

## Call to Order

*The virtual meeting was called to order at 12:02pm. Present were G. Greenwalt, Dr. Terrell, Jr Helmick, M. Chambers, A. Blackwood, S. Arbaugh, S. Van Meter, S. Michael, and A. Degnan. Absent were S. Shomo, H. Whetzel, and V. Hinger. Guests present included C. Hakala, J. Galatic, R. Burns, J. Crites, and J. Riggs.*

## Presentation/Discussion/Professional Development

- Introduction of Jay Crites, Auto Tech Instructor
- Introduction of John Riggs, Director of Ag Innovation
- Introduction of Robert Burns, Director of Non-Profits

*J. Crites, J. Riggs, and R. Burns introduced themselves to the Board of Governors. G. Greenwalt welcomed them to Eastern on behalf of the Board of Governors and thanked them for attending the meeting.*

- Academic Data and Metrics – Curtis Hakala, Dean of Teaching and Learning

*C. Hakala's PowerPoint presentation indicated that ARGOS dashboards and key performance indicators are still being worked on; the At-Risk Advisor Intervention Initiative is underway; and the Almanac and other reports are available on the WVHEPC website.*

## \*Action Items:

- Approval of the Minutes: Meeting of January 20, 2021 – *On a Van Meter/Arbaugh motion, the minutes were approved with all in favor.*
- BP 5.5 Faculty Development – *On a Degnan/Arbaugh motion, BP 5.5 was approved with all in favor.*
- BP 7.2 Assessment, Payment, and Refund of Tuition – *On an Arbaugh/Helmick motion, BP 7.2 was approved with all in favor.*
- BP 7.6 Financial Reserves – *On a Blackwood/Chambers motion, BP 7.6 was approved with all in favor.*
- BP 7.8 Depreciation – *On an Arbaugh/Blackwood motion, BP 7.8 was approved with all in favor.*
- BP 7.12 Purchasing Card Policy – *Tabled.*
- Approval of the Financial Status Update – *On an Arbaugh/Blackwood motion, the Financial Status Update was approved with all in favor.*
- Approval of Quarter 2 Financial Statements – *On a Blackwood/Degnan motion, the Quarter 2 Financial Statements were approved with all in favor.*

- 2021 Harold K. Michael Award – *G. Greenwalt, S. Van Meter, and A. Degnan volunteered to serve on the Harold K. Michael Award Committee.*
- Fall 2020 Student Survey Report – Informational – *Reviewed by the Board of Governors.*

## Institutional Research

- IR Partnership – *Dr. Terrell reported that a candidate has been selected with a targeted start date of March 15, 2021, pending approval from the Governor’s Office.*

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• Enrollment	SPRING 2021		SPRING 2020	
○ Eastern	203	142.1	213	146.5
○ High School	116	34.9	150	46.5
○ Workforce	49	24.3	51	20.9

## Committee Reports

**Board Chair**-Greg Greenwalt – *No report.*

**Committees**-**Finance Committee** **Calendar** TBA

**Presidential Search** – *G. Greenwalt reported that three finalists and two alternates have been selected, and the three finalists will visit campus on March 8, 9, and 10, 2021.*

**Finance & Facilities**-John Galatic – *See Action Items above.*

## College Representatives Reports

**Staff**-Ann Degnan - *The first round of spring 2020 graduation assessments are scheduled for March 15<sup>th</sup>, 17<sup>th</sup> and 18<sup>th</sup>; the Spring Student Faculty Survey is scheduled for deployment from April 19<sup>th</sup> thru May 17<sup>th</sup>; the fall, summer and winter schedules are being developed. Early Bird registration is tentatively scheduled for March 19<sup>th</sup>; and the Textbook Committee met February 1<sup>st</sup> to discuss the best options for students for the fall 2021 semester. Seyed Mirkhani developed an informational video for faculty to assist with this process.*

**Faculty**-Sherry Michael – *The January 25, 2021 meeting of the Faculty Assembly included a speaker from Franklin University; a bookstore report from A. Oliverio; recruitment and retention strategies received from C. Hakala were discussed; K. Colebank is offering online professional development opportunities; and the Frostburg State University seminar was attended by S. Murphy and K. Colebank. The next Faculty Assembly meeting is scheduled for February 22, 2021.*

**Student**-Vanessa Hinger – *No report.*

## **Strategic Plan 2015 – 2020 Reports**

### **Dr. Chuck Terrell, President**

Reopening Eastern to all employees-March 1, 2021 – *Approved by President’s Cabinet yesterday. Employees can continue to work from home with supervisor’s approval. Classes will remain online with the exception of nursing and tech programs.*

FIPSE and Relief funding – *No notification, and contact with Senator Manchin’s office continues.*

Vaccine Registration – *Administration of second doses is wrapping up, and registration on the website is available for others.*

Commencement 2021 – *Moorefield Middle School should be available. Number of guests will be limited, and social distancing and mask wearing will be required. Using Relief funds, a videographer may be hired to live stream the event and make the video available after the ceremony. K. Hammer with Virgin Hyperloop will be the commencement speaker. Ceremony is on May 8 at 10:00am.*

AFHA Partnership The Claude Benedum Foundation – *AFHA and Eastern preparing a joint application for Benedum.*

Title III USDOE Strengthening the Institution Cascadia Consulting – *Support services for adult learners.*

*USDA AFRI was formally approved. Will invite M. Webb and A. West to a future Board of Governors meeting to present.*

*Dr. Terrell reported that the HLC response was received yesterday and indicates that Eastern meets all requirements for continued accreditation and that no additional scrutiny is warranted. In addition, WV Senate Bill 256 regarding on-campus carry of concealed weapons has been introduced and is being monitored.*

## **I**

### **Student Access and Success**

## **II**

### **Teaching and Learning**

**III & IV**

**Community Engagement and Partnerships  
Advancement and Innovation**

**V**

**Resources**

**Technology, Human Resources & Safety & Security**

*Finances/Business Office*

*Facilities*

*Technology*

*Human Resources*

*Safety and Security*

Important Calendar Dates

New Business/Miscellaneous

Next Scheduled Meeting: March 17, 2021

Eastern West Virginia Community and Technical College  
Board of Governors Meeting  
Minutes – February 17, 2021

Adjournment – 2:00pm

*Respectfully submitted by M. O'Leary, recorder.*



Greg Greenwalt, Chair

March 17, 2021  
Date