

**Eastern WV Community & Technical College  
Master Course Record**

<b>Course Prefix and Number:</b> MGT 251
<b>Course Title:</b> Human Resources Management
<b>Recommended Transcript Title:</b> Human Resources Management
<b>Date Approved/Revised:</b> 4/4/08; 11/20/17
<b>Credit Hours:</b> 3 <b>Contact hours per week (Based on 15 week term):</b> <b>Lecture:</b> 3 <b>Lab:</b>
<b>Prerequisite:</b> None <b>Corequisite:</b> None <b>Pre/Corequisite:</b> None
<b>Grading Mode:</b> Letter Grade
<b>Catalog Description:</b> This course provides the guideline used in the management of the human factor of production in the business enterprise.
<b>Course Outcomes:</b> <ol style="list-style-type: none"> <li>1. Explain competitive advantage, legal and environmental context of human resource management</li> <li>2. Discuss human resource management regarding preselection (planning and job analyzing), selection (recruiting and selecting applicants)</li> <li>3. Discuss human resource management as it relates to selection practices</li> <li>4. Discuss human resource management regarding postselection (training, appraising, determining pays and benefits and implementing productivity improvement programs)</li> <li>5. Discuss workplace justice laws, unions, employee safety and health needs, and establishing human resource management practices in foreign countries</li> </ol>
<b>Implementation Cycle:</b> Spring
<b>Role in College Curriculum: (Check all that apply)</b> <input type="checkbox"/> <b>General Education Core (Specify category)</b> <input type="checkbox"/> <b>Technical Core (Specify Program)</b> <input checked="" type="checkbox"/> <b>Restricted Elective:</b> AAS and CAS in BUS; Early Childhood – Entrepreneurial Emphasis; AAS in AST – General Area Emphasis and CAS in AST <input checked="" type="checkbox"/> <b>General Elective</b> <input type="checkbox"/> <b>Workforce Education</b> <input type="checkbox"/> <b>Other (Please specify)</b>
<b>Course Fee:</b> None
<b>Instructor's Qualifications:</b> Master's degree with 18 graduate hours in Business.
<b>Expanded Course Description:</b> Topics include the role of recruiting, selection, training, career planning, employee relations, organizational, discipline, evaluation, and compensation.

Form revised 12-12-16

Prepared by: Seyed Mirkhani, Division Chair for Business, Computer and Information  
Technology, 3/31/08; 9/25/17

Approved Per LOT Minutes:

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Dean of Teaching and Learning

Date

Course Number & Title: MGT 251 – Human Resources Management  
Date Prepared/Revised: 3/3/108; 9/25/17  
Date Course Approved by Curriculum Committee: 11/6/17  
Date Course Approved by LOT: 4/4/08; 11/20/17