



1. Call to Order – *The meeting was called to order at 12:02pm. Present were R. Tissue, Dr. Terrell, G. Greenwalt, S. Staley, D. Bean, M. Chambers, A. Degnan, and J. Galatic. Absent were Jr Helmick, C. Hakala, and S. Scamehorn.*

2. *Action Items:

- Approval of the Minutes – Meeting of June 20, 2018
- Program Review – ACC AAS 2018
- Program Review – ACC CAS 2017
- Program Review – AST AAS 2017
- Program Review – AST CAS 2017
- Program Review – CAS CAS 2017
- Program Review – IT AAS 2017
- Program Review – IT CAS 2017
- BP 6.1 Change in the Organization of Administrative Units Teaching and Learning/Executive Dean of Administration and Community Engagement and Partnerships
- AR 3.10 General Education Course Design (informational)

Due to the lack of a quorum, all action items were tabled until the next Board of Governors meeting.

3. Presentations: Brian Dycus, Vice President, Enrollment Management, Ruffalo Noel Levitz, via Zoom.

B. Dycus joined the meeting via Zoom at 12:15pm. B. Dycus introduced himself to the Board of Governors. He has experience working with community colleges throughout the Appalachian region, and met M. Wilson and L. Koontz at a recent Ruffalo Noel Levitz conference. The company has more than 500 clients, and 150 consultants, throughout the country. B. Dycus gave a PowerPoint presentation which detailed the declining number of high school graduates, and how adults are choosing between jobs and education. Generally speaking, most community college programs are designed for full-time students, and many students find on-line courses to be poor learning experiences. On-line and evening courses are minimally available. Dr. Terrell

indicated that Eastern will be launching on-line programs in the fall of 2019, and the college will work to make them a positive learning experience for students. B. Dycus reported that Eastern has nine feeder high schools, but the schools seem to be more interested in promoting four-year institutions as opposed to community college options. Superintendents and principals need to understand the importance of the community college experience, then transfer that knowledge to counselors. Dr. Terrell reported that he plans to invite Superintendents from Eastern's six county service region to Board of Governors meetings beginning this fall. B. Dycus reported that there were 57 applicants to Eastern in the fall of 2017 who did not complete their applications. Ruffalo Noel Levitz provides engagement campaigns to help complete applications, and to engage stop-outs and drop-outs. Dr. Terrell reported that Eastern is pursuing a Benedum Foundation grant for early college students that would offer dual credit. B. Dycus indicated that the challenge would be to keep those students engaged at Eastern and not immediately move on to a four-year institution. Dr. Terrell reported that he is also interested in engaging middle schools. B. Dycus liked the idea, but said to keep an eye on the low-hanging fruit at the senior year high school level. The Zoom meeting ended at 12:50pm.

4. Introduction: John Galatic, Executive Dean of Administrative Services – *R. Tissue welcomed J. Galatic as Eastern's new Executive Dean of Administrative Services. J. Galatic introduced himself to the Board of Governors. J. Galatic holds a Bachelor's and Master's Degree from WVU, both in Finance. Most recently, he had been working as the Assistant Manager of the Preston Federal Credit Union. J. Galatic is working closely with G. Shields who is mentoring him in his capacity as Interim CFO. J. Galatic offered to present a brief budget update at each Board of Governors meeting, and R. Tissue agreed that it would be a good idea.*

5. Board Chair and Committee Reports

- Board of Governors – Rob Tissue – *R. Tissue reported that the meeting with Senator Trump last Friday went well, except for the two delegates who were no-shows. Senator Trump was engaging, and this was his first visit to campus. G. Greenwalt reported that the Senator seemed understanding of Eastern's needs. R. Tissue encouraged Dr. Terrell to contact the two delegates who were no-shows to arrange another meeting. Dr. Terrell is meeting with Delegate Rowan tomorrow. J. Osbourn-Lewis, regional representative for the WV Development Office, also participated in the meeting and took on the task of working on changing Eastern's \$2M loan to a grant. Dr. Terrell reported that the Tourism Summit took place yesterday, and that C. Ruby announced support for regional tourism developers. G. Sponaugle was not reappointed to Eastern's Board of Governors.*
- Staff update – Ann Degnan – *Looking at reorganizing Classified Staff meetings to be more inclusive of all staff. Working with S. Mirkhani to provide Blackboard and online training to high school students in Tucker (34 students), Pendleton (six students), and Hampshire (13 students) counties.*

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- Faculty update – Curtis Hakala – *No report.*
- Student update – Samantha Scamehorn – *No report.*

6. Strategic Plan 2015 – 2020 Reports – Dr. Charles Terrell

- Student Access and Success
 - Enrollment

CAMPUS	HeadCount	FTE	
Eastern	228	165.3	Annual Budget 175 FTEs
High School	148	44.3	Dual Enrollment Grant \$30,913.55
Workforce	15	7.7	
sum	391	217.3	
Unduplicated Total	389	217.2	

Dr. Terrell reported that the new headcount total estimate is 427. The Dual Enrollment grant, from the Chancellor’s Office, will be used to offset the tuition gap that high school students pay.

- Scholarships
- Student Complaint: Nursing Candidate – *The request for accommodation was unreasonable, so it was denied. Student was notified of outcome.*
- Commencement Speaker Andy Stoll invited
- FA Office to visit all schools to meet with counselors week of Sept 4-7
- Teaching and Learning
 - HLC-Monitoring Report/CFI/Online Degree Application
 - 20 Nursing students attended first day of class
 - Pass rate for 2018 Cohort – 75% (12/16)

Dr. Terrell reported that a response to the CFI letter of concern will be composed and sent to HLC. Committees have been formed to prepare for the 2020 visit. Pass rate for nursing exam includes only the first attempt, and the accretor looks at a three-year average.

- Community Engagement and Partnerships
 - Interviews – *References are being checked.*
- Culture of Innovation
 - AmeriCorps Blythe Collins and Crystal Bauer – *B. Collins will be working on tourism, and C. Bauer will be working on BET. E. Serr’s last*

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day is September 14.

- ELI Entrepreneurship Project – *Webinar is being hosted by the state for a statewide partnership.*
- Food (*Farm*) to Table dinner October 13 – *Two chefs from Morgantown.*
- AG Innovation – *Will be held in November of this year.*

- Resources
 - Operational Budgets – *G. Shields and J. Galatic are working on these.*
 - Electronic Signature Authority – *G. Shields and J. Galatic are working on this.*
 - Special Appropriation Request - *\$500,000 during Special Session.*
 - State Appropriations/Business Models/Public Service

- Human Resources
 - Vacancies-Dean of Community & Engagement & Partnerships, Student Program Advisor (*applications have been received*), PT Nursing Assistant & PT Accounts Payable (*both in progress*).
 - Resignations-Dave Smarik, Sherry Watts (*to East Hardy High School*), Lindsey Teets (*to Grant County Bank*).
 - New Hires-John Galatic (*Executive Dean of Administrative Services*), Alecia VanMeter (*Full-Time Nursing faculty*), Sherry Michael (*Education Programs Coordinator*).

- Technology

- Communications and Marketing-September board meeting presentation – *J. Aries and C. Balfany from 25th Hour Communications.*

- AP 220 Grant-Mason Bishop Reorganizational updates – *M. Bishop is under contract to Eastern. His role expanded upon the departure of B. LaVorgna. DOL was on-campus last week for a site visit. Meeting went well.*

- Grants
 - Grants Management Team – *Meeting monthly.*
 - Dual Enrollment
 - Perkin Career and Technical 51,189
 - Perkins Leadership 52,447
 - WV DEP 25,000 – *For outdoor patio using porous pavers.*
 - Submitted: CVB 250 (*Received approval this morning for barn quilt project*), Hardy County Community Foundation 1,000 STEM & 750.00 Impact Fund (*To install solar flood light on barn quilt and signage*).
 - TBD Technical Development (*Grant to develop on-line degree programs.*)

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- TBD Community Colleges of Appalachia ARC Power Grant
- TBD Benedum Foundation-Tourism & Early Entrance College

7. Campus Safety and Security

- Drills

8. Important Calendar Dates

9. New Business/Miscellaneous

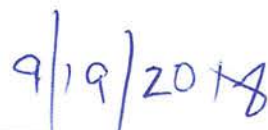
Next Scheduled Meeting: September 19, 2018

Adjournment – 2:04pm

Respectfully submitted by M. O'Leary, recorder.



Robert Tissue, Chair



Date