



1. Call to Order – *The meeting was called to order at 12:00pm by R. Tissue. Since R. Tissue was joining the meeting remotely, he passed leadership of the meeting to Vice Chair G. Greenwalt. Present were Dr. Terrell, R. Tissue (via Zoom), G. Greenwalt, M. Chambers, S. Staley, C. Hakala, A. Degnan, and T. May. Absent were G. Sponaugle, D. Bean, Jr Helmick, and F. Shanholtz.*

2. *Action Items:

a. Approval of the Minutes – Meeting of February 21, 2018

On a Chambers/Tissue motion, the minutes were approved with all in favor.

b. Approval of Fees for FY19

Fee increases need to be approved at the state level only if all students are affected. The fees discussed pertain only to nursing students, so no state approval is necessary. The proposed fee increases are:

*Nursing Course Related Fee NU 133, NU 134, NU 144, NU 234, NU244
from \$25.00 to \$35.00*

*Nursing HESI Fee
from \$125.25 to \$150.00*

*Nursing NCLEX Review Fee
from \$355.00 to \$400.00*

On a Chambers/May motion, the increased nursing fees were approved with all in favor.

3. Board Chair and Committee Reports

a. Board of Governors – Rob Tissue – *No report.*

- b. Classified Staff update – Ann Degnan - *A. Degnan reported that the next Classified Staff meeting is on June 19, 2018; pay raises are being applied differently at different institutions; and Chancellor Hill plans to retire.*
 - c. Faculty update – Curtis Hakala – *C. Hakala reported that the IDEA student survey tool has been distributed to faculty for feedback. A first aid and mental health training for faculty is coming up; Open House at the Tech Center is on April 14, 2018; evening classes for fall 2018 are being increased; and summer and fall class registration begins on April 2, 2018.*
 - d. Student update – Theda May – *T. May reported that SGA elections are approaching, as is the SGA-sponsored blood drive.*
4. Strategic Plan 2015 – 2020 Reports – Dr. Charles Terrell
- a. Legislative Session
 - i. Community College bill – *The community college bill has been tabled, but may be revisited by legislators in September during supplemental appropriations meetings.*
 - ii. Appropriations – *K. Williams has developed two budget scenarios, one based on 175 FTE's and one based on 200 FTE's. Both scenarios result in a deficit. While in Charleston, Dr. Terrell met with legislators, Chancellor Tucker, and the Vice-Chair of WVHEPC. Dr. Terrell requested of all of them a state-level sustainable funding model. Dr. Terrell and R. Tissue had a conference call with Chancellor Tucker and Bob Brown of HEPC, and learned that the Chancellor is trying to schedule a meeting with Chief of Staff Mike Hall to get the funding issue on the table. A \$500,000.00 supplemental appropriation would only be a Band-Aid, and a \$3 million funding base is needed. R. Tissue indicated that, if the supplemental appropriation is successful, it is possible that the Chancellor and Bob Brown could approach Eastern asking for a back-up plan for FY 20. The Board of Governors need to discuss this issue at their April 2018 meeting, and plan a meeting to include Board of Governors members and legislators to reinforce the necessity of having a community college in Eastern's service region. Dr. Terrell reported that he had make a hard push in February and March while in Charleston hoping to have some resolution prior to the HLC visit in April. Eastern's CFI will be of concern to the HLC visiting team, but state appropriations are beyond the control of the College. Dr. Terrell and R. Tissue will both attend the Council and System meetings in Charleston next month.*

vi. National Rural Entrepreneurship Ecosystem Builder Summit, May 14-16

f. Resources

- Finances
- Facilities – *Extension received from EPA for parking lot project due to weather.*
 - Rich Donovan will manage Eastern’s \$300,000 Capital Bond funds – *For capital improvements on campus and at the Tech Center.*

g. Human Resources

- i. CFO – *Candidate on campus April 12, 2018.*
- ii. Accounts Payable – *Part-time position to be filled.*
- iii. Academic Services Program Coordinator – *Interviews have started.*

President Terrell reported that Eleanor Berg will retire effective June 30, 2018. She is willing to work part-time.

h. Technology

- i.

i. Communications and Marketing

- i. See PowerPoint presentation; attachment

Dr. Terrell has a conference call scheduled tomorrow with 25th Hour Communications to discuss a fund raising campaign of unrestricted donations to the Foundation.

j. AP 220 Grant

k. Grants

- i. WV Culture Center Historic Preservation Trades Workshop-Summer 2018 Orientation March 28 – *An orientation meeting was held this morning. \$7,000 from the WV Culture Center and \$3,000 from the Town of Moorefield.*
- ii. NACCE HP Life grant donation 200 HP printers – *187 printers received at the Tech Center. Promotions will be focused on recruitment activities. 25th Hour Communications is designing an Eastern label to be placed on each donated printer. Printers will not be given to faculty and staff.*
- iii. Applying for 3 AmeriCorps positions

5. Campus Safety and Security

- Fire and Lock Down drills to be scheduled

6. Important Calendar Dates

- Technology Center Open House, Saturday, April 14
- Chancellor’s meeting, April 18
- WVCTC Council meeting, April 19
- HLC Comprehensive Visit, April 22-24
- Nursing Pinning, May 11 – 7:00pm
- Commencement, May 12 (Biden Foundation February 15) – 10:00am. *Programs will be printed for graduates, and an order of ceremony will be printed for guests. Two different program inserts for two possible commencement speakers are being prepared. Becky Corbin, NACCE president and ceo, will attend commencement to present a \$500.00 contribution to the Hardy County Community Foundation Investment Fund.*
- Entrepreneurship Rural Rise Conference, May 14-16

December, 2017 – April 2018	Preparations for HLC Visiting Team on-site visit
April 22 - 24, 2018	The Higher Learning Commission Evaluation Team arrives on campus and conducts on-site visit.

7. New Business/Miscellaneous

Dr. Terrell reported that O. Bean will be invited to the Board of Governors luncheon meeting with the HLC visiting team. This meeting will now take place at 12:00pm on Tuesday, April 24, 2018.

Next Scheduled Meeting: April 23, 2018 - after lunch with the HLC Comprehensive Team

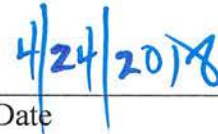
Adjournment – 12:56pm

Eastern West Virginia Community and Technical College
Board of Governors Meeting
Minutes – March 28, 2018

Respectfully submitted by Michael O'Leary, recorder.



Robert Tissue, Chair



Date