

Call to Order

The meeting was called to order at 12:00pm. Present were G. Greenwalt, Dr. Striplin, M. Chambers, A. Blackwood, S. VanMeter, J. Kubeika, S. Alt, A. Degnan, and T. Southerly. Absent were S. Arbaugh, S. Michael, and T. Branson. Guest included S. Murphy.

Presentation/Discussion/Professional Development

- Annual Faculty Report – Shirley Murphy, Business Faculty and Chair of the Faculty Senate
 - *Sharing workshop information with her 94 students in six classes this semester. Open Educational Resources (OER) are in use. 2022 – 2023 mission remains the same with focus on goals, student success, and retention strategies. S. Mirkhani is discussing textbook strategies, D. Layton is tracking faculty awards, and faculty are very supportive of each other.*
 - *March 2022 Faculty Assembly – Dr. Striplin presented to the Faculty Assembly, and the look of the yearly work plan was changed to mesh with the new Strategic Plan.*
 - *May 2022 Faculty Assembly – C. Hakala and D. Phillips demonstrated the use of How2's to improve teaching, and E. Cole presented on the basics of financial aid.*
 - *August 2022 Faculty Assembly – S. Mirkhani presented on the use of computers in the classroom, J. McGee provided an assessment update, Faculty Orientation took place, and L. Guinn reviewed educational experiences including the General Education Plan.*
 - *September 2022 Faculty Assembly – Welcomed new faculty who assumed new roles in the Faculty Assembly.*
 - *October 2022 Faculty Assembly – C. Hakala unveiled the Professional Development Plan.*
 - *December 2022 Faculty Assembly – D. Phillips and N. Chandler provided Brightspace training, voted to change name of Faculty Assembly to Faculty Senate, and S. Murphy provided updates from the WV Advisory Council.*
 - *January 2023 Faculty Senate – Guest speaker from Franklin University on pathways.*

G. Greenwalt thanked S. Murphy for her report to the Board of Governors.

*Action Items:

- Approval of the Minutes: Meeting of January 25, 2023 – *On a VanMeter/Southerly motion, the minutes were approved with all in favor.*
- Selection of the 2023 Harold K. Michael Award Recipient – *The Harold K. Michael Award Selection Committee received six nominations, one of whom was a past recipient so was ineligible for consideration. The Selection Committee recommended an*

individual to the Board of Governors. On a VanMeter/Alt motion, that individual was approved with all in favor. The recipient will be announced at Commencement in May.

- Approval of the Financial Status Update – *Tabled.*

Institutional Research

Committee Reports

Board Chair-Greg Greenwalt – *No report.*

Committees-

Finance – Trina Branson – *No report.*

College Representatives Reports

Staff-Ann Degnan –

1. *The state is initiating a common course numbering system in the Community College system through a transfer agreement to solidify the transfer process.*
2. *Modifying the term Skill Set to Micro-credential in the catalog, all Eastern documents and in DegreeWorks. Micro-credential is an electronic badging system that links course content, mini-courses, WF non-credit courses, and focus skills to certifying students as career and job ready.*
3. *Faculty is recognizing and recording at risk students for the spring semester in the Early Alert spreadsheet for early intervention measures.*
4. *CIS 114, Introduction to Computer Applications and Concepts, is transitioning to an exclusive online forum because of decreased enrollment in live sections, this trend is prevalent with General Education courses with online enrollment substantially increasing.*
5. *The Assessment Committee has proposed the following General Education strands:*
 1. *Written Communication*
 2. *Oral Communication*

Note: Written and Oral communication was separated into two different categories.

3. *Critical Thinking and Problem Solving*

4. *Digital Literacy*

Note: Strands 5, 6 and 7 are new additions.

5. *Quantitative Literacy (Quantitatively and Empirically)*

6. *Ethics*

7. *Thinking Globally (Diversity)*

6. *The Assessment Committee reviewed a proposed Program Review template, increased emphasis on CAS and Nursing program reviews due May 31, 2023; the state will accept the Nursing ACEN review as Eastern's program review and suggested completing a program review for internal documentation.*

Faculty-Sherry Michael – *No report.*

Student- Trevor Southerly – *No report.*

Dr. Thomas Striplin, President

- Strategic Planning – *Line-by-line, Dr. Striplin reviewed with the Board of Governors progress being made in the Strategic Planning Tracking Document.*
- Facilities Master Plan

Ultrasound Technician

I met with Vicki Hott, a retired radiologist who lives in Moorfield and is interested in helping us start an Ultrasound Technician Program. We had a great meeting and subsequently I contacted WVU Hospital who reached out to me in the past and I have set up a meeting with WVU to discuss specifics of such a program and how they may be able to help us with the program.

Panthera

We investigated and made a proposal to the owner of Panthera to utilize their facility for CDL instruction. The owner rejected our proposal so at this point we will be continuing to teach CDL at the Tech Center and the overlook.

Chancellor's Office:

The Chancellor's Office has hired an additional assistant director of financial aid to support some of the schools (Eastern is one of them) at no additional cost. They are working out the details on how this new position may help us better provide financial aid services at the College.

There was an emergency legislative meeting called on Monday by the Chancellor and she met with all of the presidents via Zoom. The meeting dealt with Bluefield University requesting the

legislature to allow them to offer associate degree programs. This is causing significant concern among the community college system. It seems like it will pass the senate but the hope is that the bill gets killed in the House.

Strategic Plan Tracking:

On January 23rd, I met with the Strategic Planning and Effectiveness Committee (SPEC). We went through the Strategic Plan goals, objectives and targets and made notations of progress to date. The goal will be to meet at least once per semester and track progress, as well as track progress of other College plans to ensure that the College is being effective on all levels of planning. I will present progress updates to the Board at least once per semester so that the Board is aware of how we are progressing.

Valley View Golf Course:

I met by Zoom with Donna Alexander from the Valley View Golf Course and we will be visiting the course and the historic building onsite in a few weeks. She wants to see how we might be able to partner in terms of hospitality. We have submitted a hospitality grant to the state to help us start a hospitality program at the college. They could be a potential partner.

HLC Accreditation:

We are continuing to have team meetings for the HLC re-accreditation process for Eastern. L. Guinn has started to draft the Assurance Argument based on information provided by the different teams. We are trying to identify potential concerns and address them the best we can. In my review, there are things that the College should have had established and may have but somethings have floated.

Northrop Grumman:

We are planning a visit to Northrop Grumman on Wednesday, Feb 22 to see how we might be able to address some of their workforce needs.

AMT Program:

I submitted the Arise concept paper to ARC and received positive feedback. I believe we will be given the green light to apply for a planning grant. I hope to hear back from ARC within a month or so. I am planning a visit in March to Pierpont to discuss planning steps for the program should we get to apply. Also, on April 13th Pierpont is having an aviation career day with several aviation companies present. I plan to attend that event.

Student Services

Title III

Academic Services

Advancement and Continuing Education

Resources

Technology, Human Resources & Safety & Security

Finances/Business Office

Facilities

Grants

Technology

Human Resources

Safety and Security

Eastern West Virginia Community and Technical College
Board of Governors Meeting
Minutes – February 15, 2023

Safety and Security

Important Calendar Dates

Tuesday, April 25 – Wednesday, April 26 – Board of Governors Summit at Stonewall Resort –
CANCELLED

Will be rescheduled for October 11 – 12, 2023 beginning at 1:00pm on October 11 at the
Embassy Suites Hotel in Charleston

New Business/Miscellaneous

Next Scheduled Meeting: March 22, 2023

Adjournment – 1:52pm

Respectfully submitted by M. O'Leary, recorder.



Greg Greenwalt, Board Chair

3-22-23
Date