



Eastern West Virginia
Community & Technical College

Board of Governors
MEETING AGENDA

JANUARY 18, 2012
12:00 pm
Eastern Campus; Moorefield, WV

BOARD MEMBERS:

Faron Shanholtz, Chair
Dixie Bean
Curtis Durst
Robert Hott
Eleanor Berg
Debra Backus

Robert Tissue, Vice Chair
Michelle Turner
Richard Gillespie
Douglas Lambert
D. Scott Sherman
Scott Staley

Dr. Charles Terrell, President

Eastern West Virginia Community and Technical College

Board of Governors

Meeting of January 18, 2012

12:00 pm

Eastern Campus; Moorefield, WV

- I. Call to Order
- II. Action Items:
 - *Approval of the 11-16-11 minutes..... Pg. 5
 - *Resignation of Board Member Eleanor Berg..... Pg. 7
 - *Oath of Office for Faculty Member Curtis Hakala
 - *Termination of Board Policies:
 - BP 3.6: "General Education Curriculum"..... Pg. 9
 - BP 3.1: "Grade Point Average" Pg. 15
 - *Approval of BP 6.9 "Hiring of Related Parties" Pg. 19
 - *Harold K. Michael Founder's Award Recipient Pg. 21
 - *Executive Session: Presidential Contract: Pg. 23

Pursuant to State Code §6-9A-4, the Board will enter into Executive Session regarding personnel issue.
- III. President's Report:
 - A. Governance Manual Update

<p>Student Success Spring 2012 HC 577 FTEs 382.1 (final count will be obtained for March census) Spring 2011 HC 597 FTEs 342.5 Spring semester 23 closed sections</p>
<p>Workforce Development</p> <ul style="list-style-type: none">• MACHINIST TRAINING INITIATIVE• HEALTH CARE TRAINING<ul style="list-style-type: none">○ To Date Enrollment for Spring Classes○ Phlebotomy Romney: 17○ Pharmacy Technician Petersburg: 2○ Medical Billing & Coding Career Track in Keyser: 2○ Medical Assistant for Workforce in Moorefield for the Technical Studies: 11○ Medical Terminology Moorefield: 1 (in addition to 11 taking Medical Assistant)○ Medical Administration Moorefield: 4 (in addition to 11 taking Medical Assistant)○ EKG Moorefield: 4 (in addition to 11 taking Medical Assistant)○ Basic Phlebotomy Moorefield: 4 (in addition to 11 taking Medical Assistant)○ Medical Transcription ONLINE: 5○ Medical Billing & Coding ONLINE: 3○ Paramedic Keyser/Romney Cohort: 10 (*at risk of cancellation. I need a minimum of 15)○ CONTINUING EDUCATION• QuickBooks workshops in Mineral County CANCELLED due to NO Enrollment• Next CDL class to start Tuesday, January 17, 2012• Eastern's Summer Conference planning for June 14-16<ul style="list-style-type: none">○ Social Work CEUs○ Counselor CEUs○ Law Enforcement CEUs○ STARS registered child care provider CEUs○ Teacher CEUs

CONTRACTED TRAINING

- QuickBooks consultation with Moorefield Examiner
- Contracted training with Workforce Investment Board to begin Jan. 27; classes will be held monthly (Catherine Vandermeer instructor)
- Hardy Telecommunications project moving forward for basic overview training in late February for all employees and then 3-day training sessions for technicians to begin possibly in March during the week of Bridgemont's spring break.
- Supervisory leadership training summaries sent to Mettiki (M. Burch and T. Savage) for review.

HEAPS FUNDING

- Approvals over \$200K, waiting to invoice after start dates
- Funds still available

COMMUNITY EDUCATION

- Upcoming classes for community education:
- Learn How to Knit, January 20
- Beginning Guitar Lessons, January 26
- Tammy will be contacting the basket weaving instructor to schedule classes for Pendleton, Grant and Hardy counties.
- Tammy will be contacting a former crocheting instructor to schedule classes for Grant and Hardy counties.
- We have identified an instructor for stained glass projects. He lives in Pendleton County and he is willing to do classes in Pendleton, Grant and Hardy counties.

OTHER

- Dance Pilot Project (contracted training) with Moorefield Intermediate School begins Jan. 9.
- Meeting scheduled with Schrock Travel (1/24) to plan bus trips for 2012
- Get a Life program at EIHS, January 25
 - Grant monitoring reports due in the Central Office by 01/631/12
- Good news with GMS and Mettiki for MSHA 80 training and helping some displaced workers continue to find jobs
- Machinist Training program

Student Access

Shepherd University Elementary Education agreement February 16
 Kathy D'Antoni, Assistant State Superintendent of Schools Division of Technical, Adult and Institutional Education
 December Recruitment visits
 Spring school visits (Technology Center)

Resources

USDA Paula Moeller meeting
 DOE Title III
 Arts
 DOL VA Tech initiative Advance Manufacturing
 Legislative session (Mineral County Day, 1/12 and Higher Education Day, 2/9)

Reaccreditation

HLC conference (April 2012)

Assessment & Institutional Effectiveness**Alignment of Budget & Planning Processes**

Departmental budget requests January 24 linked to strategic plan
 Board Finance Committee Tuition increase/full-time faculty

Campus Safety and Security

Exploring grant opportunities for training
 Front desk emergency response
 Corridor H accidents

A. Miscellaneous

IV. Next Meeting: *February 15, 2012 @ 12:00 pm Eastern Campus*

V. Adjournment

Eastern West Virginia Community and Technical College

Board of Governors

Meeting of November 16, 2011; 12:00 pm

DRAFT MINUTES

Eastern Campus; Moorefield, WV

Meeting was called to order at 12:02 by Chair Shanholtz. Attending were F. Shanholtz, R. Tissue, D. Backus, C. Durst, R. Hott, E. Berg, M. Turner, S. Staley, D. Lambert, S. Sherman, and R. Gillespie. Also attending were D. Juran, P. Reardon, C. Terrell and D. Kelly, Recorder.

Not attending was D. Bean.

I. Call to Order

The meeting was called to order at 12:02 PM by Chair Shanholtz.

II. *Action Items:

*Approval Year End Audit w/Dennis Juran with Deloitte & Touche LLP

Received motion by R. Hott with second by D. Lambert to accept audit as presented. Motion carried

*Approval 1st Quarter Financials Handout – P. Reardon

Received motion by R. Hott with second by M. Turner to accept 1st Quarter financials as presented.

Motion carried

Lynn Phillips, Regional Representative for Governor Tomblin

Due to unforeseen circumstances, Mr. Phillips was unable to attend.

*Approval of Meeting Minutes of September 21, 2011

Received motion by S. Staley with second by R. Hott to accept minutes as amended.

Motion carried.

Minutes will be amended to read: "second was made by an undetermined board member".

*Electromechanical Technology, CP Program Audit

Received a motion by D. Lambert with a second by R. Hott to accept CP Program Audit.

Motion carried.

*Hiring of Relative Policy

Received a motion by D. Lambert with a second by R. Hott to approve the policy as amended.

Motion carried.

Policy will be amended to include "adopted parties and legal guardianship".

Discussion:

R. Hott and F. Shanholtz questioned wording of section 2.1; P. Reardon clarified that revisions would be made but that one statement was worded per EEO.

III. President's Report:

A. President Terrell applauded Executive Dean Penny Reardon for her professional contributions to the college.

Student Success

Fall 2011

Fall 2011

Total Headcount 779 FTEs 438.8

Academic 663 FTEs 387.3

WF 116 FTEs 51.5

Fall 2010

Total Headcount 645 FTEs 357.70

Spring 2012 Schedule

Higher Education Day, Charleston, February 9, 2012

NOTES:

Discussed credit vs. non-credit reporting categories

Recapped last year's Higher Ed Day – will recruit employers to attend in addition to students

<u>Workforce Development</u>
Manufacturing/Energy Sector Based meeting, November 3 <u>Report from Workforce Development</u>
NOTES: <i>Employer from Winchester, VA attended the Sector Based meeting on 11/3/11</i> <i>Branding for WF marketing materials placed Silver – Jessica Lamb attended conference in FL</i>
<u>Student Access</u>
Student Art Council, Art Show Elementary Education agreement, Shepherd University Target date: Winter 2012 Veterans Services
NOTES: <i>Discussed "The Eagle's Nest" magazine</i> <i>Elementary Education agreement still pending</i> <i>Eastern received recognition for being "Veteran" friendly</i>
<u>Resources</u>
Erin Wyer, Entrepreneurship Coach/Facilitator WVNET agreement Manchin's and Capito's office Senate Bill 330 Human Resources audit. Penny Reardon is participating in state-wide meetings to research best practices
NOTES: <i>Erin was introduced to the Board</i> <i>Dr. Terrell met with representatives of both Manchin and Capito's office</i> <i>Eastern will apply for eligibility for Title III grant – 22 grants will be awarded to strengthen institution total of \$3M over a 4 year period.</i>
<u>Reaccreditation</u>
HLC Additional Location Site Visit, September 30
NOTES: <i>Dr. Donald Johns performed site visits to both Technology Center and Michael Medical Building</i>
<u>Assessment & Institutional Effectiveness</u>
ELM CP Program Audit (completed in Action Items)
NOTES: <i>See above</i>
<u>Alignment of Budget & Planning Processes</u>
Budget cycle Finance Committee
NOTES: <i>See above</i>
<u>Campus Safety and Security</u>
Mock Drills
NOTES: <i>Will have a safety audit conducted by our local Sheriff's office</i> <i>Students will no longer be allowed to enter through the side exit – all reentry will be through the front entrance</i>

B. Miscellaneous

- a. Board of Governors Professional Development
12/14/11 "Developmental Training" – training has been approved for 2 hours BOG training
- b. BOG WV Association for Community College Trustees
2/22/12: new association and members to visit Charleston

IV. Classified Staff Presentation – P. Shrader / L. Godlove

V. Next Meeting: *January 18, 2012 @ 12:00 pm Eastern Campus*

VI. Adjournment:
Meeting was adjourned at 1:55 pm
M: M. Turner
S: S. Staley
Motion carried.

Eastern West Virginia Community and Technical College
Board of Governors
Meeting of January 18, 2012

ITEM: Resignation of Board Member Eleanor Berg

COMMITTEE: Committee of the Whole

RECOMMENDED: That the Board accept the resignation of Ms. Eleanor Berg, Faculty Member. Ms. Berg submitted a letter of resignation dated December 12, 2011.

BACKGROUND: Ms. Berg joined Eastern WV Community & Technical College's Board of Governors on May 18, 2011.



American Woodmark Corporation
587 Robert C. Byrd Industrial Park
Moorefield, West Virginia 26836

Eastern West Virginia Community and Technical College
316 Eastern Drive
Moorefield, West Virginia 26836

December 12, 2011

Dear Mr. Shanholtz;

I respectfully resign as a member of the Board of Governors. My priority must be the nursing program and I am having conflicts in my schedule. In order to stay within the guidelines of the State Board of Nursing, two faculty members must accompany the students in the clinical setting if there are more than ten students. Given the BOG meetings are held on Wednesdays, I will be at the hospital with students. I have found the meetings to be most informative and appreciate the opportunity to be on the Board but believe I cannot fulfill my obligations for the Board. Thank you.

Sincerely,

Eleanor Berg, MS, RN

Eleanor Berg, MS, RN

Director of Nursing Education

CC: Dr. Charles Terrell

Dreama Kelly, Board Liaison

Robert Eagle

316 Eastern Drive
P.O. Box 59

phone: (304) 434-8000
fax: (304) 434-7000

ITEM: Termination of Board Policy BP 3.6: “General Education Curriculum”, which will be replaced with an Administrative Regulation.

COMMITTEE: Committee of the Whole

RECOMMENDED: That the Board terminate BP 3.6, “General Education Curriculum”, which will be replaced with an Administrative Regulation.

BACKGROUND:

**EASTERN WEST VIRGINIA COMMUNITY & TECHNICAL COLLEGE
BOARD OF GOVERNORS**

**POLICY NO. BP-3.6
Request to terminate policy and replace with a regulation**

TITLE: GENERAL EDUCATION CURRICULUM

SECTION 1: GENERAL

- 1.1 Scope This policy applies to the general education goals and curriculum requirements for all associate and certificate degree programs at Eastern West Virginia Community and Technical College.
- 1.2 Authority Title 133, Procedural Rule, Higher Education Policy Commission, Series 24, "Preparation of Students for College"; Title 135, Procedural Rule, WVCCTCE, Series 11, Degree Designation, General Education Requirements, new Program Approval, and Discontinuance of Existing Programs; The Higher Education Policy Commission Core Coursework Transfer Agreement, effective January, 1994 July, 2011; American Association of Community Colleges, *Position Statement on the Associate Degree*, adopted August, 1998; and The Higher Learning Commission, North Central Association of Colleges and Schools, Accreditation Criteria and Standards.
- 1.3 Effective Date November 29, 2002

SECTION 2: RATIONALE

Eastern West Virginia Community and Technical College defines its vision of what it means to be an educated person through the associate and certificate degree programs it establishes. Awarding an associate or a certificate degree is the way by which the College indicates that the student has completed a program of academic development and has achieved a level of performance reflected in student learning outcomes sufficient to move on to upper division collegiate work or to enter directly into specific occupations in the workplace. Each associate and certificate degree program must consist of a coherent and sequenced set of courses that lead to the attainment of the defined outcomes of the learning process.

The general education curriculum is the foundation of all associate degrees. Through the general education requirements, the College establishes its vision for the common core of learning outcomes that are essential to the definition of an educated person regardless of the field of study undertaken. The general education curriculum demonstrates the College's commitment to provide appropriate and relevant education to enhance the growth and development of learners as they face the challenges of the 21st Century.

SECTION 3: GOALS FOR GENERAL EDUCATION

The Board of Governors establishes as the goals for the general education of all students who seek to earn an associate degree awarded by the College that the students will demonstrate post-secondary competencies and accuracy in:

3.1 Critical Thinking Skills

Students will demonstrate their ability to think critically by observing critically, reading critically, planning, reflecting, analyzing, evaluating and synthesizing.

3.2 Oral and Written Communications

Students will demonstrate their oral and written communication skills by listening actively, speaking effectively, and writing effectively.

3.3 Mathematical Skills and Reasoning

Students will demonstrate their abilities to think mathematically by applying mathematical concepts in problem-solving including estimation, computation, analysis, assimilation, application, transference and modeling strategies as needed for living in today's and tomorrow's world.

3.4 Informational Access and Literacy Skills

Students will demonstrate their inquiry and research skills by using electronic tools and non-electronic resources to acquire, process, and manage information as well as to locate, retrieve, and evaluate information.

3.5 Scientific Inquiry and Research Skills

Students will demonstrate their scientific inquiry and research skills by using scientific methods effectively in problem solving; posing a question to be answered or make a prediction about objects or events; using multiple lines of inquiry to collect information; organizing, evaluating, analyzing, and interpreting findings.

3.6 A Cultural, Artistic, and Global Perspective

Students will demonstrate cultural, artistic and global perspectives through understanding their own culture; recognizing and valuing differences among cultural groups, artistic modes, and cultural artifacts; and understanding the role of diversity in the expanding global context.

3.7 Workforce and Citizenship Skills

Students will demonstrate workforce and citizenship skills needed for professional success through punctuality, cooperation, negotiation, self-discipline, teamwork, leadership, conflict resolution, ethics, commitment/loyalty, responsibility and accountability; and by recognizing the benefits and the need for participating in lifelong learning activities and civic and community programs.

SECTION 4: GENERAL EDUCATION CURRICULUM REQUIREMENTS

4.1 To achieve the goals for general education, Eastern West Virginia Community and Technical College establishes the following requirements for all associate degrees, and appropriately for all certificate degree programs.

4.1.1 The General Education Curriculum will consist of a coherent and sequenced set of courses, including an evaluation procedure that assesses the learning outcomes of the goals for general education. Courses will be organized according to the nationally recognized curriculum categories of: Communications, Humanities, Social Sciences, Natural Sciences, Mathematics, Information Sciences, and the Arts.

4.1.2 Each degree and certificate program will include an appropriate percentage or standard number of semester hours dedicated to the general education competencies. The following are the minimum number of semester hours required in each of the degree and certificate program areas:

Degree Program	Minimum Number of General Education Semester Hours
Associate in Arts	45 semester hours
Associate in Science	35 semester hours
Associate in Applied Science	21 semester hours
Certificate	6 semester hours

- 4.2 The Associate in Arts (A.A.) degree prepares students to transfer to an upper division baccalaureate degree program and gives emphasis to those majoring in the arts, humanities, social sciences, and similar areas. According to national guidelines, a substantial component of the associate in arts degree, three quarters of the work required, shall be in general education. Therefore, a minimum of forty-five (45) semester hours of general education shall be required for completion of the associate in arts degree.

The required distribution of the curriculum sequence shall be:

Communications	9 semester hours
Humanities	6 semester hours
Social Sciences	12 semester hours
History	3 semester hours
Natural Sciences	4 semester hours
Mathematics	3 semester hours
Information Sciences	3 semester hours
General Education Electives	<u>5 semester hours</u>
Total	45 semester hours

- 4.3 The Associate in Science (A.S.) degree prepares students to transfer to an upper division baccalaureate degree program and gives emphasis to those majoring in engineering and technology, natural sciences, mathematics, and similar areas. According to national guidelines, a large component of the associate in science degree, at least one-half of the work required, shall be in general education. Therefore, a minimum of thirty-five (35) semester hours of general education shall be required for completion of the associate in science degree.

The required distribution of the curriculum sequence shall be:

Communications	9 semester hours
Humanities	3 semester hours
Social Sciences	6 semester hours
Natural Sciences	8 semester hours
Mathematics	6 semester hours
Information Sciences	<u>3 semester hours</u>
Total	35 semester hours

- 4.4 The Associate in Applied Science (A.A.S.) degree is designed to lead the individual directly to employment into a specific career. According to national guidelines, at least one-third of the work for the associate in applied science degree shall be in general education. Therefore, a minimum of twenty-one (21)

semester hours of general education shall be required for completion of the associate in applied science degree.

The required distribution of the curriculum sequence shall be:

Communications	6 semester hours
Social Sciences	6 semester hours
Mathematics/Science	6 semester hours
Information Sciences	<u>3 semester hours</u>
Total	21 semester hours

- 4.5 The Certificate degree program (C.P.) is designed for direct employment into a specific career. The six semester hour general education core requirements consist of:

Communications	3 semester hours
Information Sciences	<u>3 semester hours</u>
Total	6 semester hours

BOARD OF GOVERNORS, CHAIR

November 29, 2002

DATE

ITEM: Termination of Board Policy BP 3.1 “Grade Point Average”

COMMITTEE: Committee of the Whole

RECOMMENDED: That the Board terminate BP 3.1, “Grade Point Average”, which will be replaced with an Administrative Regulation.

BACKGROUND:

**EASTERN WEST VIRGINIA COMMUNITY & TECHNICAL COLLEGE
BOARD OF GOVERNORS
POLICY NO. BP-3.1
RECOMMENDATION TO TERMINATE POLICY AND REPLACE WITH REGULATION**

TITLE: GRADE POINT AVERAGE for ASSOCIATE DEGREES

SECTION 1. GENERAL

- | | | |
|-----|-----------------------|---|
| 1.1 | Scope - | Policy regarding grade-point average required for associate degrees. |
| 1.2 | Authority - | <u>West Virginia Code</u> § 18B-1-6, 18B-1-8.

Title 133 Procedural Rule, Higher Education Policy Commission, Series 22 |
| 1.3 | Effective Date – | August 20, 2003 |
| 1.4 | Repeal of Former Rule | Repeals and replaces Eastern West Virginia Community & Technical College Board of Governors BP-3.1 and the former State College System Board of Directors Series 20, titled, “Grade Point Average for Associate and Baccalaureate Degrees.” |

SECTION 2. GRADE-POINT AVERAGE REQUIRED for GRADUATION

- 2.1 The following grades are used by the College:

Letter Grade	Description	Quality Points
A	Outstanding	4.0
B	Strong	3.0
C	Satisfactory	2.0
D	Weak	1.0
F	Failure	0
W	Withdrawal (Also used for Administrative Withdrawal)	NONE
I	Incomplete	NONE
CR	Credit (hours earned)	NONE
NC	No Credit (no hours earned)	NONE
AU	Audit	NONE

2.2 Those students who successfully complete the requirements for a certificate or degree with a cumulative grade point average of 2.0 or better are eligible to graduate. Each program requires that students earn a minimum grade of "C" in certain courses taken in order to graduate with a certificate or degree in that program.

SECTION 3. D and F REPEAT PROVISIONS

3.1. If a student earns a grade of "D" or "F" (including failures due to regular and/or irregular withdrawal) on any course taken no later than the semester or summer term during which the student attempts the sixtieth semester hour, and if that student repeats this course prior to the receipt of a certificate or degree, the original grade shall be disregarded and the grade or grades earned when the course is repeated shall be used in determining his/her grade point average. The original grade shall not be deleted from the student's permanent record.

SECTION 4. DISCRETIONARY ACADEMIC FORGIVENESS PROVISIONS

4.1 This provision is designed to assist students who previously left college with low grades and may be implemented, provided certain conditions are satisfied, where the "D" and "F" provision is not applicable. The conditions for academic forgiveness are as follows:

4.1.1 Students must not have been enrolled in any college on a full-time basis during any semester or term in the last four consecutive years.

- 4.1.2 Only "D" and "F" grades for courses taken at least four years prior to the request for academic forgiveness may be disregarded for grade-point average computation.
- 4.1.3 In cases where grades may be disregarded for grade-point average computation, these grades shall not be deleted from the student's permanent record.
- 4.1.4 In instances where students request and gain academic forgiveness from Eastern and then transfer to another college, the receiving college is not bound by Eastern's decision to disregard grades for grade-point average computation.
- 4.1.5 This policy pertains only to the grade point average required for graduation and does not pertain to the grade point average calculated for special academic recognition, graduation with honors, admission requirements for particular programs or any other academic related standards.

SECTION 5. APPLICATION ONLY to GRADUATION REQUIREMENTS

- 5.1 The provisions for Academic Forgiveness extend only to graduation requirements and not to requirements for professional certification which may be within the province of licensure boards, external agencies, or the West Virginia Board of Education.

BOARD OF GOVERNORS, CHAIR

DATE

ITEM: Approval of BP 6.9 “Hiring of Related Parties”

COMMITTEE: Committee of the Whole

RECOMMENDED: That the Board approve BP 6.9 “Hiring of Related Parties” as approved by the President’s Cabinet on November 16, 2011.

BACKGROUND: This policy outlines the manner in which Eastern WV Community & Technical College will consider the hiring of relatives.

EASTERN WEST VIRGINIA COMMUNITY & TECHNICAL COLLEGE
BOARD OF GOVERNORS
POLICY NO. BP- 6.9

TITLE: **Hiring of Related Parties Policy**

SECTION 1. GENERAL

- 1.1 Scope To outline the manner in which Eastern WV Community and Technical College will consider the hiring of relatives.
- 1.2 Effective Date November 16, 2011

SECTION 2. POLICY

- 2.1 Employees may neither initiate nor participate in the institutional decisions involving a direct benefit to an immediate family member. Such decisions include, but are not limited to: hiring, retention, promotion, wages and leave requests. Family member is defined as one of the following: relationship by blood, adoption or legal guardianship – parent, child, grandparent, grandchild, brother, sister, uncle, aunt, nephew, niece, first cousin; relationship by marriage – husband, wife, step-parent, stepchild, brother-in-law, sister-in-law, father-in-law, mother-in-law, son-in-law, daughter-in-law, half-brother, half-sister, uncle, aunt, nephew, niece or cohabitating sexual partners.
- 2.2 Relatives of persons currently employed by the College may be hired only if they will not be working directly for or supervising a relative or will not occupy a position in the same line of authority where decisions involving direct benefits to the relative may occur.
- 2.3 The hiring supervisor is responsible for ensuring policy compliance. Deans/Directors are responsible for monitoring personnel actions in the Department, and to ensure compliance with this policy.

SECTION 3. RATIONALE

- 3.1 The College sets forth a means to restrict the hiring of family members. The employment of relatives in the same lines of authority may cause serious conflicts and problems with favoritism and employee morale.

SECTION 4 DELEGATION OF AUTHORITY

The responsibility for implementation and interpretation of this policy is delegated to the Executive Dean for Financial and Operations Services.

ITEM: Harold K. Michael Founder's Award Recipient

COMMITTEE: Founder's Award Committee

RECOMMENDED: That the Founder's Award Committee make a recipient recommendation to the Board as a Whole

BACKGROUND:

**Harold K. Michael
Founder's Day Award Recipients**

<i>Year</i>	<i>Recipient</i>
2003	Harold Michael
2004	Delegate Jerry Mezzatesta
2005	Dr. Linda Dunn
2006	Jeff Hester
2007	Peggy Hawse
2008	Scott Jennings
2009	Sherry Becker-Gorby
2010	Robert Sisk
2011	Dreama M Kelly
2012	TBA

ITEM: Executive Session: Presidential Contract

COMMITTEE: Committee of the Whole

RECOMMENDED: That the Board, pursuant to State Code §6-9A-4, enter into Executive Session regarding a personnel related matter.

BACKGROUND:

Contact Activities
Dr. Chuck Terrell
November 17, 2011 – January 17, 2012

November

17-19 Future of Entrepreneurship Education Summit, Washington, DC

December

- 2 The Greater Cumberland Committee Annual meeting
- 5 Eddie Campbell, Tucker County School Superintendent
- 6 Potomac Highlands Tech Prep Consortium meeting, Keyser
- 6 Potomac Highlands District Consortium meeting, Keyser
- 7-8 Community and Technical College Committee and Council meetings, Charleston
- 8 Commissioner Randall Reid-Smith, Culture and History Center, Charleston
- 12 Amy Pancake, Hardy County Foundation
- 13 Counselor's Workshop, Keyser
- 14 President's Cabinet Governance Retreat
- 14 Board of Governors Professional Development program
- 19 Region 7 Job Fair, Moorefield
- 20 T.J. Vanmeter,

January 2012

- 4 Paula Moeller, USDA
- 5 The Greater Cumberland Committee meeting
- 5 Region 8 Legislative Reception, Keyser
- 12 Mineral County Day, Charleston
- 17 Hardy County Chamber of Commerce Board meeting, Moorefield