



- Call to Order – *The meeting was called to order at 12:01pm. Present were Dr. Terrell, G. Greenwalt, Jr Helmick, M. Chambers, A. Blackwood, K. Sherman, R. Tissue, S. Arbaugh, S. Van Meter, H. Whetzel, S. Michael, A. Degnan, and K. Davis. Absent were D. Bean and S. Shomo.*
  
- \*Action Items:
  - Approval of the Minutes – Meeting of August 28, 2019 – *On a Chambers/Michael motion, the minutes were approved with all in favor.*
  - Identify Board members to serve on Presidential Search Committee – *Dr. Terrell reported that he and G. Greenwalt had a meeting with Chancellor Tucker to discuss the transition process, obtain a list of consultants, and the transition timeline. Chancellor Tucker will be in attendance at the October 23 Board of Governors meeting, along with representatives from HEPC and legal counsel. G. Greenwalt reported that Series 5 had been distributed to Board members prior to the meeting, and that the Presidential Search Committee will have no fewer than seven members to be composed of one faculty member; one student member; one staff member; one community member; and three members of the Board of Governors. The Chancellor will serve as an ex-officio member of the Committee. There are no state funding sources allocated for the hiring of a presidential search consultant, but Eastern has budgeted \$10,000 - \$20,000 for the search process. Typically, the consultant narrows the list of applicants to six candidates to be interviewed. Three of them are then brought to campus for in-person interviews, and receptions with faculty, students, staff, and the community at-large. G. Greenwalt volunteered to be on the Presidential Search Committee, as did A. Blackwood and M. Chambers. S. Michael, A. Degnan, and K. Davis will reach out to their respective constituents to determine who will represent the faculty, staff, and students on the Presidential Search Committee and will report back by the October Board of Governors meeting.*
  
- Presentation/Discussion:
  - Introduction of new Board of Governors members:
    - Sheldon Arbaugh
    - Sheena Van Meter

- Herman Whetzel

*G. Greenwalt welcomed the new members to the Board of Governors. They each introduced themselves, and other Board members introduced themselves. Prior to the Board of Governors meeting, an hour-long orientation session with the President's Cabinet was held for S. Arbaugh, S. Van Meter, and H. Whetzel. At the conclusion of the orientation session, the three new Board members were administered their oaths of office.*

- Recognition of outgoing Board members:

- Dixie Bean
- Rob Tissue – *Dr. Terrell thanked R. Tissue for his long service on the Board of Governors, and for being such a good friend of the college and so generous with his time. G. Greenwalt thanked R. Tissue for his mentorship, and thanked him on behalf of the entire Board. Dr. Terrell reported that the Institutional Effectiveness Team will soon be working on a new policy to recognize long-serving members of the Board with Emeritus status.*

- Introduction of new staff members:

Sarah Cross, Director of Agriculture Innovation  
Joe McGee, English Faculty

*S. Cross and J. McGee each introduced themselves to the Board of Governors, and G. Greenwalt welcomed them both to the Eastern team.*

- Board Chair and Committee Reports

- Board of Governors – Greg Greenwalt – *No report.*
- Presidential Search Committee
- Staff update – Ann Degnan – *Fall graduation testing begins November 1; website is being updated; mapping of the assessment share folder has begun; spring 2019 course schedule is complete; and plans are underway to offer AP220-sponsored Industrial Maintenance classes,*
- Faculty update – Sherry Michael – *September 13 faculty meeting included discussions of assessment; committee assignments; blackboard training; and the BET program.*
- Student update – Kaleb Davis – *Trunk n Treat has been scheduled for October 31 at 5:30pm; arranging dates for Indoor Movie Night and Relay for Life fundraiser; and the NYC bus trip is on December 21.*
- Finance and Facilities update – John Galatic – *J. Galatic reviewed the financial*

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*PowerPoint presentation with the Board of Governors. Dr. Terrell reported that there may be a 4.6% December budget cut if state tax revenues do not rebound. Tuition funds could be used to make up the difference if needed.*

- Strategic Plan 2015 – 2020 Reports – Dr. Charles Terrell  
Student Access & Success
  - Enrollment/WV Invests
  - LP (*L. Pitcher*) -Contacted all local high school guidance counselors about setting up FAFSA workshops at their schools. Sent them all FSA ID “help” sheet to get students started.
  - LSS added 2 on-campus FAFSA workshops: October 18 from 10 a.m. to noon and December 6 from 2 to 4 p.m.

Teaching & Learning

- Campus Consortium grant – *Moving forward with \$50,000 grant application for new technologies.*
- HLC Online Degree – *In final approval process.*
- Break-Even Analysis for Fall 2019 – *C. Hakala will share with faculty.*
- Pearson Initiative to reduce textbook costs – *Can be charged against financial aid.*

Community Engagement & Partnerships

- Drone Training for First Responders-Advance Grant - *\$41,000 received. Will start in Mineral County.*
- Mountaineer ChalleNGe request – *Interest in drivers education and CDL.*

Culture of Innovation

- Dean - *Dr. Megan Webb will start in early November.*
- Ag Showcase, November 21 Believers Victory Center – *All students this year.*
- Design Charrette – *November 4 – 5 for barn proposal.*

Resources-Finance/Facilities/Technology/Human Resources

- SBDC Coach, IT, Technology Center – *IT position will be advertised widely, and SBDC interviews will take place on October 17.*

MISC

- Institutional Effectiveness Team
  - Honorary Degree Proposed Policy – *In progress.*
  - Board of Governors Emeritus – *Policy being developed. Members for life with no voting rights.*

*Dr. Terrell reported that enrollment is up 12% this semester compared to last*

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*fall semester. High school enrollment is also up, and workforce enrollment will fluctuate throughout the year. Eastern will host a library summit on November 19. The Mountain Top Dinner was a success raising approximately \$1.200 for the EWVCTC Foundation. "Spirits of October" events will take place throughout the month with readings, ghost tours, etc.*

- Important Calendar Dates

- Sept. 19 counselor's luncheon – 17 attended.
- November 11 Open House, Student Success Expo, etc.
- November 11 and 12 Bring a Friend to Class
- November 18 & 19 student luncheon

*Dr. Terrell will attend a visioning meeting tomorrow at the old Capon Bridge Middle School. He has also been invited to be the keynote speaker at the annual Pendleton County Chamber of Commerce dinner on November 6.*


- New Business/Miscellaneous

Next Scheduled Meeting: October 23, 2019 Chancellor Tucker

Adjournment – 1:38pm

*Respectfully submitted by M. O'Leary, recorder.*

  
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Greg Greenwalt, Board Chair

  
\_\_\_\_\_  
Date