous leader of the college wanted to put their names forward to be spotlighted, due to their efforts.*

- *Edward Cole became the President of West Virginia Association of Student Financial Aid Administrators (WVASFAA) in March of this year for the 2026-2027 school year.*

- *Nathan Van Vranken was a team member on the University of Virginia Blandy REU proposal that was submitted to NSF (National Science Foundation). This was a collaborative effort to get funding for the Blandy Experimental Farm project that gives undergraduate students hands-on ecology experience.*

- *Dixie Heavener attended the FBLA State Leadership meeting on September 16. Dixie was elected to represent Eastern on the statewide West Virginia Advisory Council of Faculty. She attended the WVCAF Retreat in Buckhannon on October 16 & 17. She was selected as Eastern's representative for the Open Learning WV Creative Commons Training, which will be held on November 18-20, in Morgantown, WV. Following this training she will serve as Eastern's campus resource to share knowledge and best practices with faculty and staff. Recently elected as Vice President of the Board of Directors for Eastern Allegheny Council for Human Services (EACHS) Head Start in Moorefield, WV.*

Marketing Items:

- *Working on an editorial version of the Strategic Plan for Jason Draper.*

- *Working with Workforce Department for CDL/Heavy Equipment Operator/Construction Trades marketing. We are planning to advertise through radio, paid social media, and billboards.*

- *Artificial Intelligence Program*
  - *Rack Cards*
  - *Standing Banner*

- *Billboard & Digital Ads*

- *Working with Allegany Radio to advertise the program through Radio and Social Media Marketing.*



- *Industrial Maintenance & Energy Systems Webpage*

- *Marketing for the **College & Career Fair** is underway. It will be on **November 5, 2026, from 10 AM to 3 PM.** Dixie Heavener is leading the event and coordinating the posting of flyers. I am working with her on marketing through radio, social media, and postcards that we are going to send to students.*

- ***Professional Development:***
  - *Started a Master of Education – Interdisciplinary program at Frostburg State University*
  - *WVHECP Communications Meetings (Monthly) – August 24, September 22, & October 27*
  - *Element451 – Telling Our Story, Growing Our Future: How ABAC Built Brand and Broke Enrollment Records – August 25*
  - *Sprout Social: Everything Marketers Need to Know About Social and AI Search – September 2*
  - *BOG Lunch & Learn WV Ethics and Open Meetings Act – September 9, 2026*

Faculty – Shirley Murphy – *No report.*
Student- Vacant

Dr. Thomas Striplin, President

- Strategic Plan Update – *Dr. Striplin reviewed the Strategic Plan update with the Board of Governors.*
- *Excavator for Heavy Equipment Program has been received.*
- *Donated computer stations to Hampshire County.*
- *Academic enrollment is slightly down' early entrance enrollment is up.*
- *Foundation Board meeting this Friday.*
- *WV Treasurer Larry Pack visited Eastern a few weeks ago.*

Important Calendar Dates

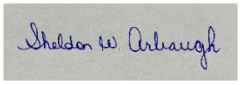
- September 29 – 30, 2027 – BOG Summit in Charleston, WV

New Business/Miscellaneous

Next Scheduled Meeting: November 18, 2026 at 12:00 noon

Adjournment – *1:00pm*

Respectfully submitted by M. O'Leary, recorder.



11/18/2026

S. Arbaugh, Chair

Date