

**EASTERN WEST VIRGINIA COMMUNITY & TECHNICAL COLLEGE  
BOARD OF GOVERNORS  
POLICY NO. BP – 3.13**

**TITLE:                         AWARDING CREDIT THROUGH ASSESSMENT OF PRIOR  
LEARNING SECTION**

**1.                                 GENERAL**

- 1.1     **Scope:**                         This policy establishes authority and standards required for validation of non-traditional courses evaluated in accordance with Eastern West Virginia Community and Technical College defined institutional practices.
- 1.2     **Authority:**                         AR – 4.6
- 1.3     **Effective Date:**                         July 17, 2003; Reviewed 4-29-24

**SECTION 2.                         STATEMENT**

Eastern West Virginia Community & Technical College (Eastern) will validate and award credit for college-level learning that occurs outside of the traditional college setting. College-level learning acquired through nontraditional methods will be evaluated and transcribed in accordance with defined institutional practices. Based on the judgment of academic professionals and appropriately credentialed professionals, Eastern will validate college-level learning that is equivalent to courses or program outcomes which meet requirements for the degree in which the student is enrolled. Such learning must be demonstrated and may have been acquired in a variety of verifiable settings such as work and life experience, on-the-job training programs, vocational training programs, proprietary school programs, professional development activities and personal development and enrichment activities. Evaluation will follow established guidelines for nationally standardized credit validation programs and processes including:

- Performance on Standardized Tests (CLEP, DANTES, etc.);
- Evaluation of Non-collegiate Sponsored Instruction (ACE, PONSI);
- Assessment of Credit for Military Training;
- Demonstration of College-level Learning through Portfolio Review;
- Instructional Based Challenge Examinations;
- Validation of Learning acquired in unaccredited institutions; and
- Special Assessment of licensure, certification and formal training programs.

**NOTE:**     *For special assessments (final bullet point above), college credit will be awarded for college-level learning that is comparable to a selected course’s published scope and outcomes if awarded on a course equivalency basis. Block credit will be awarded according to the assessment of college level learning determined*

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*by the evaluation team of academic professionals, faculty and practitioners in relevant fields. The evaluation team operates under supervision of the VP of Academics and Student Services. Evaluation and other fees may be applied to special assessments.*

Students must demonstrate knowledge (theory) and skills (practical application) to be awarded credit through non-traditional methods. Records of work experience alone will not be sufficient. College credit will be awarded only for learning experiences that have occurred after high school, and non-traditional credit may not duplicate previously earned credit.

Faculty, academic professionals and well-credentialed professionals, under the supervision of the VP of Academics and Student Services or Designee will determine credit awards for non-traditional credit requests. Transcription and other fees may be applied for each course transcribed.

*Gregory A Greenwalt*

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**BOARD OF GOVERNORS, CHAIR**

05/16/2024

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**DATE**

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