



**Message from the President
Dr. Chuck Terrell**

March 19, 2020

Please read carefully and check your email and other Eastern communication sites **daily** (Eastern's webpage, text, Facebook, etc.) for new updates and announcements)

Dear Eastern Students:

Following Governor Jim Justice's statewide address Tuesday, March 17, during which he shared that West Virginia has its first confirmed case of COVID-19 (in the Eastern Panhandle), I wanted to follow up with guidance for Eastern students to do their part to prevent the spread of the disease. The overarching goals at Eastern are to **continue our operations** while **thinning out physical offices** as much as possible. To that end, beginning Monday, March 23, we are implementing a work-from-home plan for Eastern staff and faculty.

Online Instruction

Earlier this week, faculty and Learner Support Services provided information with a plan to **cancel face-to-face classes and complete the 2020 spring semester through online instruction**. It is the intent of the College to complete the remainder of the semester using Blackboard and other online resources.

Some Eastern classes will have access to the Moorefield Campus and Eastern Technology Center for testing, hands-on labs, and other activities to complete course requirements.

- **Nursing students** will receive communications and instructions from nursing faculty regarding testing and clinical.
- **Electromechanical and Wind Technology students** will receive communications and instructions from Eric Putze.
- **Workforce Education short-term training** will receive communications and instructions from Melissa Shockey and/or their instructor.
 - Medical Assisting Diane Myers
 - Phlebotomy Diane Myers

Students accessing the Moorefield campus and/or Eastern Technology Center **will be divided into groups, less than ten.** Please follow standard hygiene practices when you are at an Eastern facility.

- Washing hands often with soap and water for 20 seconds. The U.S. Surgeon General suggests this method to prevent the spread of COVID-19: <https://www.youtube.com/watch?v=XnJ1wvIIcbs&t=4s+>
- Using an alcohol-based hand sanitizer if soap and water are not readily available.
- **Staying home when you are sick. If you become sick, call your medical provider for guidance before you go to a medical office.**
- Covering the nose and mouth with an elbow or a tissue when coughing or sneezing.
- Avoiding touching eyes, nose, and mouth.
- Practice social distancing. Seating in a classroom will be assigned to provide social distancing.
- Following CDC's recommendations for using a facemask:
 - CDC does not recommend that people who are well to wear a facemask to protect themselves from respiratory diseases, including COVID-19.

Tutoring Information

- In light of current health and safety concerns surrounding COVID-19, Tutor.com wanted to reach out with helpful, FREE online academic resources for your continued studies while at home. Just remember: Tutor.com is available to help, 24/7.
 - Tutor.com offers support through online, one-to-one on-demand tutoring, live and drop-off writing review, diagnostic quizzes, and skill-building drills. Their academic tutors can alleviate stress by helping students understand and complete self-study assignments, writing projects, and more.
 - Tutor.com instructions: <https://www.easternwv.edu/current-students/tutoring>
- Paul Ours: 304-538-4905 or dafinz13@yahoo.com
- Elizabeth Woodson: elizabethwoodson2@gmail.com

Contacting faculty and/or Support Services

When contacting instructors, advisors, or Learner Support Services, please reach out via email or phone. If you call and no one is available, leave a voice message summarizing your question or

issue, along with your name and phone number. The list of communications below outlines the numerous ways students may receive important updates or communicate with Eastern:

Communications

Eastern's Website

Facebook

Student Email

Blackboard

Messaging (Text and Phone Calls)

Contact from your faculty

Nursing Pinning and Commencement

The Nursing Pinning Program on May 8 and Eastern's Commencement on Saturday, May 9 are postponed. Diplomas will be available mid-June. Information regarding certificates and diplomas will be distributed via email after May 20th from the office of Monica Wilson.

WV INVESTS and Eastern Scholarship Students

The **Community Service requirement** for WV Invests Grant Recipients and Eastern Scholarship Student recipients has been waived for the spring 2020 Semester. WV Invests Students must pay their remaining fees for the Cashier's Hold to be removed. You may register for summer and fall 2020 Classes with your advisor.

Summer, Fall and/or Winter Registration

- You may register through your MyEastern account.
- Contact your advisor for a registration form.
- Email your advisor with a list of courses for approval.
- Any issues with registering online, please contact your advisor or email monica.wilson@easternwv.edu or lacey.koontz@easternwv.edu

COVID-19 Information is available on Eastern's website

<http://www.easternwv.edu/about-eastern/coronavirus>