

Call to Order

The meeting was called to order at 12:00pm. Present were G. Greenwalt, Dr. Striplin, S. Arbaugh, M. Chambers, A. Blackwood, S. Alt, J. Brill, and A. Degnan. Guest present was T. Branson. Absent were S. Van Meter, J. Kubeika, S. Michael, and T. Southerly.

Presentation/Discussion/Professional Development

***Action Items:**

- Approval of the Minutes: Meeting of December 20, 2023 – *On an Arbaugh/Blackwood motion, the minutes were approved with all in favor.*
- Approval of the Financial Status Update – *On an Arbaugh/Alt motion, the Financial Status Update was approved with all in favor.*
- Creation of the 2024 Harold K. Michael Award Committee – *G. Greenwalt, A. Blackwood, J. Brill, and A. Degnan all volunteered to serve on the Committee. Nominations will be sent to A. Degnan for distribution to the Committee.*
- Approval of the Institutional Effectiveness Plan – *On a Blackwood/Chambers motion, the Institutional Effectiveness Plan was approved with all in favor.*
- AR 3.19 Online Course-Design Approval and Monitoring Regulation – Informational – *Reviewed by the Board of Governors.*
- Possible Executive Session – Potential Real Estate Transaction (W. VA. Code §6-9A-4) – *No Executive Session necessary.*

Committee Reports

Board Chair-Greg Greenwalt – *Potential real estate transaction is still a possibility, but there has been no activity.*

Committees-

Finance – Trina Branson – *Presented the Financial Status Update to the Board of Governors. See Action Item above.*

College Representatives Reports

Staff-Ann Degnan –

1. *Preparing for the BANNER 9 Self Service transition by entering the objectives/outcomes from approved Master Course Records in the SCASYLB screen and verifying the accuracy of Course Descriptions in SCADETL in the new BANNER 9 Self Service platform. SSB 8 Support ends on 3/31/2024.*
2. *Still adjusting and finalizing Faculty contracts for Spring 2024 with an expected completion date of next week.*
3. *Assessment: Shared D. Phillips' new Spring 24 course tracker with responsible members for modifications and suggestions.*
4. *Actively modifying the Assessment Program Matrix to reduce and eliminate irrelevant Learning Outcomes, and integrated similar language such as developed or analyze to define the outcome's purpose with action verbs as discussed during the December workshop. The objective is to improve course and program outcomes alignment for effective analysis.*

Faculty-Sherry Michael – *No report.*

Student- Trevor Southerly – *No report.*

Dr. Thomas Striplin, President

- Funding Formula Outcomes
- *Increase in PEIA premiums is expected in FY 25.*
- *Meeting with the Chancellor today at 1:30pm.*
- *Preparing for the HLC accreditation visit. The Board of Governors will receive a copy of the Assurance Argument to review, and approve at the February 2024 Board of Governors meeting.*

Eastern West Virginia Community and Technical College
Board of Governors Meeting
Minutes – January 17, 2024

Important Calendar Dates

Upcoming Lunch and Learn Zoom training sessions (all start at 12 noon):

- February 14, 2024 - Presidential Assessment, Dr. Merrill Schwartz, Senior Consultant, AGB
- March 13, 2024 - Fundamentals of Parliamentary Procedure, Connie Deford, Past President of the National Association of Parliamentarians
- March 18 and 19, 2024 – Higher Learning Commission accreditation visit

New Business/Miscellaneous

Next Scheduled Meeting: February 21, 2024

Adjournment – *1:15pm.*

Respectfully submitted by M. O'Leary, recorder.



Greg Greenwalt, Board Chair

02/07/2024

Date