



1. Call to Order – *The meeting was called to order at 12:02pm. Present were Dr. Terrell, R. Tissue, G. Greenwalt, G. Sponaugle, Jr Helmick (via phone), C. Hakala, A. Degnan, and S. Scamehorn. Absent were S. Staley, F. Shanholtz, M. Chambers, and D. Bean.*

2. *Action Items:
 - a. Oath of Office – Samantha Scamehorn
The Oath of Office was administered to S. Scamehorn by M. O’Leary, recorder. Members of the Board of Governors introduced themselves to S. Scamehorn, and R. Tissue welcomed her to the Board of Governors.
 - b. Approval of the Minutes – Meeting of April 24, 2018
On a Greenwalt/Sponaugle motion, the minutes were approved with all in favor.
 - c. Approval of the Five-Year Nursing Program Review
On a Greenwalt/Hakala motion, the Five-Year Nursing Program Review was approved with all in favor.
 - d. Presidential Compensation – *On a Greenwalt/Sponaugle motion, the President’s Compensation (a 3.9% increase for the last ten months of FY 19) was approved with all in favor.*
 - e. Election of Officers – Board of Governors Chair and Vice-Chair
R. Tissue declared nominations in order. G. Greenwalt nominated R. Tissue as Chair. G. Sponaugle moved to cease nominations and G. Greenwalt seconded the motion. By acclimation, so moved that R. Tissue continue as Chair. C. Hakala nominated G. Greenwalt as Vice-Chair. G. Sponaugle moved to cease nominations and R. Tissue seconded the motion. By acclimation, so moved that G. Greenwalt continue as Vice-Chair.
 - f. BP 6.1 – Change in the Organization of Administrative Units
Based upon a recommendation by B. LaVorgna, Dr. Terrell recommends having C. Bogan report to M. Shockey who oversees Workforce. On a Sponaugle/Greenwalt motion, the change to the organization of administrative units was approved with all in favor.

3. Presentations:

4. Board Chair and Committee Reports

- a. Board of Governors – Rob Tissue – *No report.*
- b. Classified Staff update – Ann Degnan – *No report.*
- c. Faculty update – Curtis Hakala – *Summer classes are taking place. Most are online. Faculty orientation is on August 6, and fall semester classes begin on August 13.*
- d. Student update – Samantha Scamehorn – *No report.*

5. Strategic Plan 2015 – 2020 Reports – Dr. Charles Terrell

- HLC update – *Dr. Terrell reported that the HLC Report has been received, agreed to, and returned to HLC for their approval in July. Four areas were met with concern: credentialing of faculty and staff; finances; follow-through on program reviews; and how data is being used to create change.*
 - Funding Formula meeting update – *Dr. Terrell reported that, at the meeting in Charleston, he argued for a uniform CTC tuition rate across the state, and base-funding in order to fulfill the college's mission. Chancellor Tucker will present a funding formula plan to the legislature, and waiting for the Governor to declare a special session of the legislature (likely to be in late summer/early fall). Dr. Terrell will request a \$500,000 supplement for FY 19. Dr. Terrell reported that K. Williams is developing business plans for each academic program (with the exception of English and Math since those departments serve all students, regardless of program) with enrollment goals. O. Bean reached out to Senator Trump to schedule a meeting of eastern panhandle legislators to generate support for Eastern. The meeting will take place on Friday, August 17 at 10:00am on campus. Dr. Terrell shared a calendar of events hosted by the college in FY 18 with members of the Board of Governors.*
- a. Student Access and Success
 - i. Post Cards Seniors – *Dr. Terrell reported that the mailing list from Grant County was received. Postcards will go out to all 2018 high school graduates in the six county region.*
 - b. Teaching and Learning
 - i. Kauffman Foundation and Ice House project – *Dr. Terrell reported that Vice-Chancellor Sacks has scheduled training for October 15, 16, and 17 for integration of entrepreneurship into classes. West Virginia is the first state-wide system to implement this training.*

- ii. Executive Session Under the Authority of WV Code §6-9A-4 for the following:
Nursing candidate request for accommodations – *On a Greenwalt/Sponaugle motion, and with all in favor, the Board of Governors moved into Executive Session at 1:13pm. The Board of Governors exited the Executive Session at 1:36pm with no actions taken and no decisions made.*
 - iii. HLC On-line degree application – *Dr. Terrell reported that he will be meeting with Vice-Chancellor Sacks to move this initiative forward.*
- c. Community Engagement and Partnerships
- i. Pilgrim’s Pride – *Dr. Terrell reported that he visited the AP 220 students at Pilgrim’s Pride. Seven students passed the exam, and another cohort will soon be starting. Dr. Terrell will approach Pilgrim’s Pride to identify an industry partner to serve on the Board of Governors.*
- d. Culture of Innovation
- i. Rural Rise – *Dr. Terrell reported that 176 people from 26 states attended the Rural Rise conference. The new Co-Chair of the ARC, and Assistant Secretary of USDA also attended.*
 - ii. ESHIP conference Kauffman Foundation – *Dr. Terrell reported that T. Metzger and J. Kapp will be attending the conference.*
 - iii. National Science Youth Foundation Andy Blackwood – *Dr. Terrell reported that all fees to use the facility for the Tourism Summit have been waived. He recently visited the facility, and the Tucker County Community Foundation offered to provide wrap-advertising for the college van.*
- e. Resources
- Finances Give2WV May 1 – *Dr. Terrell reported that the Hardy County Community Foundation partnered with Eastern to raise \$2,060.00. Now waiting for match.*
 - Facilities Parking, panel box, LED – *Dr. Terrell reported that work on the new parking lot has started. Waiting on paperwork from USDA for the solar canopy project.*
- Dr. Terrell also reported that the loan-to-grant amendment to the loan agreement is on hold due to the resignation of the Commerce Secretary.*
- f. Human Resources
- i. CFO, Dean of Community & Engagement & Partnerships, Nursing

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Director, Nursing Instructor, Academic Program Coordinator, Student Services & PT Accounts Payable – *Dr. Terrell reported that resumes are being received for vacant positions. In addition, confirmation has been received for three AmeriCorps placements, one to be assigned to A. Oliverio. A CFO candidate is coming to campus to interview on July 9.*

- g. Technology
 - i. Blackboard Analytics – *Dr. Terrell reported that BBDA will no longer be supported by the CTCS system. Still need system support for institutional research.*
- h. Communications and Marketing
 - i. Fall registration and workforce – *Dr. Terrell reported that 25th Hour Communication is working on a marketing strategy for fall recruitment.*
- i. AP 220 Grant
 - i. Mason Bishop – *Dr. Terrell reported that M. Bishop's contract has been expanded to include oversight of AP 220.*
- j. Grants
 - i. Amanda West – *Dr. Terrell reported that A. West is now under contract to the Foundation to research all grants received, create timelines, and identify new grant opportunities. G. Greenwalt suggested that A. West be invited to a Board of Governors meeting.*
 - ii. 3 AmeriCorps

6. Campus Safety and Security



7. Important Calendar Dates

8. New Business/Miscellaneous

Next Scheduled Meeting: July 18, 2018 – *R. Tissue announced that the July 18 meeting of the Board of Governors will be cancelled, unless Board members hear otherwise.*

Adjournment – *The meeting was adjourned at 1:55pm.*

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Respectfully submitted by Michael O'Leary, recorder.



Robert Tissue, Chair

9/19/2018

Date