



Certified Nursing Assistant (CNA) Instructor

Position: Contractual, Not Benefits Eligible. Contractual Period: Signed each class schedule as needed.

Qualifications:

- Must be a graduate of an accredited School of Nursing with current registered nurse licensure by the WV State Board of Nursing. BSN preferred.
- Minimum of two years full-time or equivalent clinical experience is required, including a minimum of one year of clinical experience in long-term/geriatric nursing.
- Completed Train the Trainer program or successfully complete the program within 6 months of hire.
- CPR trainer certified preferred.
- Availability in 6-8 week increments, Monday-Friday, 4pm-9pm.
- Previous experience teaching adults recommended.

Duties and Responsibilities:

- Plans, develops, teaches and coordinates the certified nursing assistant program
- Supervises and monitors nursing assistant students throughout evaluation period
- Assists in evaluation of performance of nursing assistant students
- Assists in development and implementation of nursing center orientation
- Makes center rounds in all customer care areas to assist with maintaining quality nursing assistant services rendered
- Develops Continuing Education programs each calendar year which include State/Federal mandatory CEU training as applicable
- Teaches CPR as applicable
- Maintains comprehensive nursing assistant student files during the evaluation period
- Establishes and maintains mutually professional relationship with the staff at clinical sites as applicable
- Performs other duties as requested

Rate of Pay: Contractual; up to \$4,000 maximum per class session

Resume review will begin immediately. Search will remain open until position(s) are filled.

Application process: Submit

1. letter of interest that addresses your abilities to meet the qualifications and carry out the responsibilities of this position;
2. current resume;
3. transcripts; and
4. three (3) professional references (include names, addresses, e-mail, and phone numbers)

to: Melissa Shockey, Program Manager, Workforce Education
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