



- Call to Order – *The meeting was called to order at 12:01pm. Present were Dr. Terrell, G. Greenwalt, S. Shomo, Jr Helmick (via Zoom), A. Blackwood (via Zoom), S. Arbaugh, S. Van Meter, S. Michael, A. Degnan, and K. Davis. Absent were M. Chambers, K. Sherman, and H. Whetzel.*
- \*Action Items:
  - Approval of the Minutes – Meeting of October 23, 2019 – *On a Shomo/Michael motion, the minutes were approved with all in favor.*
- Presentation/Discussion:
  - Introduction of Dr. Megan Webb, Dean of Advancement and Innovation – *G. Greenwalt welcomed Dr. Webb to Eastern on behalf of the Board of Governors. He asked that she take a few minutes to introduce herself. Dr. Webb introduced herself, followed by introductions by members of the Board of Governors.*
  - HLC Report-Out – Deb Backus, Associate Dean of Teaching and Learning (via Zoom) – *D. Backus reviewed a PowerPoint presentation with members of the Board of Governors. The Criterion Teams and Document Team are on-track in terms of preparing the HLC Monitoring Report in preparation for the HLC site visit in March 2020. G. Greenwalt thanked D. Backus for her presentation.*
- Board Chair and Committee Reports
  - Board of Governors – Greg Greenwalt – *See Presidential Search Committee, below.*
  - Presidential Search Committee
    - Consultants – *G. Greenwalt reported that the Presidential Search Committee is on the job. ACCT has been selected as Eastern's search consultant. Will hold focus groups on campus on December 4, and the Presidential Search Committee, followed by a Special Meeting of the Board of Governors, will meet on December 5 to approve the*

*Presidential Profile and Search Timeline. Involvement of members of the Board of Governors will be critical, and the process will be confidential.*

- Staff update – Ann Degnan – *The 2020 – 2021 catalog is under construction and will be online. Christmas party is scheduled for December 17.*
  - Faculty update – Sherry Michael – *Faculty training is underway, and job descriptions and break-even analyses are being reviewed*
  - Student update – Kaleb Davis – *Approximately 800 people attended Trunk N Treat, and two student luncheons and dinners were held this week.*
  - Finance and Facilities update – John Galatic – *J. Galatic reviewed a PowerPoint presentation on the state of Eastern's finances and facilities.*
- Strategic Plan 2015 – 2020 Reports – Dr. Charles Terrell
    - President's Cabinet retreat-NYSF – *The retreat focused on updating the Governance Manual and was a success. Dr. Terrell thanked A. Blackwood for hosting the retreat at NYSF.*
    - Supplement 2019-2020 update – *Supplements to the Strategic Plan were discussed at the retreat.*
    - 4.6% budget reduction for FY 21 Report to the Chancellor – *Dr. Terrell reviewed with the Board of Governors the report he sent to the Chancellor regarding a possible 4.6% budget reduction in FY 21. Legislature may consider "performance funding".*

#### Student Access & Success

- Trunk n Treat – *Very successful, even though it was moved indoors.*
- Financial Aid Program Review extension, December 20, 2019 – *Extension request made to the DOE and granted.*

#### Teaching & Learning

- ACEN visit February 18-20, 2020
- HLC site visit, March 23-24, 2020
- Catalog 2020/2021 – *Looking at new catalog software to allow ease of updating and cessation of printing.*

### Community Engagement & Partnerships

- Wildlife (*Wildfire*) training – *Workforce is working with the Forestry Service.*
- Drone training – *In progress.*
- Hospitality training Ed2go online package – *Monthly calls with CVB's are taking place.*

### Culture of Innovation

- Mountain Skyway Design Charrette – *Waiting on final design plans.*
- Maker Fellows Grant - *\$40K opportunity through NACCE in collaboration with NYSF and Hardy County BOE.*
- USDA pilot grant – *USDA approached Eastern and encouraged the submission of a grant proposal to share patented products with high school and college student cohorts. Research-based competitions will be part of the grant.*
- EPA Biochar education grant – *Conducting research on the grant now.*
- Legal GPS partnership – *Team will be on campus December 13 to “train the trainer” and will include Eastern faculty and high school faculty.*
- Library Summit report – *Held yesterday. Pendleton, Grant, Hardy, and Hampshire county libraries were represented. Pitch was to make libraries entrepreneurial. Looking to have one or two libraries pilot the project.*
- Ag Innovation Showcase, November 21 – *250 students expected.*

*Dr. Terrell reported that E. Waggoner from the WV Humanities Council visited campus earlier this week to discuss grant opportunities.*

### Resources-Finance/Facilities/Technology/Human Resources

- New computers for student labs & personnel – *Have arrived.*
- SBDC Business Coach at Potomac State Campus – *Moorefield-based coach retired. Position has been moved to Potomac State. May be able to hire a part-time coach.*
- IT Manager – *Geoff Brehm starts on Monday.*
- Dean of Community Engagement & Partnerships – *Have received several applications.*

Eastern West Virginia Community and Technical College  
Board of Governors Meeting  
Minutes - November 20, 2019

- Important Calendar Dates
  - Chancellor's Advisory Committee and Council meetings December 4 & 5, 2019  
– *Dr. Terrell will be participating remotely.*
- New Business/Miscellaneous – *Dr. Terrell met with White House staffers during the AACC fall meetings. They have been invited to campus for a January meeting to learn about "HOPE – Healthy Opportunities through Partnerships and Entrepreneurship". WIB received a grant to hire specialists to work on opioid recovery. Next president should maintain involvement with NACCE.*

Next Scheduled Meeting: December 5, 2019 – Presidential Search Consultant  
December 18, 2019

Adjournment – 1:55pm

*Respectfully submitted by M. O'Leary, recorder.*

  
\_\_\_\_\_  
Greg Greenwalt, Board Chair

12-18-2019  
Date