

PRESERVATION WORKSHOP
REQUEST FOR QUOTATION
Moorefield, WV

Eastern West Virginia Community and Technical College, in partnership with the Town of Moorefield, is requesting proposals to hire a qualified consultant/trainer to conduct a three-day historic masonry restoration workshop in Moorefield, WV.

SCOPE OF WORK:

The consultant/trainer will conduct a three-day workshop at Moorefield, WV prior to April 1, 2019. The workshop will include classroom instruction and hands-on activities demonstrating proper preservation techniques on a brick, pre-Civil War building in historic downtown Moorefield. The workshop should aim to cover the following:

- Building assessment as related to masonry issues
- Common causes of failure in traditional masonry and failure modes
- Properties of traditional masonry and their comparison to modern materials
- Properties of traditional mortars and their comparison to modern mortars
- Selection of appropriate replacement masonry*
- Mixing of appropriate mortars (no cement)*
- Non-destructive mortar removal methods/joint preparation*
- Repointing*

*The consultant shall provide the necessary supplies for these activities

The consultant shall provide handouts detailing the processes discussed during the workshop, the necessary tools, supplies, and materials, as well as recommended resources. Eastern West Virginia Community and Technical College along with the Town of Moorefield and its consultant shall coordinate with the West Virginia State Historic Preservation Office in the development of any supplemental materials and agree to make changes to the agenda and/or supplemental materials requested by the State Historic Preservation Office.

Qualifications

The consultant must:

- I. Have successfully completed three similar workshops
2. Have the ability to complete the project by April 15, 2019

Expression of Interest

No later than August 28, 2018, individuals and firms interested in undertaking the project should submit the following to: ATTN: Michael O'Leary

Eastern WV Community and Technical College
316 Eastern Drive
Moorefield, WV 26836

1. Letter of Interest with proposed class size and project cost for a three-day workshop
2. Proposed curriculum for each day of the three-day workshop
3. List of Personal Protective Equipment required for each participant
4. Individual or firm resume or vita or statement of qualifications
5. Assurances that the proposed schedule is feasible
6. References

Selection Process

Eastern WV Community and Technical College and the Town of Moorefield will review all proposals and select a consultant based on:

1. Cost
2. Experience in carrying out similar projects
3. Proven ability to complete the project in a timely fashion
4. Consultation with references

Eastern West Virginia Community and Technical College and the Town of Moorefield will make their selection within two weeks and will want to sign a contract with the consultant by September 28, 2018.

Payment Process

The consultant will be reimbursed for services rendered up to the grant amount. Consultant will not be reimbursed for travel expenses. The consultant will be paid when workshop is completed and approved by the West Virginia State Historic Preservation Office.