

Call to Order

The Zoom meeting was called to order at 12:02pm. Present were Dr. Terrell, G. Greenwalt, Jr. Helmick, M. Chambers, S. Arbaugh, A. Blackwood, S. Van Meter, S. Michael, and A. Degnan. Absent were H. Whetzel, S. Shomo, K. Sherman, and K. Davis.

Presentation/Discussion/Professional Development

- Introduction: Morgan Branson, Public Relations Manager – *Dr. Terrell introduced M. Branson to the Board of Governors. M. Branson described her background, and G. Greenwalt welcomed her to the Eastern community on behalf of the Board of Governors.*
- Financial Aid Presentation – Mary Blizzard, Director of Financial Aid, and Monica Wilson, Dean of Student Access and Success – *M. Blizzard reported that she has been working on the CARES Act which is designed to offset higher expenses due to the COVID-19 disruption. M. Blizzard reviewed two options with the Board of Governors regarding the distribution of funds. On a Van Meter/Blackwood motion the Board approved a 75% expenditure now with 25% held in reserve, with all in favor.*

***Action Items:**

- Approval of the Minutes: Meeting of March 18, 2020 – *On a Van Meter/Blackwood motion, the minutes were approved with all in favor.*
- AR 3.7 Curriculum Design and Recommendation – Informational
- Disaster Recovery Plan - Informational
- FY 21 Budget – *J. Galatic reviewed tuition increase options and the FY 21 budget with the Board of Governors. At an April 16, 2020 meeting, the Finance Committee of the Board of Governors recommended a 9.78% tuition increase for the fall 2020 semester, and recommended the FY 21 budget as presented. Dr. Terrell received feedback from the Chancellor. A 9.78% tuition increase will result in a cost of \$157.00 per credit hour at Eastern compared to a system average of \$171.00. On a Van Meter/Chambers motion, the Board of Governors approved the 9.78% tuition increase with all in favor. J. Galatic reviewed the FY 21 budget summary with the Board of Governors. On an Arbaugh/Blackwood, the FY 21 budget was approved with all in favor.*

Institutional Research

- IPEDS reports – *Reviewed HR, Academic Libraries, and fall 2020 enrollment projections.*
- Summer/Fall 2020 Enrollment – *Dr. Terrell reported that two contingency plans are being developed for the fall semester, one for in-person learning, and one for continued online learning.*

Committee Reports

Board Chair-Greg Greenwalt Committees

Presidential Search – *The presidential search is on hold. Eastern will stay with two finalists, the ACCT consultant remains in contact with them, and the Chancellor’s Office confirms that slow and steady is the best course of action at the time.*

Finance & Facilities-John Galatic – *J. Galatic expects to have quarterly financial reports available to the Board of Governors beginning with next month’s meeting.*

College Representatives Reports

Staff-Ann Degnan – *There is an Academic Services meeting tomorrow, and graduate testing will be waived if working remotely is still in effect in June.*

Faculty-Sherry Michael – *The faculty are supporting each other to promote student success. All meetings are taking place as scheduled, and student evaluations of faculty will be available via Blackboard.*

Student-Kaleb Davis – *No report.*

Strategic Plan 2015 – 2020 Reports

Dr. Chuck Terrell, President

- HLC Peer Reviewer’s report – *Dr. Terrell thanked faculty and staff for their work on the HLC Focused Visit on March 24. The Peer Reviewer’s Report focused on COVID-19, the lack of a new Strategic Plan, and issues of sustainability. Eastern has made good progress over the past two years but this was ignored as the Peer Reviewers took a forward-looking approach, contrary to what a Focused Visit should be. The College submitted Errors of Fact to the HLC. The Strategic Plan should be developed by the next president, and should be “married” to the WV CTCS Strategic Plan which has not been updated. HLC informed Eastern that another in-person visit will be necessary. Sent letter to HLC Liaison regarding approach of Peer Reviewers. Waiting on a revised report from the HLC which Eastern can appeal.*
- Stimulus Act - *Phase 1 funding for students from the CARES Act should be received within 24 – 48 hours. Phase 2, when available, will be funding for college use via grants.gov.*
- Fall 2020 COVID-19 planning

I

Student Access and Success

- Creative recruitment through social media- *M. Branson is doing a great job, and C. Hakala did a Facebook live event.*
- High School postcards –*Mailed.*
- Region VII MOU – *Signed.*

II

Teaching and Learning

- Perkins Grant-Auto Technology – *C. Hakala is working on the grant which would fund an instructor for two years.*

III

Community Engagement and Partnerships

- Cyber Security Consortium – *Advisory group being developed to get feedback on cyber training with the hope that graduates will be able to remain in the area and work remotely.*

IV

Advancement and Innovation

- Maker Fellows – *M. Webb working with A. Blackwood at NYSF to develop a partnership with Benedum.*
- Ag Food-Co-op – *A. West is under contract and working out of the new Moorefield center. Call on May 4 to discuss the effort.*

V

Resources

Technology, Human Resources & Safety & Security

Grants

- TANF – *Submitted and approved.*
- DOE Title III Under consideration – *Have one year for planning and submission of application.*

Dr. Terrell reported that a mini-grant has been received from the WV DEP to install pavers in the gravel section of the employee parking lot. Also working on solar lighting for the access road.

Technology

- Disaster Recovery Plan

Human Resources

Eastern West Virginia Community and Technical College
Board of Governors Meeting
Minutes – April 23, 2020

Important Calendar Dates

New Business/Miscellaneous

Next Scheduled Meeting: May 20, 2020

Adjournment – On a Van Meter/Blackwood motion, the meeting was adjourned at 1:45pm with all in favor.

Respectfully submitted by M. O'Leary, recorder.



Greg Greenwalt, Chair

June 24, 2020

Date