Eastern West Virginia Community and Technical College
COURSE ASSESSMENT REPORT (Blackboard Data)

Course Title and Number:	**Academic Term and Year of Assessment Activity (Ex: Fall, 2014)**
Report Submitted By	**Number of Students Assessed:**
Date Report Submitted:	**Number of Sections Included:**
Course Delivery Format (list all modalities used in sections assessed. Ex: web based, VDL, traditional section, hybrid course, etc.):	

Course Role in the Curriculum
Provide a description of the role the course serves in the curriculum (i.e. general education requirement, program technical core, restricted elective, etc.). Note all as appropriate.

Copy and paste from the course's Master Course Record Form:
Share/Academics/Master Course Record Forms

Previous Assessment Reports and Results
Date of Previous Assessment:
Describe the successful elements of the previous report's action plan below.
Refer to any unmet Learning Outcomes in the Action Plan section, following. If appending pages, include notation in box to "See attached".

This is where you list any unmet Course Learning Outcomes (i.e. performing below 75%) from the previous reporting cycle which are now performing at 75% or above. "Feedback loops" have been closed.

If any previously unmet outcomes are still performing below 75% you need to mention it here and refer readers on to the Action Plan section where you will explain your strategy for addressing shortcomings in this course outcome's performance.

If this course has not been assessed before, write: "No previous assessments"

Assessment Methods
Provide a description of the assessment process used. Include description of instrument and performance standards in description. Note all methods.

List the types and numbers of Performance Indicators (quizzes, tests, exams, assignments, essays, discussion boards etc. etc. used in the course. Lists of essay titles / chapter tests are not required.

For example: 16 punctuation quizzes; 4 essays; Mid-Term and Final exams; weekly discussion boards.

This is to demonstrate that students are being assessed in a variety of different ways that combine to give a good range of accessibility and opportunity to demonstrate learning.

Revised 1-11-19

Assessment Results: Course Overview
Insert 'Course Overview' charts from Black Board performance report here

Assessment Results: Detail by Goal
Insert 'Detail by Goal' table from Black Board performance report here

* Please note if using a different minimum performance standard.

Conclusions
Provide a brief summary of conclusions derived based on analysis of data. Append additional pages if necessary. If appending, include notation in box to "See attached".

Identify any under-achieving outcomes (i.e. below 75%) in the Overall Coverage column. Look in the 'Tests/Assignments' columns to identify where the shortfall lies. Remember, you can click on the links in the table to drill down into the detail. Try to pin down where and why students struggled most, e.g.

"Although each learning outcome met the 75% performance standard, Outcome 2 *"Analyze* **Various Approaches for Investment in the Debt and Equity of other Companies" did so by just 0.3%. For this outcome, it was found that the assignment performance indicator was underperforming at 72.7%. This was due to** *(Where were students struggling in the assignment? Particular questions/concept/skills? If no specific questions/patterns, was the format of the assignment an issue? What did the students think? – were there any comments in your Student Satisfaction Survey feedback? Or you could ask them!)"*

Liaise with the teachers of other sections included in the report – what were their findings?

   "Tests were found to be performing under the 75% performance standard in four of the learning outcomes, Numbers 3, 4, 6 and 7."

   "Upon investigation, it was found that… *(Where were students struggling in the tests? Particular questions/concept/skills? If no specific questions/patterns, was the format of the test an issue? What did the students think?)"*

Approved Assessment Committee: 02/08/2019
Approved LOT: 03/18/2019

Action Plan and Date for Reassessment
Identify action plan for improvement or maintaining current performance levels including outcomes identified for re-assessment, curriculum revision, LOT proposal, new or revised course activities to reinforce learning outcomes, etc. Append additional pages if necessary. If appending, include notation in box to "See attached".

The Action Plan is the most important section of the report as it details how you will address any shortcomings identified by the data you analyzed. You need to be as specific as possible: if a particular learning outcome was underperforming, you need to address it by name.

1. **Outcome 2 "Analyze Various Approaches for Investment in the Debt and Equity of other Companies": assignment identified as a source of underperformance (see Conclusions above);** *(Review assignment: What were the problems here? How are they going to be addressed?*

2. **Underperforming Tests:** *Review the tests for Outcomes 3, 4, 6 and 7: What were the problems here? How are they going to be addressed?*

If a performance indicator was underperforming, tests for example, again it should be referenced by name. Similarly, strategies should be as clear as possible: "a greater emphasis in lectures" is pretty vague, whereas, "(The topic) will be revisited in focused revision sessions before the Mid-Term and Final exams" locates your strategy in identified parts of the course.

Assessment Committee Recommendation/Approval
(To be posted by Assessment Committee Chair)

☐ Approved as presented
☐ Approved with recommendations for future reports (Explanation Required)
☐ Resubmission Required. Reason for Resubmission:
Date: