



Eastern WV CTC
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Community Service Form

This form must be completed and signed by the student then signed off by the organization the student is completing community service with. Once completed and signed, submit to the financial aid office at your institution.

TO BE COMPLETED BY THE STUDENT:

Recruitment Event _____
Community Service Event _____ If for a Scholarship, which Scholarship? _____

Last Name First Name Student ID (Do Not leave Blank)

E-mail Phone Number

College Name Date(s) of Service

Organization Organization Contact Person

Organization Contact E-mail Organization Contact Phone Number

Organization Address

Detail the activity/event and your role: _____

By signing below, I verify I completed _____ hours of unpaid community service as listed above and it meets the institution's guidelines for community service.

Student Signature

TO BE COMPLETED BY ORGANIZATION CONTACT PERSON:

I certify the student listed on this form performed the above activities for the hours reported at my organization.

Organization Contact Signature

TO BE COMPLETED BY COLLEGE:

College Representative Signature

Approved by College (date)