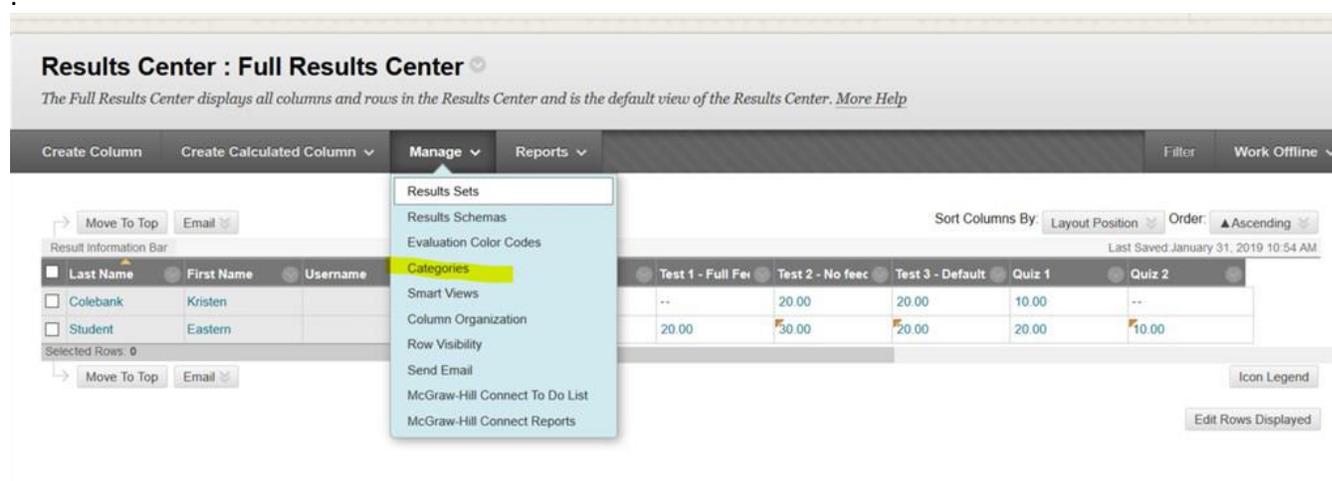


Eastern Blackboard Help

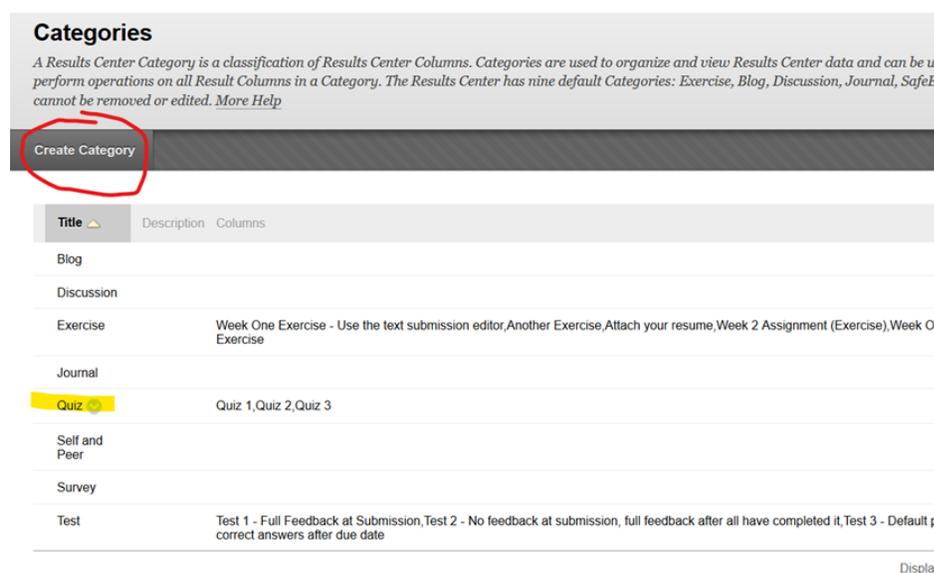
Using Categories and Column Organization to Manage the Results Center

The Results Center, if left to its own devices, is a mess. Here are some tips to organize it.

Once in the results center, the first thing I did was edit the Categories. Under the Manage menu, I chose "Categories" (see image below).



Once in categories, I saw that Exercises and Tests were among the default settings. So I added a new category for "Quiz."



Once I added that category and saved it, I went back to the Manage menu and chose “Column Organization.”

That gave me a screen that looked like this (your column names for assignments, etc., will be different of course):

→ Show/Hide Change Category to... Change Results Set to... Delete

Shown in All Results Center Views

Name	Results Set	Category	Due Date	Date Created	Points Possible
<input type="checkbox"/> Last Name (Frozen)		Organization			
<input type="checkbox"/> First Name (Frozen)		Organization			
<input type="checkbox"/> Username (Frozen)		Organization			
Everything above this bar is a frozen column. Drag this bar to change which columns are frozen.					
<input type="checkbox"/> Learner ID (Hidden)		Organization			
<input type="checkbox"/> Last Access (Hidden)		Organization			
<input type="checkbox"/> Availability (Hidden)		Organization			

Not in a Results Set

Name	Results Set	Category	Due Date	Date Created	Points Possible
<input type="checkbox"/> Weighted Total	Not in a Results Set	Calculated Result		None	42 66666 (may vary by learner)
<input type="checkbox"/> Total (External Result)	Not in a Results Set	Calculated Result		None	800 (may vary by learner)
<input type="checkbox"/> Test 1 - Full Feedback at Submission	Not in a Results Set	Test	None	Jan 28, 2019	30
<input type="checkbox"/> Test 2 - No feedback at submission, full feedback after all have completed it	Not in a Results Set	Test	None	Jan 28, 2019	30
<input type="checkbox"/> Test 3 - Default points per question at submission, selected and correct answers after due date	Not in a Results Set	Test	Jan 29, 2019	Jan 28, 2019	30

(I could not fit the whole thing in a single screen shot, but in my class, there are lots more rows below.

I found this settings page to be very helpful, as it easily allowed me to reorder the columns in the Results Center table so they made sense and were organized, rather than the default setting of columns being added to the end of the table as assignments and assessments are created. You can reorder the columns in the second section by dragging the four-headed arrow icon to the left of each heading up and down.

Last Access (Hidden)

Availability (Hidden)

Not in a Results Set

Name	Results Set
<input type="checkbox"/> Weighted Total	Not in a Results Set
<input type="checkbox"/> Total (External Result)	Not in a Results Set
<input type="checkbox"/> Test 1 - Full Feedback at Submission	Not in a Results Set
<input type="checkbox"/> Test 2 - No feedback at submission, full feedback after all have completed it	Not in a Results Set
<input type="checkbox"/> Test 3 - Default points per question at submission, selected and correct answers after due date	Not in a Results Set
<input type="checkbox"/> Quiz 1	Not in a Results Set
<input type="checkbox"/> Quiz 2	Not in a Results Set
<input type="checkbox"/> Quiz 3	Not in a Results Set
<input type="checkbox"/> Week One Exercise - Use the text submission editor	Not in a Results Set
<input type="checkbox"/> Another Exercise	Not in a Results Set

Once I had all the information in the order I wanted (in my case, I grouped them by category and then ordered them by due date), I submitted those changes so I would not lose them. This returned me to the Results Center.

Then I clicked again on “Manage” and chose “Column Organization” to reopen the Column Organization page, and then turned to the Quizzes which were included in the Test category by default.

I checked the boxes next to the Quizzes and then went to the menu at the bottom, where I selected my newly created “Quiz” category, and submitted the change.

The screenshot shows a web interface titled "Not in a Results Set". It features a table with two columns: "Name" and "Results Set". The table lists various items, each with a plus-minus icon and a checkbox. A red circle highlights the checkboxes for "Quiz 1", "Quiz 2", and "Quiz 3". A dropdown menu is open over the table, listing categories: "No Category", "Exercise", "Survey", "Test", "Discussion", "Blog", "Journal", "Self and Peer", and "Quiz". The "Quiz" option is highlighted in yellow. Below the table are buttons for "Show/Hide", "Change Category to...", "Change Results Set to...", and "Delete". At the bottom, it says "Click **Submit** to proceed."

Name	Results Set
<input type="checkbox"/> Weighted Total	Not in a Results Set
<input type="checkbox"/> Total (External Result)	Not in a Results Set
<input type="checkbox"/> Test 1 - Full Feedback at Submission	Not in a Results Set
<input type="checkbox"/> Test 2 - No feedback at submission, full feedback after all have completed it	Not in a Results Set
<input type="checkbox"/> Test 3 - Default points per question at submission, selected and correct answers after due date	Not in a Results Set
<input checked="" type="checkbox"/> Quiz 1	Not in a Results Set
<input checked="" type="checkbox"/> Quiz 2	Not in a Results Set
<input checked="" type="checkbox"/> Quiz 3	Not in a Results Set
<input type="checkbox"/> Week One Exercise	Not in a Results Set
<input type="checkbox"/> Another Exercise	Not in a Results Set
<input type="checkbox"/> Attach your resume	Not in a Results Set
<input type="checkbox"/> Week 2 Assignment	Not in a Results Set
<input type="checkbox"/> Week One Exercise	Not in a Results Set
<input type="checkbox"/> Final Exercise	Not in a Results Set

Creating custom categories is useful for many things in the Results Center, especially if you use weighted grades. *Find the help document on Weighted Columns to see how that works.*