



TO: Eastern Faculty, Staff and Students
FROM: Dr. Thomas Striplin, President
DATE: August 13th, 2021
SUBJECT: COVID-19 Surveillance Testing for Unvaccinated Employees and Students

As the College enters into the fall 2021 semester, we will be administering random COVID-19 surveillance testing of all unvaccinated employees and students. Vaccinated employees and students are exempt from testing requirements (unless testing is requested as part of contact tracing protocols) **but the College will require proof of vaccination.**

- Employees must submit a copy of their vaccination card to jaennae.snyder@easternwv.edu to be put in their confidential personnel file.
- Students must complete the [Covid-19 Vaccination Verification Form](#). Students can attach a copy of their vaccination card to this submission. These will be downloaded to Student Services and kept confidential in their student file.

If you do not complete the online submission form or chose not to show proof of vaccination, you will be automatically included in the testing process.

The required surveillance testing will begin at the start of the semester and will continue until the end of the semester. Selected unvaccinated employees and students will receive an e-mail with testing appointment details. It is imperative that employees and students check their Eastern email on a daily basis for testing notifications and any updates concerning COVID-19 protocols.

Eastern will be using a self-administered saliva-based test. The test process should be no longer than 15-20 minutes. It is recommended that you hydrate in the hours before your test, however, **you should not eat, drink, smoke, use tobacco products, chew gum or use mouthwash within 30 minutes of your test.**

IMPORTANT NOTE: Whether any individual is vaccinated or not, face coverings **MUST** be worn at all times inside all campus locations.