

CLEP & PEP: College Level Examination and Proficiency Examination Program

College Level Examination Programs (CLEP) and Proficiency Examination Program (PEP) Eastern will award credit for the College Level Examination Program (CLEP) and the Proficiency Examination Program (PEP) within the following guidelines. All credit awarded will be in conformity with the HEPC and Council Procedural Rule No. 16 and all such credit will be transferable to all other institutions in the West Virginia state system of higher education.

1. **General Exams** Students who attain the score required by the model policy of the Council on College Level Examinations of the College Board may receive credit for General Examinations. Such credit in general education may not meet specific program requirements, in which case the credit may be used as elective credit.
2. **Subject Examinations** Students may be awarded credit for the successful completion of any or all CLEP and PEP Subject Examinations presently offered or developed in the future, provided they achieve a score equal to or above the recommended scores of the Commission on Educational Credit and Credentials of the American Council on Education for CLEP examinations or the University of New York and American College Testing Program current at the time the examination is taken. Credit will be awarded for the number of credit hours for which the examinations were designed. Grades will not be assigned, and the credit will not be included in the computation of student's grade point average. The credit earned on CLEP and PEP Subject Examinations will be equated with existing course offerings at Eastern. If no equivalent course is offered at Eastern, the credit earned by CLEP and PEP examinations may be considered elective credit. Students will not receive CLEP and PEP credit for equivalent courses in which they have already earned credit.
3. **Academic Record and Enrollment** The permanent academic record of students will indicate which credit was earned by CLEP or PEP examinations. Students must be enrolled at West Virginia Eastern in order to receive credit from Eastern. Students who have taken CLEP or PEP examinations prior to enrollment must submit an official CLEP or PEP transcript. Questions should be directed to Associate Director of Admissions. Students should take the appropriate CLEP exam(s) through the

College Entrance Examination Board Educational Testing Service
Princeton, New Jersey 08504
(www.collegeboard.org).

The PEP exam(s) may be taken through the ACT Proficiency Examination Program, Iowa City, Iowa 52240. Grade reports must be mailed directly to the Associate Director of Admissions at Eastern WV Community & Technical College. The Associate Director of Admissions will validate results and notify students of the credit earned.