

Call to Order

The meeting was called to order at 12:15pm. Present were Dr. Terrell, G. Greenwalt, A. Blackwood, S. Arbaugh, M. Chambers, Jr Helmick, K. Sherman, S. Michael, and A. Degnan. Absent were S. Van Meter, S. Shomo, H. Whetzel, and K. Davis.

Presentation/Discussion/Professional Development

- Introduction of Ed Cole, Program Coordinator for Admissions and Financial Aid and Isaiah Smith, Eastern Student Ambassador. – *Dr. Terrell introduced both E. Cole and I. Smith, and they provided information on their backgrounds to members of the Board of Governors. G. Greenwalt welcomed both to their new roles, and thanked them for attending the meeting.*

*Action Items:

- Approval of the Minutes: Meeting of February 19, 2020 – *On a Chambers/Michael motion, the minutes were approved with all in favor.*
- Approval of Tuition and Fees – *On an Arbaugh/Degnan motion, no increase in tuition for in-state students and a capital fee increase of 3.5% was approved with all in favor. J. Galatic reported that capital fees have never been increased. The proposed tuition increase of 25% for out-of-state students was, on an Arbaugh/Michael motion, approved with all in favor.*
- AR 5.XX Verification Regulation (Informational) – *Reviewed by the Board of Governors.*
- BP 5.3 Holidays
- BP 5.6 Human Resources Administration – *On an Arbaugh/Degnan motion, BP 5.6 was approved with all in favor.*
- BP 5.7 Employee Leave
- BP 5.8 Ethics
- BP 5.12 Access to Personnel Files
- BP 5.13 Faculty Rank Revision – *On a Degnan/Michael motion, BP 5.13 was approved with all in favor.*
- BP 6.3 Alcoholic Beverages on Campus
- BP 6.XX Alcohol, Tobacco, and Other Drugs (New) – *On a Michael/Chambers motion, BP 6.XX was approved, with the correction of two typos, with all in favor.*

BP's 5.3, 5.7, 5.8, 5.12, and 6.3 all had minor updates such as title changes. As a block, they were approved on a Blackwood/Michael motion with all in favor.

Dr. Terrell requested an emergency action item to seek Board approval to move to online teaching for the remainder of the spring semester due to the coronavirus. Faculty have been preparing for online instruction this week, and classes will resume on Monday. HLC requires instruction for twelve weeks, which would take us through April 17. On an Arbaugh/Michael motion and with all in favor, the emergency action item was accepted by the Board of Governors. On an Arbaugh/Michael motion, the move to online teaching for the remainder of the spring semester was approved with all in favor.

Institutional Research

- Data Calendar
- Report Card
- IPEDS report
- Spring Enrollment

Dr. Terrell reviewed the institutional research data reports with the Board of Governors.

Committee Reports

Board Chair-Greg Greenwalt – No report.

Committees

Presidential Search – G. Greenwalt reported that the Presidential Search Committee interviewed 13 candidates via Zoom and that three finalists were selected. The schedule for finalist visits to campus was made public yesterday, but because of the coronavirus, visits will need to be postponed. Dr. Terrell may be available to continue to serve as president on a contracted, month-to-month basis in case the search schedule needs to be altered. G. Greenwalt requested input from the Board on whether the Board should conduct interviews of the finalists virtually, or whether the process should be postponed indefinitely until a time that the finalists can safely visit campus. A motion to conduct interviews virtually was made by A. Degnan and seconded by M. Chambers. The Board voted with 4 nays, 3 ayes, and one abstention, so the motion failed. The Board voted to postpone the visits indefinitely.

Founders Award-Harold K Michael

Finance & Facilities-John Galatic – J. Galatic reviewed the financial PowerPoint presentation with the Board of Governors

College Representatives Reports

Staff-Ann Degnan – *Graduate testing is occurring on Thursday and Friday of this week. Summer, fall, and winter class schedules have all been posted to the website.*

Faculty-Sherry Michael – *Most activities have been cancelled or postponed. Online registration for the summer and fall semesters is underway; faculty have received training in Banner and WV Invests; and faculty orientation preparation is on-going. Promotions Committee will be meeting soon, and AR's and BP's are being reviewed.*

Student-Kaleb Davis – *No report.*

Strategic Plan 2015 – 2020 Reports

Dr. Chuck Terrell, President

- ACEN Visit Findings – *Dr. Terrell reviewed the findings with the Board of Governors. All issues are being addressed, and the formal notification will come this fall.*
- Coronavirus Post Spring Break awareness and prevention
- Webpage for Mountain Skyway Center

Dr. Terrell provided an update on the state's, and Eastern's response to the coronavirus pandemic:

- *Bars, restaurants, and casinos have been closed.*
- *No gatherings of more than 10 people.*
- *All employees in the Chancellor's Office are working remotely.*
- *The eastern panhandle is a 'hot zone'.*
- *Eastern is moving toward having all employees work remotely, and IT is working to be sure that all employees have remote access.*
- *Nursing clinicals at Grant Memorial Hospital will continue. Future testing will be done on campus in groups of 10 or less, employing social distancing guidelines.*
- *Wind Tech will break its 16 students into smaller groups.*
- *CDL ends this week*
- *Medical Assistant classes will be split among 2 groups of 8 students each.*
- *Future Board of Governors Open Meetings notices will include a Zoom link.*
- *All visitors to campus will be required to sign-in.*
- *Commencement and Nursing Pinning Ceremony will both likely be cancelled.*
- *Governor Justice is holding a press conference today at 2:30pm.*

I

Student Access and Success

- High School Seniors Post Cards – *All mailing addresses have been received.*
- Ed Cole, Program Coordinator for Admissions & Financial Aid

II

Teaching and Learning

- U.S. Department of Education visit, March 13 – Cancelled. Will be rescheduled
- HLC Progress Report visit, March 23-24 – *Dr. Terrell will participate in a call later this afternoon to discuss the visit. The visit is likely to take place only on March 23, and will be conducted via Zoom.*

III

Community Engagement and Partnerships

- Interim Dean of Community Engagement & Partnerships, The Registry – *Visit of candidate will be postponed due to coronavirus.*
- District Consortium and Economic Development meeting, TBA – *Also postponed.*

IV

Advancement and Innovation

- National Youth Science Foundation, Maker Fellows, & Benedum Foundation – *Grant application has been submitted.*
- Maple Days, March 21 – Cancelled.
- Foundation meeting, April 3 at 10:00 am – *Will likely be conducted via Zoom.*

V

Resources

Technology, Human Resources & Safety & Security

Grants

- USDA Cohort
- USDA Food Co-op- Amanda West, contracted
- Hardy County Community Foundation

Dr. Terrell reported that a Chesapeake Bay Partnership grant, and a matching grant, has been received for installation of porous pavers in the gravel section of the employee parking lot.

Technology

Human Resources

- TBA, Public Relations Manager
- Joyce Lahman, Technology Center Community Computer Lab 4 weeks – *On hold due to the coronavirus.*

Important Calendar Dates

- March 31, April 1, and April 2, 4:30 – 8:30pm – Presidential finalists visit campus to interview with full Board followed by dinner.
- American Association of Community Colleges Annual Conference, March 27-31 – Cancelled.
- The Rustic Mechanics, EHHS and Lost River Trading Post, April 16
- Charleston, April 22-23 Chancellor's Advisory Committee & WVCTCE meetings
- Chancellor's Advisory Committee meeting at Eastern, June 10
- WV Council for Community and Technical College Education meeting, June 11 at Eastern

Eastern West Virginia Community and Technical College
Board of Governors Meeting
Minutes – March 18, 2020

New Business/Miscellaneous

Special Meeting – Monday, April 6 at 12:00 noon to select the next President.

Next Scheduled Meeting: April 15, 2020

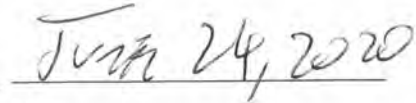
Adjournment

On a Helmick/Arbaugh motion, the meeting was adjourned at 2:17pm with all in favor.

Respectfully submitted by M. O'Leary, recorder.



Greg Greenwalt, Chair



Date