

Call to Order

The meeting was called to order at 12:00pm. Present were G. Greenwalt, Dr. Terrell, M. Chambers, A. Blackwood, S. Arbaugh, H. Whetzel, S. Michael, and A. Degnan. Absent were Jr Helmick, S. Van Meter, K. Sherman, S. Shomo, and K. Davis.

Presentation/Discussion/Professional Development

- Lunch with visiting ACEN Accreditation Team Members

Dr. Terrell welcomed the visiting ACEN Accreditation Team to the Board of Governors meeting. ACEN team members introduced themselves to the Board of Governors. ACEN team members are peer evaluators, are all registered nurses working in education, and they are volunteers. The team members reported that they had met many people at Eastern, have read many documents, and are pleased to be here. The Board of Governors introduced themselves to the ACEN team, and G. Greenwalt thanked the team for visiting Eastern and spending time with the Board of Governors.

***Action Items:**

- Approval of the Minutes: Meeting of January 15, 2020 – *On a Chambers/Blackwood motion, the minutes of January 15, 2020 were approved with all in favor.*
- Approval of the Supplement to the Strategic Plan – *On a Degnan/Michael motion, the Supplement to the Strategic Plan was approved with all in favor.*
- Approval of the Harold K. Michael Award recipient – *The Harold K. Michael Award Committee (G. Greenwalt, Jr. Helmick, and A. Degnan) recommended a recipient to the Board of Governors. On a Blackwood/Arbaugh motion, the recommendation was approved with all in favor. The recipient's name will be made public at Eastern's Commencement Ceremony in May.*
- Approval of the APEX Award recipient – *Dr. Terrell recommended to the Board of Governors that the APEX Award be presented to the Benedum Foundation. On a Chambers/Michael motion, the recommendation was approved with all in favor.*
- BP 5.2 Sabbatical Leave – *On a Blackwood/Chambers motion, BP 5.2 was approved with all in favor.*
- BP 5.11 External Employment and Entrepreneurship Reporting – *On a Michael/Degnan motion, BP 5.11 was approved with all in favor.*
- BP 5.15 Adjunct Faculty Policy – *On a Blackwood/Michael motion, BP 5.15 was approved with all in favor.*
- BP 5.13 Academic Rank for Full-time Faculty – *Tabled for further review.*

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- BP 5.14 Salary Schedule for Full-time Faculty – *On a Chambers/Blackwood motion, BP 5.14 was approved with all in favor.*
- BP 6.2 Naming of Buildings or Org Units – *On a Arbaugh/Whetzel motion, BP 6.2 was approved with all in favor.*
- BP 7.5 Travel Management – *On a Degnan/Michael motion, BP 7.5 was approved with all in favor.*

Below AR's are all informational:

- AR 5.XX Classification, Recruitment, and Selection of Employees
- AR 5.1 Continuing Education, Contracted Training and Community Education Hiring and Payment for Services
- AR 5.3 Annual Leave Usage
- AR 5.4 Workforce Non-credit Instructional Personnel Pay Rate
- AR 5.5 Workforce Education Non-credit Instructional Personnel Selection Process
- AR 5.6 Sick Leave Usage
- AR 5.13 Employee Innovation and Flexible Work Schedule
- AR 5.16 Return to Work Regulation
- AR 6.2 Workforce Education Services Contracting Process
- AR 6.7 Information Technology Disposal
- AR 6.8 Remote Access Regulation
- AR 7.3 Workforce Education Direct Cost Recovery
- AR 7.12 Travel

The Board of Governors reviewed the AR's listed above.

Institutional Research

- Data Calendar
- Report Card – *Dr. Terrell reported that the 2020 Report Card, now known as the Almanac, is available on the WVHEPC website.*
- IPEDS report
- Spring Enrollment – *Dr. Terrell reported that there was a small decline in spring enrollment compared to spring 2019. The College is trying to develop stronger relationships with high schools by busing students to Eastern to take dual-credit courses, for example.*

Committee Reports

Board Chair-Greg Greenwalt – *No report.*

Committees

Presidential Search – *G. Greenwalt reported that 43 applications have been received. The Presidential Search Committee will meet tomorrow to determine semi-finalists, and semi-finalists will participate in confidential video interviews on March 4 and 5. Finalists are expected to visit campus the week of March 30. The South Branch Inn has donated rooms for the visits of finalists.*

Founders Award-Harold K Michael – *See above action item.*

Finance & Facilities-John Galatic – *J. Galatic reviewed the financial status update PowerPoint presentation with the Board of Governors. Also signing a contract with Mountain View Solar to install two electric charging stations on campus. Dr. Terrell would like to find a contact at Weimer Ford to discuss the donation of an electric vehicle to Eastern. A. Blackwood suggested looking in to a loaner vehicle. Dr. Terrell also reported that the loan forgiveness issue with the WVDO still has not been resolved.*

College Representatives Reports

Staff-Ann Degnan – *Working on the schedule of classes and upcoming HLC visit. NA meetings are now being held weekly. Allied Health meetings will be taking place in March. Researching funding opportunities for a new CDL truck. Fall Workforce programming is being scheduled.*

Faculty-Sherry Michael – *Faculty committees have been updated, exploring Open Educational Resources (OER) opportunities for textbooks, professional development forms are being completed and sent to J. Snyder, and BP's and AR's are under review.*

Student-Kaleb Davis – *No report.*

Strategic Plan 2015 – 2020 Reports

Dr. Chuck Terrell, President

- **Dean of Community Engagement & Partnerships** – *Dr. Terrell reported that Eastern will work with the Registry to identify an interim Dean so that the new President can be involved in the hiring of a permanent Dean.*
- **Acquisition of office space in Moorefield** – *An agreement will be signed with W. Malcolm to rent space at \$900.00 per month plus utilities.*
- **Funding Formula update** – *Dr. Terrell, C. Hakala, M. Wilson, M. Shockey, and A. Degnan attended the Chancellor's workshop at Stonewall. While still a work in progress, the formula will focus on three areas – access, success, and workforce development/education. Credit hours will be weighted for certificate and degree completers, and underserved populations. A three year average will be used when the funding formula is determined.*

- The Mountain Skyway Center – *Dr. Terrell reviewed with the Board of Governors the proposal submitted by the Mills Group as a result of the design charrette. The estimated cost of \$7.6 million includes a \$900,000 contingency, and Dr. Terrell asked for Board guidance on how to move forward. On a Blackwood/Arbaugh motion, and with all in favor, the Board approved a Resolution of Support and Encouragement for the administration of Eastern WVCTC to pursue the development of the Mountain Skyway Center, including potential funding support, in-kind donations, grants, and partnerships.*

I Student Access and Success

II Teaching and Learning

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III Community Engagement and Partnerships

- Dean of Community Engagement and Partnerships interviews

IV Advancement and Innovation

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V
Resources
Technology, Human Resources & Safety & Security

Grants

Technology

- Updates

Human Resources

- Program Coordinator for Admissions and Financial Aid

Important Calendar Dates

Week of March 30, 2020 – Presidential finalists on campus to interview with Board of Governors. Board of Governors to select first-choice candidate by end of that week.

New Business/Miscellaneous

Dr. Terrell reminded the Board of Governors that the Kelson Thorne solo art exhibit will be up for the next two weeks in the Eagle's Nest Gallery.

Next Scheduled Meeting: March 18, 2020

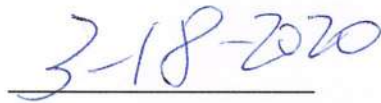
Adjournment – 2:17pm

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Respectfully submitted by M. O'Leary, recorder.



Greg Greenwalt, Board Chair



Date