



1. Call to Order

2. *Action Items:
 - a. Approval of the Minutes – Meeting of September 13, 2017
 - b. Governance Manual-HR Director addition

3. Guest Speaker – U.S. Senator Shelley Moore Capito via Skype

4. Auditors Report – Suttle & Stalnaker via phone

5. Introduction – Carlos Gutierrez, Director of Human Resources, via Skype

6. Board Chair and Committee Reports
 - a. Board of Governors – Rob Tissue
 - i. Retreat, November 9
 - b. Classified Staff update – Laurel Godlove
 - c. Faculty update – Curtis Hakala Adjunct Award
 - d. Student update – Theda May

7. Strategic Plan 2015 – 2020 Reports – Dr. Charles Terrell

HLC visiting team
2018 Legislative Session agenda

Eastern West Virginia Community and Technical College
 Agenda – Board of Governors Meeting
 October 18, 2017

a. Student Access and Success

Enrollment	CAMPUS	HeadCount	FTE

	Eastern	290	185.8
	High School	233	67.3
	Workforce	63	28.9

	sum	586	282.0
	Unduplicated Total	577	282.0

Student Success Workshop, October 26
 Admissions landing page on Eastern Website
 High School junior/senior home mailing campaign

b. Teaching and Learning

- i. Winter Schedule
- ii. Guided Pathways Dr. Casey Sacks
- iii. Transfer Articulations

c. Community Engagement and Partnerships

- i. CDL
- ii. CNA Courtland Acres

d. Culture of Innovation

- AmeriCorps Randy Runion
- AG Innovation Showcase, Nov. 2
- Community Colleges of Appalachia fall conference, Nov 1-3
- National Rural Entrepreneurship Ecosystem Conference-May 2-5
 - Andy Stoll, Kauffman Foundation

e. Resources

- Finances-reserves
- ISMS renting space on campus

Eastern West Virginia Community and Technical College
Agenda – Board of Governors Meeting
October 18, 2017

i. Facilities

- Parking 2009 bond referendum Parking, HVAC, Patio, Generator COOP
- Energy conservation

f. Human Resources

- Recruiter
- Oasis/Payroll
- Executive Dean of Administrative Services

g. Technology

- Self Service registration
- Grades

h. Communications and Marketing

- Admissions landing page

i. AP 220 Grant

- Equipment purchased

j. Grants

- US Wind Force \$20,000
- WV Capital Resources \$24,500
- Google TBA \$750,000
- USDA \$50,000

8. Campus Safety and Security

9. Important Calendar Dates

April 1, 2017 – November 14, 2017	Documents Facilitator and Taskforce on Documents build and complete documentation resource files (Share File) and identify documents for uploading onto Assurance System.
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Eastern West Virginia Community and Technical College
 Agenda – Board of Governors Meeting
 October 18, 2017

April 1, 2017 – March 14, 2018	Documents Facilitator and Taskforce on Documents build and complete on-campus documentation resource files.
October 23, 2017	Revision of document incorporating comments and additional data (Introduction and Criteria 1 – 5 Assurance Arguments)
October 31, 2017 – November 17, 2017	Taskforces and college community review and comment on complete document.
November 1, 2017 – December 21, 2017	Documentation Team uploads evidence files and assurance arguments into HLC Assurance System. Documentation Team completes Assurance Argument edits as necessary.
November 30, 2017	DEADLINE: Criterion Team Leaders complete final edits. Report Facilitator completes final review and edits.
December, 2017 – April 2018	Preparations for HLC Visiting Team on-site visit
December 1, 2017	Production of Assurance Arguments Draft for BOG Review. Documents to be accessible December 8, 2017
December 16, 2017	Board of Governors receives final draft of the Report for review and comment
January, 2018	Board of Governors approves final draft of the Report for submission to the Higher Learning Commission
January 15, 2018	Report Facilitator completes revision (in collaboration with respective Criterion Team Leader) of document incorporating comments provided by BOG.
January - February 2018 TBD	Mock Visit: Format recommendation includes All College Meeting for overview of Comprehensive Evaluation process and visiting team expectations; individual/department meetings to address specific items in Assurance Arguments.

Eastern West Virginia Community and Technical College
Agenda – Board of Governors Meeting
October 18, 2017

February 1, 2018	DEADLINE: Documentation Team locks Assurance Arguments which submits to the Higher Learning Commission.
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- Community Colleges of Appalachia conference at Eastern 11/1-3
- Ag Showcase – 11/2
- AACC Fall meeting-DC 11/15-17

10. New Business/Miscellaneous

- a. Harold K. Michael Founders Award recommendation
- b. APEX

Next Scheduled Meeting: TBA.

Adjournment