

Call to Order

The meeting was called to order at 12:01pm. Present were G. Greenwalt, Dr. Striplin, S. Arbaugh, M. Chambers, A. Blackwood, S. VanMeter, J. Brill, S. Alt, A. Degnan, and T. Southerly. Absent were J. Kubeika and S. Michael. Guest present was T. Branson.

Presentation/Discussion/Professional Development

***Action Items:**

- Approval of the Minutes: Meeting of September 20, 2023 – *On a Chambers/Blackwood motion, the minutes were approved with all in favor.*
- Approval of the Financial Status Update – *On a Blackwood/VanMeter motion, the Financial Status Update was approved with all in favor.*
- Approval of the Annual Strategic Plan Report – *On an Arbaugh/Alt motion, the Annual Strategic Plan Report was approved, as presented with minor grammatical corrections, with all in favor.*

Institutional Effectiveness

Committee Reports

Board Chair-Greg Greenwalt – *G. Greenwalt, Dr. Striplin, S. Arbaugh, S. VanMeter, and A. Blackwood attended the Board of Governors Summit in Charleston last week. Good information was presented. Finances, enrollments, malware, and cybersecurity were all major issues. College-going rates were reviewed, and the funding formula was also a topic of conversation.*

On a VanMeter/Arbaugh motion, and with all in favor, the Board of Governors entered into Executive Session under W. VA. Code §6-9A-4 at 12:41pm to discuss a real estate matter. On a Chambers/Southerly motion, the Board of Governors exited the Executive Session at 1:23pm with all in favor and with no action taken. On a Blackwood/Brill motion, the Board of Governors

authorized G. Greenwalt and Dr. Striplin to explore a potential real estate transaction on behalf of the Board of Governors with all in favor.

Committees-

Finance – Trina Branson – *Presented the Financial Status Update to the Board of Governors. See action item above.*

College Representatives Reports

Staff-Ann Degnan –

1. *The Spring 2024 schedule was posted on Friday for Early Bird Registration that begins on Wednesday, October 18th.*
2. *During the September Assessment Committee meeting it was discussed that the Strategic Plan is primarily navigating this year's projects with faculty fully participating in the course outcome review process that has actively begun with a General Education assessment conducted this fall; this process will identify struggling students and instructional remedies for improved performances. The new rule is that nobody is left behind.*
3. *As discussed in the September Assessment Committee Meeting, Dominic Phillips distributed an OER Review: Fall 2023 last week to program leaders, subject leaders, full-time faculty, and adjunct faculty to accomplish Strategic Goal 3.3: "Review all programs and courses to determine the feasibility to implement Open Educational Resources (OERs) program-wide to help reduce the cost of student textbooks" through a brief questionnaire.*

Faculty-Sherry Michael – *No report.*

Student- Trevor Southerly – *No report.*

Dr. Thomas Striplin, President

- Strategic Planning – Annual Plan Report – *Reviewed with the Board of Governors. See action item above.*
- *Reviewed Cyber Intelligence (Z) Program slide with the Board of Governors. Zero (Z) cost for books and supplies. First Z program in the state. Some classes will be offered to*

high school students. A micro-credential will be awarded if four classes are completed. If the entire program is completed, students will receive a degree and a second micro-credential. If only the first year is completed, students will receive a micro-credential and a certificate. All students, regardless of state residency, will be charged in-state tuition. Program should be approved by the College this month. M. Chambers indicated that state police agencies may be interested in the program. S. Arbaugh suggested having the instructor participate in the November Career Fair.

- *Working on a policy that would allow full-time employees to take classes free of charge if seats are available in the class. Available for both academic and workforce classes. No net cost to the College.*
- *As of this morning, fall enrollment headcount is 593. Many WV CTC's are experiencing enrollment declines.*
- *Accepted to be a Higher Learning Commission peer evaluator. Training will take place in the spring of 2024.*
- *Restructuring Business Office. Two positions eliminated and will be out-sourcing some accounting work.*
- *On Jury Duty the month of November.*

Student Services

Title III

Academic Services

Advancement and Continuing Education

Resources
Technology, Human Resources & Safety & Security

Finances/Business Office

Facilities

Grants

Technology

Human Resources

Safety and Security

Important Calendar Dates

Upcoming Lunch and Learn Zoom training sessions (all start at 12 noon):

- November 2, 2023 – Equipping Learners for the Future – AI’s Role in Education, Marc Watkins, Academic Innovation Fellow, University of Mississippi
- November 8, 2023 - Serving as Ambassador for Your Institution, Fran Albrecht, Chief Philanthropy Officer for the Providence Montana Health Foundation, Former Trustee with the Montana University System Board of Regents
- December 13, 2023 - Open Educational Resources, Dr. James Hallmark, Vice Chancellor for Academic Affairs, Texas A&M University
- January 10, 2024 - The Board’s Role in Institutional Finance, Chris Martin, Chief Financial Officer, Salt Lake Community College
- February 14, 2024 - Presidential Assessment, Dr. Merrill Schwartz, Senior Consultant, AGB

Eastern West Virginia Community and Technical College
Board of Governors Meeting
Minutes – October 17, 2023

- March 13, 2024 - Fundamentals of Parliamentary Procedure, Connie Deford, Past President of the National Association of Parliamentarians
- March 18 and 18, 2024 – Higher Learning Commission accreditation visit

New Business/Miscellaneous

Next Scheduled Meeting: November 15, 2023

Adjournment – 1:53pm

Respectfully submitted by M. O'Leary, recorder.



Greg Greenwalt, Board Chair

12/20/2023

Date