

Eastern West Virginia Community and Technical College  
Board of Governors Meeting of August 17, 2011 12:00 pm  
Eastern Campus; Moorefield, WV  
Minutes Final

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There was a meeting of the Eastern West Virginia Community & Technical College Board of Governors. The meeting was called to order by Chair Faron Shanholtz at 1200 pm on Wednesday, August 17, 2011. Attending were F. Shanholtz, R. Tissue, C. Terrell, D. Backus, C. Durst, R. Hott, D. Lambert, S. Sherman, M. Turner, and D. Kelly, Recorder.  
Not attending were D. Bean, E. Berg, R. Gillespie, and S. Staley.

I. Call to Order

*The meeting was called to order at 1210 by Chair Shanholtz.*

*\*Oath of Office to Debra Backus– D. Kelly*

*Dreama Kelly administered the Oath of Office to Debra Backus. The Board welcomed Debra as the Classified Staff Council representative.*

*\*Approval of Meeting Minutes of June 15, 2011*

*Upon a motion by R. Hott*

*With a second by R. Tissue*

*The minutes were approved as presented*

*Motion carried.*

*\*Business Management, [AAS](#) and [CP](#)*

*CP:*

*R. Tissue opened discussion – English compensation: employer preference of business communication vs. English II (if this could be a substitute). Questioned on-line course/program availability.*

*Response: C. Terrell – Focus is on flexible communication courses for ease of transferable courses*

*Upon a motion by R. Tissue*

*With a second by R. Hott*

*Business Management CP was approved as presented.*

*Motion carried.*

*Upon a motion by R. Tissue*

*With a second by R. Hott*

*Business Management AAS was approved as presented.*

*Motion carried.*

*\*[Self-Study Budget](#)*

*Upon a motion by R. Hott*

*With a second by R. Tissue*

*The Self-Study Budget was approved as presented.*

*Motion carried.*

II. President's Report:  
A. Strategic Goals

I. <u>Student Success</u>
<u>Fall 2011: HC 488 FTE; 323.8</u> <u>Fall 2010: HC 645 FTE; 357.70</u> <u>Workforce Development credit classes</u> <u>Marie Van Meter</u>
NOTES:  <i>Dr. Terrell introduced Marie VanMeter, Math Instructor, as our latest fulltime faculty. The Board introduced themselves to Ms. VanMeter and welcomed her to Eastern.</i>  <i>Headcount was updated;</i>

II. <u>Workforce Development</u>
<u>Sugar Grove</u> <u>Future Generations</u> <u>Learn and Earn</u> <u>Mettiki Coal</u> <u>Pilgrim's Pride</u> <u>IBM</u> <u>Community Education</u>
NOTES:  Future Generations will be here on _____  Sherry Watts and Ward Malcolm will be attending training to list Eastern as a Learn and Earn provider  Mettiki meeting tomorrow at Tucker Co.  Tour of Pilgrim's Pride by C. Terrell and W. Malcolm – may be seeking training for supervisors and maintenance training.  IBM: advance grant is being prepared.  Community Education: 92 people took a trip to NYC on Saturday. Yoga classes are being offered. Community Ed courses are being offered throughout our region.

III. <u>Student Access</u>
<u>Marketing strategies</u>
NOTES:
IV. <u>Resources</u>
<u>Governor Tomblin's visit, July 20</u> <u>Annual Report</u>

Wing  
Dominion and Shell Energy donations

NOTES:

We were delighted to host the bridge dedication ceremony here –

Jessica Lamb received multiple compliments on the Annual Report document.

Wing PDFs were reviewed followed by discussion of ideas if funding were available. Q: could we build a „shell“ type wing. Dr. Terrell forewarned the BOG that there may be the need for a special board meeting to address this building issue.

Dominion and Shell Energy donations equaling \$ \_\_\_\_\_ as well as other diversity grant awards. Will create a “wall of donors” at the main campus and at the Technology Center

V. Reaccreditation

Self-Study Kick-off, September 20, 2011  
HLC Regional Workshop, Columbus  
HLC Site Confirmation visit: Petersburg  
HLC Site Confirmation: Michael Medical-Betty Stevens

NOTES:

VI. Assessment & Institutional Effectiveness

Program audits  
WVNET Ron Hamilton

NOTES:

VII. Alignment of Budget & Planning Processes

Financial update (Handout)

NOTES:

VIII. Campus Safety and Security

Locks installed in classrooms

NOTES:

B. Meet and Greet Schedule

NOTES:

C. Miscellaneous

NOTES:

D. Executive Session: Personnel as per State Code §6-9A-4

*Pursuant to WV State Code §6-9A-4, there will an Executive Session regarding a Personnel Matter.*

*Upon a motion by R. Hott with a second by S. Sherman the Board entered into Executive Session at 1:33 pm. Motion carried.*

*The meeting reconvened into regular session at 1:47 pm*

*The Board reentered into regular session with no motion taken.*

*Upon a motion by D. Lambert with second by S. Sherman, the Board voted to accept the recommendation of the Personnel Committee to contract with Dr. David Perkins to conduct the Presidential evaluation for Dr. Terrell. Motion Carried.*

III. Next Meeting: *September 21, 12:00 pm Eastern Campus*

IV. Adjournment

*The meeting was adjourned at 1:48 pm upon a motion by R. Tissue with a second by M. Turner. Motion carried; meeting was adjourned.*

*Respectfully submitted by Dreama Kelly, Recorder*

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Faron Shanholtz, Board Chair

09-21-2011

Date